

Township of Shrewsbury

Resolution #2020-27

AMEND 2020 TEMPORARY BUDGET

WHEREAS, on January 1, 2020 the Township Committee adopted a Temporary Budget for the year 2020: and,

WHEREAS, there is a need to amend said Temporary Budget to add appropriations in the Garbage and Trash & Other Expenses and Neptune Township Clerk's Services; and,


THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey, that the 2020 Temporary Budget, adopted January 1, 2020 be and is hereby amended to add the follow appropriations:

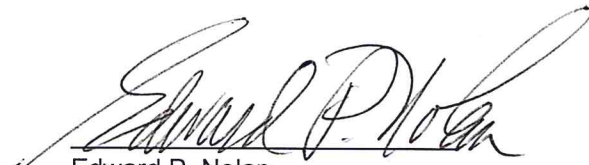
Garbage and Trash & Other Expenses	\$ 750.00
Neptune Township Clerk's Services	\$6,750.00

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak		X	X			
Nolan			X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 14, 2020.


Pamela Howard, RMC,CMR
Municipal Clerk


Edward P. Nolan
Mayor

Township of Shrewsbury

Resolution #2020-28

AUTHORIZE APPROPRIATION RESERVE TRANSFER OF FUNDS NO. 1

WHEREAS, N.J.S.A. 40A: 4-59 provides for appropriation reserve transfers during the first (3) months of any fiscal year, when it has been determined that it is necessary to expend for any of the purposes specified in the budget an amount in excess of the sum appropriated therefore, and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

NOW, THEREFORE, BE IT RESOLVED, by the Township committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey, no less than two thirds of the full majority concurring, that the Treasurer be and is hereby authorized to make transfers among the 2019 budget appropriations in accordance with the attached schedule.

	<u>TO</u>	<u>FROM</u>
Engineering -OE		\$ 1,600.00
Total		\$ 1,600.00
Mayor and Council -SW	\$ 50.00	
Finance Officer-SW	\$ 150.00	
Assessor-SW	\$ 600.00	
Code Enforcement-SW	\$ 200.00	
Housing Inspector-SW	\$ 600.00	
Total	\$ 1,600.00	

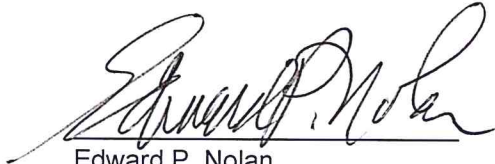
BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak		X	X			
Nolan			X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 14, 2020.



Pamela Howard, RMC,CMR
Municipal Clerk



Edward P. Nolan
Mayor

Township of Shrewsbury

Resolution #2020-29

AUTHORIZE MAYOR'S APPOINTMENTS FOR 2020

WHEREAS, the Mayor is authorized to appoint certain individuals to monitor Township Departments; and **NOW THEREFORE BE IT RESOLVED**, that Mayor Nolan of the Township of Shrewsbury hereby makes the following appointments:

Finance- Mayor Edward Nolan

Utilities- Mayor Edward Nolan

Legal- Mayor Edward Nolan

Public Works- Mayor Edward Nolan

Township Building- Mayor Edward Nolan

Garbage Disposal-Mayor Edward Nolan

Insurance- Deputy Mayor Glenwood Puhak

Office- Deputy Mayor Glenwood Puhak

Engineering- Mayor Edward Nolan

Recycling- Committeeman Lester Jennings

Recreation- Committeeman Lester Jennings

Personnel- Mayor Edward Nolan

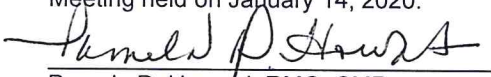
Code Enforcement- Committeeman Lester Jennings

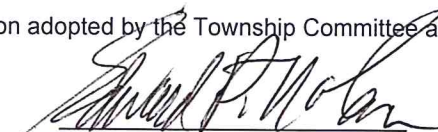
Safety and Neighborhood Watch- Committee Lester Jennings

Housing Inspection- Committeeman Lester Jennings

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on January 14, 2020.


Pamela D. Howard, RMC, CMR
Municipal Clerk


Edward P. Nolan
Mayor

Township of Shrewsbury

Resolution #2020-30

APPOINT COMMUNITY DEVELOPMENT BLOCK GRANT
REPRESENTATIVE AND ALTERNATE FOR 2020

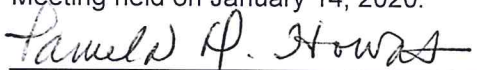
WHEREAS, on January 1, 2020 the Township Committee appointed Glenwood Puhak as the Community Development Block Grant Representative and no one as the Alternate; and,

WHEREAS, Mr. Puhak is unable to serve as Community Development Block Grant Representative;

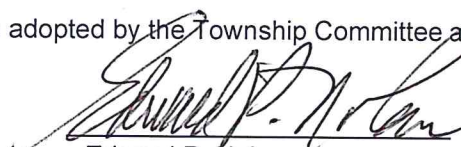
WHEREAS, the Township Committee wishes to appoint Edward Nolan as the Community Development Block Grant Representative and William White of Maser Consulting as the Alternate between the Community Development Block Grant Program and the Township of Shrewsbury for the year 2020.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak	X		X			
Nolan			X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 14, 2020.



Pamela Howard, RMC, CMR
Municipal Clerk



Edward P. Nolan
Mayor

TOWNSHIP OF SHREWSBURY

Resolution #2020-31

APPOINT TAX COLLECTOR FOR THE TOWNSHIP OF SHREWSBURY

WHEREAS, the Shrewsbury Township Tax Collector, Kelly Montecinos resigned from her position in late December, 2019; and

WHEREAS, the Township Committee advertised for the filling of the aforesaid position and the Personnel Committee consisting of Mayor Edward Nolan, Chief Financial Officer, Thomas Seaman and Attorney, Gene J. Anthony interviewed candidates that submitted their applications for the position on January 11, 2020 including candidates: Ashlesha Deshpande, Leigh Schenck and Theresa Davis; and

WHEREAS, the duties of Tax Collector must be performed by some individual on a daily and weekly basis; and by a person who is properly licensed under State Statute; and

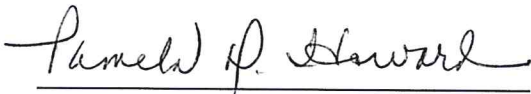
WHEREAS, the Chief Financial Officer has certified that there is sufficient funds available to pay the Tax Collector in performing her duties to the extent of Three Thousand Six Hundred and Fifty Dollars (\$3,650) per year, with an increase to Four Thousand Dollars upon municipal amendment to the salary ordinance. A true copy of said certification is available in the Clerk's Office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Shrewsbury, County of Monmouth and State of New Jersey, has accepted the recommendation of the Personnel Committee and hereby authorizes the appointment of Theresa Davis as the official Tax Collector for a term of four (4) years commencing January 14, 2020 at a salary of \$3,650 per year, with an increase to Four Thousand Dollars upon municipal amendment to the salary ordinance, to be paid on a monthly basis.

BE IT FURTHER RESOLVED, that a true copy of this Resolution be sent to the Division of Local Government Services, Department of Community Affairs, and State of New Jersey.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak		X	X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on January 14, 2020.



Pamela D. Howard, RMC, CMR
Municipal Clerk



Edward P. Nolan
Mayor

Township of Shrewsbury

Resolution #2020-32

APPOINT TAX SEARCH OFFICIAL FOR 2020

WHEREAS, every municipality shall from time to time by resolution designate a bonded official of the municipality to make examination of its records as to unpaid municipal liens and to certify the result thereof; and,

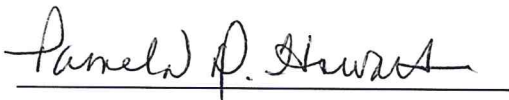
WHEREAS, on January 1, 2020 the Township Committee of the Township of Shrewsbury, County of Monmouth held Resolution #2020-22 which would have appointed Kelly Montecinos; and,

WHEREAS, Kelly Montecinos resigned from said position;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Shrewsbury, County of Monmouth that Theresa Davis is hereby designated as the Tax Search Official.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on January 14, 2020.



Pamela D. Howard, RMC, CMR
Municipal Clerk



Edward P. Nolan
Mayor

Township of Shrewsbury

Resolution # 2020-33

AUTHORIZE THE TOWNSHIP CLERK, PAMELA HOWARD TO
DEVELOP AND MAINTAIN THE TOWNSHIP WEBSITE

WHEREAS, Shrewsbury Township has a website which needs to be continuously set up, designed and maintained, and is vital to provide continuing information and access by computer and other telecommunications equipment for the citizens of Shrewsbury Township and other citizens inquiring about events in Shrewsbury Township.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey that the Mayor and Township Committee hereby authorizes the Township Clerk, Pamela Howard to continue to design and maintain the website for Shrewsbury Township on an annual basis beginning on January 14, 2020, and ending on December 31, 2020.

BE IT FURTHER RESOLVED that Shrewsbury Township shall pay Pamela Howard a stipend of \$1000.00, per year for aforesaid services subject to amendment of the salary ordinance; and,

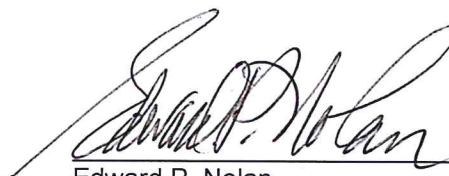
BE IT FURTHER RESOLVED that the Chief Financial Officer hereby certifies the availability of funds in the amount of \$1000.00, per certification available in the Clerk's Office of Shrewsbury Township.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 14, 2020.



Pamela Howard, RMC,CMR
Municipal Clerk



Edward P. Nolan
Mayor

Township of Shrewsbury


Resolution #2020-34

APPOINT SEWER OPERATOR FOR THE TOWNSHIP OF SHREWSBURY

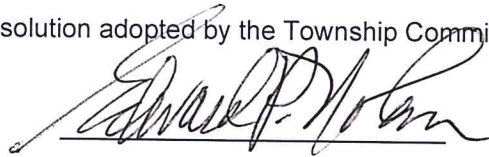
BE IT RESOLVED that Tom Heritis is designated Sewer Operator of Shrewsbury Township for the year 2020.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 14, 2020.



Pamela Howard, RMC,CMR
Municipal Clerk



Edward P. Nolan
Mayor

Township of Shrewsbury

Resolution #2020-35

APPOINT ELECTION OFFICIALS FOR 2020

WHEREAS, the Municipal Clerk's position in the Township of Shrewsbury is part time, and

WHEREAS, the Municipal Clerk is the Chief Election Official of the Municipality, but is required to work in her full time municipality on election days, and

WHEREAS, there is a need for the supervision of the 2020 Primary and General Elections in the Township of Shrewsbury, and

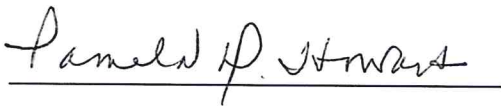
WHEREAS, in consultation with the Monmouth County Clerk and Monmouth County Board of Elections, it has been determined that Shrewsbury Township may report to another municipality, for the purposes of returning official election materials and reading of the election machine cartridges,

NOW, THEREFORE, BE IT RESOLVED that Julie Martin, Municipal Clerk of Eatontown, and Corinne DiCorica, Deputy Municipal Clerk be appointed as Election Officials of the Township of Shrewsbury for the Primary Election of June 2, 2020 and the General Election of November 3, 2020 at a rate of \$400 per day each for each election, and

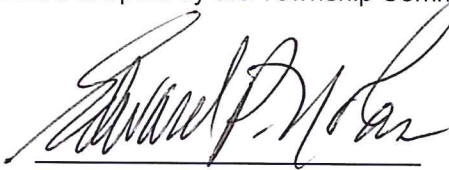
BE IT FURTHER RESOLVED, that Julie Martin and Corinne DiCorica are authorized to exercise all the authority and responsibility of the Municipal Clerk/Election Official of Shrewsbury Township on Primary Election Day, June 2, 2020 and General Election Day, November 3, 2020. Each person will be available throughout the election hours, and each will visit the polling place twice during the election hours, including prior to opening the polls. All election materials will be picked up and returned to Eatontown Borough Hall by a member of the Shrewsbury Township polling board, and returns will be transmitted electronically by Eatontown Borough to the Monmouth County Board of Elections.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak		X	X			
Nolan			X			

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Pamela Howard, RMC,CMR
Municipal Clerk



Edward P. Nolan
Mayor

Township of Shrewsbury

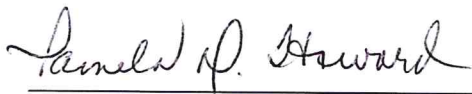
Resolution #2020-36

AUTHORIZE PAYMENT OF BILLS

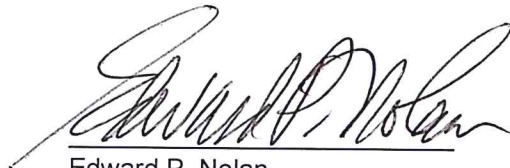
The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of \$ 77,776.06.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak		X	X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 14, 2020.



Pamela Howard, RMC, CMR
Municipal Clerk



Edward P. Nolan
Mayor

TOWNSHIP OF SHREWSBURY

RESOLUTION #2020-37

AUTHORIZE CLOSED SESSION UNDER THE
OPEN PUBLIC MEETINGS ACT

WHEREAS, the Open Public Meetings Act permits the Township Committee of the Township of Shrewsbury to exclude the public when certain matters are to be discussed.

NOW, THEREFORE BE IT RESOLVED, that in accordance with the provisions of the Open Public Meetings Act, the Mayor and Township Committee of the Township of Shrewsbury shall have a closed session for purposes of discussing employee annual benefits.


BE IT FURTHER RESOLVED, that matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, shall be discussed.

1. More particularly, such matters shall be discussed concerning personnel matters – Unused annual benefits.

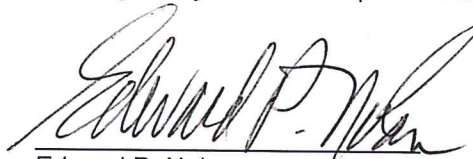
BE IT FURTHER RESOLVED, that the public shall be informed of the results of the closed session at the continuation of the present public meeting, or at the next public meeting of the Mayor and Township Committee, or as soon thereafter as possible.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 14, 2020.



Pamela Howard, RMC,CMR
Municipal Clerk



Edward P. Nolan
Mayor