

Township of Shrewsbury

Resolution #2020-54

RESOLUTION CONCERNING VACATION TIME REQUESTED BY CHARLES BRANDON METZ, PUBLIC WORKS SUPERVISOR OF THE TOWNSHIP OF SHREWSBURY

WHEREAS, Charles Brandon Metz is a full time employee of the Township of Shrewsbury in the Public Works Department and was hired on a probationary basis by Resolution of October 22, 2019; and

WHEREAS, Charles Brandon Metz has requested based on his many years of experience in public works as a public employee he be provided and allowed 25 days of vacation per year or the equivalency under the Personnel Handbook employee of 20 years; and

WHEREAS, Charles Brandon Metz met with the Township Committee in Executive Session per Resolution allowing for said personnel matter discussion of February 11, 2020 and the Township Committee offered Mr. Metz a compromise on vacation provided by letter of February 21, 2020, which was accepted by Mr. Metz by email.

NOW, THEREFORE BE IT RESOLVED, that pursuant to the aforesaid Executive Session in recognition that although Mr. Metz has only worked for the Township for a short period of time has been in Public Service for the equivalency of 20 years, the Township Committee hereby authorizes the following vacation time adjustment:

1. Charles Brandon Metz would be entitled to two weeks' vacation until the Township Committee performs its annual employee evaluation of his performance by June 30, 2020.
2. If the annual evaluation is satisfactory in all areas with no negative remarks or conditions, Charles Brandon Metz would be entitled to an additional two weeks or four weeks in total until the end of his probationary period; which is October 22, 2020.
3. Charles Brandon Metz, if approved on permanent status on the anniversary date of October 22, 2020, will receive an additional one week vacation, for a total of five (5) weeks per year.
4. All vacation time must be taken after consent of the governing body based on the workforce time of other employees and their availability in the Public Works Department at the time of chosen vacation time.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to Charles Brandon Metz within seven days of the date of this Resolution.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak		X	X			
Nolan						X

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on March 10, 2020.

Pamela Howard, RMC,CMR
Municipal Clerk

Glenwood Puhak
Deputy Mayor