

Township of Shrewsbury

Resolution #2022-33

RESOLUTION AUTHORIZING CARRYOVER AND PAYOUT REQUEST FOR VACATION DAYS ACCRUED BY KATRINA THORNTON, ACTING MUNICIPAL CLERK, MUNICIPAL EMPLOYEE OF THE TOWNSHIP OF SHREWSBURY

**WHEREAS**, Katrina Thornton, Acting Municipal Clerk and Municipal Employee of the Township of Shrewsbury, has made a written request to be paid for ten (10) days of her unused vacation time and five (5) additional days to be carried over to 2022; and

**WHEREAS**, carryover of unused days are subject to the Personnel Policy Handbook, namely, Section 5.7, entitled, "Sick Leave" which does not mention any policy concerning carryover time, other than forfeiture of sick leave time unused as the time of retirement or separation; Section 5.10, entitled, "Vacation Leave" which generally does not allow carryover of vacation leave, except under "certain circumstances" where the Township Committee may extend the period of which vacation time may be utilized by up to ninety (90) days from the date it was to expire; and,

**NOW, THEREFORE BE IT RESOLVED**, that pursuant to the aforesaid Personnel Policy Handbook and the aforesaid sections, the governing body of the Township of Shrewsbury authorizes Katrina Thornton to be paid ten (10) days of her unused vacation time at her 2021 salary and to carry over five (5) additional days if utilized within the first ninety (90) days of 2022, pursuant to Section 5.10 of the Personnel Policy Handbook; and,

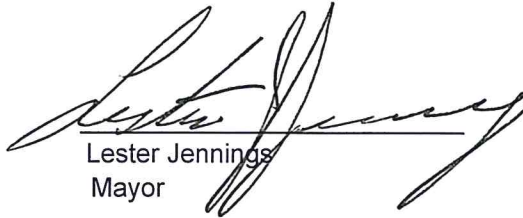
**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be forwarded to Katrina within seven days of the date of this Resolution.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak			X			
Lettice	X		X			
Jennings		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 18, 2022.



Pamela Howard, RMC, CMR  
Municipal Clerk



Lester Jennings  
Mayor

Township of Shrewsbury

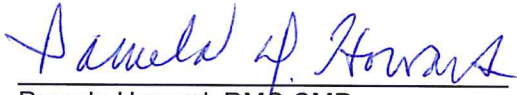
Resolution #2022-34

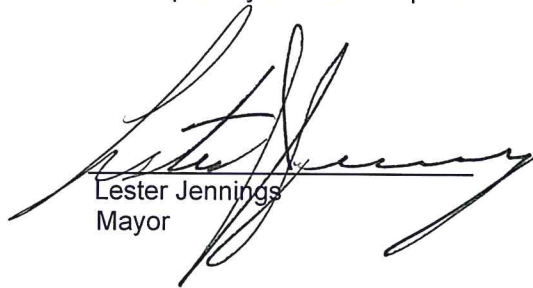
AUTHORIZE PAYMENT OF BILLS

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of \$138,897.33

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak	X		X			
Lettice			X			
Jennings		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 18, 2022.

  
\_\_\_\_\_  
Pamela Howard, RMC, CMR  
Municipal Clerk

  
\_\_\_\_\_  
Lester Jennings  
Mayor