

Township of Shrewsbury
Resolution #2020-99
Acceptance of the Audit

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Township Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
Recommendation
Auditors Opinions

And

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the annual audit entitled:

General Comments
Recommendations
Auditors' Opinions

as evidenced by the group affidavit form of the governing body; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:


R.S. 52-27BB-52 - "A local officer or member of a local governing body, who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provision of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED on this 18th day of August 2020, that the Township Committee of the Township of Shrewsbury hereby states that it has complied with the regulation of the Local Finance Board of the State of New Jersey dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice	X		X			
Jennings		X	X			
Puhak			X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on August 18, 2020.


Pamela D. Howard, RMC, CMR
Municipal Clerk


Glenwood Puhak
Mayor

**Township of Shrewsbury
Resolution #2020-100**

Approval of the 2019 Corrective Action Plan Resolution

WHEREAS, the 2019 Annual Audit of the Township of Shrewsbury, conducted by Fallon & Larsen, LLP., contained one recommendation requiring action; and

WHEREAS, that recommendation has been reviewed by the Township's Chief Financial Officer; and

WHEREAS, the New Jersey Division of Local Government Services requires a corrective action plan be prepared by the Chief Financial Officer and approved by the Governing Body;

WHEREAS, the Chief Financial Officer, in accordance with the requirements promulgated by the New Jersey Division of Local Government Services, has developed a plan to address the recommendation listed by the auditor; and

WHEREAS, the approved Corrective Action Plan must be submitted to the New Jersey Division of Local Government Services within 60 days from the date the audit is received by the Governing Body;

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey, that the Corrective Action Plan for the 2019 Annual Audit, hereto attached, is hereby approved and accepted; and

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby directed to transmit a certified copy of this resolution and its attachments to the New Jersey Division of Local Government Services.

Finding 2019-01-Payment were made to vendors in an emergency situation that were in excess of the bid threshold and no official emergency action was taken.

Recommendation:

Policies and procedures related to emergency expenditures should be reviewed and implemented

Explanation and Corrective Action:

All expenditures over the bid threshold will go out to bid or be under a state contract. In the case of an emergency purchase there will be an emergency resolution.

Implementation: March 31, 2020

Finding 2019-02-Certain expenditures made from the Clean Communities Grant were not allowable expenditures

Recommendation:

Policies and procedures related to allowable costs should be reviewed and implemented.


Explanation and Corrective Action:

All expenditures allowable to the Clean Communities Grant will be reviewed.

Implementation: May 31, 2020.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice			X			
Jennings	X		X			
Puhak		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on August 18, 2020.



Pamela Howard, RMC, CMR
Municipal Clerk



Glenwood Puhak
Mayor

Township of Shrewsbury

Resolution #2020-101

**RESOLUTION FOR APPOINTMENT OF TOWNSHIP COMMITTEEPERSONS
AS LIAISONS TO VARIOUS TOWNSHIP DEPARTMENTS**

WHEREAS, usually, during reorganization on January 1st of each year, the Mayor proposes liaisons to various Township Department of Township Committee Members; which was done on January 1, 2020; and

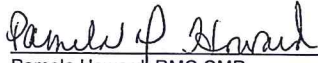
WHEREAS, as a result of Mayor Nolan's resignation and the appointment by the Township Committee of Lynda Lettice, there is a need to provide new liaisons to various Township Departments.

NOW, THEREFORE BE IT RESOLVED, that Mayor Glenwood Puhak proposes, and the Township Committee of the Township of Shrewsbury, Monmouth County and State of New Jersey hereby confirms the appointment of the following Township Committeepersons to serve as liaisons to various Township Departments as follows:

- Finance – Mayor Glenwood Puhak
- Utilities – Mayor Glenwood Puhak
- Legal – Mayor Glenwood Puhak
- Public Works – Deputy Mayor Lester Jennings
- Township Building – Committeewoman Lynda Lettice
- Garbage Disposal – Committeewoman Lynda Lettice
- Insurance – Mayor Glenwood Puhak
- Office – Committeewoman Lynda Lettice
- Engineering – Mayor Glenwood Puhak
- Recycling – Committeewoman Lynda Lettice
- Recreation – Deputy Mayor Lester Jennings
- Personnel – Mayor Glenwood Puhak
- Code Enforcement – Deputy Mayor Lester Jennings
- Safety and Neighborhood Watch – Committeewoman Lynda Lettice
- Housing Inspection – Deputy Mayor Lester Jennings

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice			X			
Jennings		X	X			
Puhak	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on August 18, 2020.


Pamela Howard, RMC, CMR
Municipal Clerk


Glenwood Puhak
Mayor

Township of Shrewsbury

Resolution #2020-102

AUTHORIZE RENEWAL OF LIQUOR LICENSE FOR
THE 2020-2021 LICENSING YEAR

WHEREAS, Jaibhagwan, LLC t/a Shrewsbury Mini Mart Deli & Liquor has completed the on-line Alcoholic Beverage Control renewal application, paid the required state and local fees and has been issued a New Jersey Sales Tax Clearance Certificate by the State Division of Taxation; and,

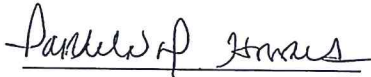
WHEREAS, due to the ongoing pandemic, the State of New Jersey extended the expiration date of the 2019-2020 licensing period from June 30, 2020 to September 30, 2020,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Shrewsbury hereby authorizes the renewal of the Plenary Retail Distribution License #1346-44-001-010 as stated herein to Jaibhagwan, LLC t/a Shrewsbury Mini Mart Deli & Liquor located at 74 Crawford Street for the period of July 1, 2020 to June 30, 2021; and,


BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the New Jersey Division of ABC and the applicant.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice	X		X			
Jennings		X	X			
Puhak			X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on August 18, 2020.



Pamela Howard, RMC,CMR
Municipal Clerk



Glenwood Puhak
Mayor

Township of Shrewsbury

Resolution #2020-103

UNDER 3% EMERGENCY APPROPRIATION RESOLUTION
(N.J.S.A. 40A:4-48)

WHEREAS, an emergency has arisen with respect to the Electrical Repair Work on the Power Lines and no adequate provision was made in the 2020 budget for the aforesaid purpose, and N.J.S.A. 40A:4-46 provides for the creation of an emergency appropriation for the purpose above mentioned, and;

WHEREAS, the total amount of emergency appropriations created including this appropriation to be created by this resolution is \$ 20,000.00 and three percent of the total operations in the budget for the year 2020 is \$32,518.90;

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Shrewsbury in the County of Monmouth that in accordance with N.J.S.A. 40A:4-48 that:

1. An emergency appropriation be and the same is hereby made for:


Electric-Other Expense 0-01-31-435 \$ 20,000.00


2. That said emergency appropriation shall be provided in full in the 2021 budget.
3. That the Chief Financial Officer has certified that the expenditures to be financed through this resolution are related to the aforementioned emergency.

BE IT FURTHER RESOLVED that two certified copies of this resolution be filed with the Director of Local Government Services.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice			X			
Jennings	X		X			
Puhak		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on August 18, 2020.


Pamela Howard, RMC,CMR
Municipal Clerk


Glenwood Puhak
Mayor

Township of Shrewsbury

Resolution #2020-104

AUTHORIZE THE ENGINEER TO SUBMIT AN APPLICATION TO THE MONMOUTH COUNTY PARK SYSTEM FOR A MONMOUTH COUNTY OPEN SPACE GRANT

WHEREAS, The Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey has received a recommendation from the Township Engineer, Maser Consulting, to submit a grant application to the Monmouth County Park System for a Monmouth County Open Space Grant, and

WHEREAS, the Township Engineer, William White, III of Maser Consulting has submitted a cost estimate of \$3,650 for preparation and submission of the grant application,

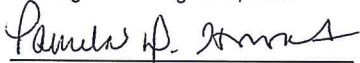
NOW, THEREFORE, BE IT RESOLVED that Council of Township of Shrewsbury approves William White III of Maser Consulting to prepare and submit the grant application for the above stated project at a cost not to exceed \$3,650, and

BE IT FURTHER RESOLVED that Chief Municipal Finance Officer certifies that funds are available in the Engineering O/E line item of the 2020 Municipal Budget, account # 0-01-20-165-020.


BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant application on behalf of the Township of Shrewsbury and that their signature constitutes acceptance of the terms and conditions of the grant application process.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice		X	X			
Jennings	X		X			
Puhak			X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on August 18, 2020.



Pamela Howard, RMC,CMR
Municipal Clerk



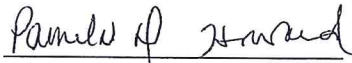
Glenwood Puhak
Mayor

Township of Shrewsbury
Resolution #2020-105
AUTHORIZE PAYMENT OF BILLS

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of \$ 146,866.83.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice			X			
Jennings		X	X			
Puhak	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on August 18, 2020.



Pamela Howard, RMC,CMR
Municipal Clerk



Glenwood Puhak
Mayor

