



**Shrewsbury Township  
1979 Crawford Street  
Shrewsbury Township, New Jersey 07724**

**Katrina Thornton  
Acting Municipal Clerk**

**Phone (732) 542-0572  
Fax (732) 935-1348**

**Shrewsbury Township Committee  
December 20, 2022  
SPECIAL MEETING - 6:00 PM  
MINUTES**

**CALL MEETING TO ORDER**

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Notice of this meeting was published in the Two River Times on January 13, 2022, in addition to posting on the bulletin board in the Municipal Building and filing a copy of said notice with the Acting Municipal Clerk.  
[www.townshipofshrewsbury.com](http://www.townshipofshrewsbury.com).

**ROLL CALL – Mayor Jennings, Ms. Lettice – Mr Puhak (Absent)**

**SALUTE TO THE FLAG**

**APPROVAL OF MINUTES – None due to server issue and Mr. Puhak absence**

**CORRESPONDENCE – Discussed by Ms. Thornton (AMC)**

1. Correspondence sent to NJSP regarding issues with Township Park
  - a. Residents complaints prompted the email being forwarded to NJ state police.
2. Correspondence sent to NJSP regarding the Realtors for Tax Assessment per Shrewsbury Township, Tax Assessor
  - a. This was an email being forwarded at the request of the Tax Assessor to head off any complaints of solicitation in the Twp.

**REPORTS**

**Finance** - None

**Municipal Attorney**

**Housing Inspector/Code Enforcement** - None

**Public Works** – None, just notification of equipment issues that were being resolved for leaf pick up.

**Recreation** – None discussion regarding the heating system in the gymnasium needing repair

**Safety & Neighborhood Watch** - None

**RESOLUTIONS -**

**2022-100** Authorize Payments of Bills

**Township of Shrewsbury  
Resolution #2022-100  
County of Monmouth**

**PAYMENT OF BILLS DATED DECEMBER, 20, 2022**

WHEREAS the Township Committee of the Township of Shrewsbury authorized payment of bills in the amount of \$ 77,267.06

WHEREAS should Resolution # 2022-101 be approved an additional \$ 26,014.18

WHEREAS **PO# 22-00527** for September 9, 2022 payroll was received for \$ 5,215.35 and should have been \$ 9,074.34, an additional \$ 3,858.99 needs to be approved.

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>LETTICE</b>	<b>X</b>		<b>X</b>			
<b>PUHAK</b>						<b>X</b>
<b>JENNINGS</b>		<b>X</b>	<b>X</b>			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on December 20, 2022.

Attest:

\_\_\_\_\_  
Katrina Thornton, CMR  
Acting Municipal Clerk

\_\_\_\_\_  
Lester Jennings  
Mayor

Certifying Officer:

\_\_\_\_\_  
Thomas X. Seaman, CFO  
Chief Financial Officer

**2022-101** Authorizing the Transfer II of the Year 2022 Municipal Budget Appropriations

**TOWNSHIP OF SHREWSBURY**  
**RESOLUTION 2022-101**  
County of Monmouth

**RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE**  
**TRANSFER OF THE YEAR 2022 MUNICIPAL BUDGET APPROPRIATIONS**  
**AS PER N.J.S.A.40A:4-58.**

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**WHEREAS**, it is anticipated that it may become necessary to expend funds in excess of the amounts specified in the year 2022 Municipal Budget for certain appropriation accounts while other appropriation accounts have appropriations in excess of that required; and

**WHEREAS**, N.J.S.A. 40A:4-58 and 40A:4-59 permits a municipal Governing Body to transfer funds from appropriation accounts deemed to have an excess in appropriations to those accounts that are deemed to be insufficient during the last two (2) months of the fiscal year or the first three (3) months of the succeeding fiscal year provided that said transfers be authorized by resolution adopted by not less than two-thirds of the full membership of the Governing Body; and

**WHEREAS**, the Township Chief Financial Officer has recommended that these transfers be authorized.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Shrewsbury, in the County of Monmouth, State of New Jersey, as follows:

<b>Account</b>	<b>Transfer to:</b>	<b>Transfer from:</b>
Admin S&W	\$ 9,000.00	
Streets & Roads S&W		\$ 4,000.00
Insurance-Group Insurance		\$ 5,000.00
<b>Total</b>	<b>\$ 9,000.00</b>	<b>\$ 9,000.00</b>

1. This Resolution has been adopted by a vote of not less than two-thirds of the full membership of the Governing Body.

**BE IT FURTHER RESOLVED** **THOSE certified copies** of said Resolution be forwarded to the following:

1. Township Mayor & Committee
2. CFO

Name	Motion	Second	Ayes	Nays	Abstain	Absent
<b>Lettice</b>		<b>X</b>	<b>X</b>			
<b>Puhak</b>						<b>X</b>
<b>Jennings</b>	<b>X</b>		<b>X</b>			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on December 20, 2022.

\_\_\_\_\_  
 Katrina Thornton, CMR  
 Acting Municipal Clerk

\_\_\_\_\_  
 Lester Jennings  
 Mayor

\_\_\_\_\_  
 Thomas Seaman, CFO

**NEW BUSINESS**

IPage took down the Township server for 5 days, no email, website, or ability to scan for 5-days.  
 HiVolt repaired 3 street lights in AVMA will continue later this week with replacement lights  
 JCPL called regarding light out across from 2 Crawford St on corner of driveway

**OLD BUSINESS –** Awaiting additional quotes requested for:

- Lights in the Township Park
- Damaged light pole located near 26 Barker Ave quote requested

**Offered -Mayor Jennings, Seconded -Ms. Lettice**

**PUBLIC PORTION – PLEASE STATE YOUR NAME AND ADDRESS FOR THE MINUTES**

**Ms. Kane 84 Belshaw – Happy Holidays to Everyone**

**Close Public Section Offered Ms. Lettice, Seconded – Mayor Jennings**

**DATE OF NEXT MEETING – Reorganization Meeting January 1, 2023 at 2:30 P.M.**

**EXECUTIVE SESSION – NONE**

**ADJOURNMENT**

**Offered - Mayor Jennings, Seconded - Ms. Lettice**