

Township of Shrewsbury

Resolution #2021-39

RESOLUTION FOR INCREASING YEAR 2021 TEMPORARY BUDGET APPROPRIATIONS

WHEREAS N.J.S.A.40A: 4-20 states that in addition to the temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the governing body may, by resolution adopted by a 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purpose for which appropriations may lawfully be made for the period between the beginning of the fiscal year and the adoption of the budget for said year, and

WHEREAS the amount of such emergency appropriation shall be included under the correct heading in the budget as adopted, and;

WHEREAS there is a need to provide additional funds for Township operations, and,

WHEREAS adequate provision for such funding was not made in the temporary budget

WHEREAS the total emergency temporary resolutions adopted in the year 2021 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A.40A:4-20) including the increase represented by this resolution total \$ 286,292.00 , in addition to the temporary budgets adopted January 1, 2021 in the amount of \$367,601.46, for a total Year to Date Temporary Budget of \$653,693.46.

NOW THEREFORE BE IT RESOLVED by the Township of Shrewsbury (not less than 2/3 affirmatively concurring) that the items of appropriation appearing on the list be included in the temporary budget for the Township for the year 2021, and that in accordance with the Statute such item of appropriation will be included in the 2021 budget as finally adopted.

BE IT FURTHER RESOLVED that two certified copies of this resolution be filed with the Director of the Division of Local Government Services.

	2021	increase 3/9/21	total
<b>GENERAL ADMINISTRATION</b>			
Salaries and Wages	12,000.00	12,000.00	24,000.00
Other Expenses	10,000.00	7,500.00	17,500.00
<b>MAYOR &amp; TOWNSHIP COMMITTEE</b>			
Salaries and wages	2,500.00	2,500.00	5,000.00
Other Expenses	1,000.00	1,000.00	2,000.00
<b>MUNICIPAL CLERK</b>			
Salaries and wages	9,000.00	9,000.00	18,000.00
Other Expenses	2,060.00	2,440.00	4,500.00
<b>FINANCIAL ADMINISTRATION</b>			
Salaries and wages	6,000.00	6,000.00	12,000.00
Other Expenses	4,500.00	4,000.00	8,500.00
<b>AUDIT SERVICES</b>			
	4,000.00	4,000.00	8,000.00
<b>TAX COLLECTION</b>			
Salaries and wages	1,500.00	1,500.00	3,000.00
Other Expenses	500.00	500.00	1,000.00
<b>TAX ASSESSMENT ADMINISTRATION</b>			
Salaries and wages	2,250.00	2,250.00	4,500.00
Other Expenses	500.00	500.00	1,000.00
<b>LEGAL SERVICES</b>			
Other Expenses	12,250.00	12,250.00	24,500.00
<b>ENGINEERING SERVICES</b>			

Other Expenses	4,000.00	4,000.00	8,000.00
STATE UNIFORM UCC			
CODE ENFORCEMENT OFFICIAL			
Salaries and wages	1,000.00	1,000.00	2,000.00
HOUSING OFFICIAL			
Salaries and wages	2,000.00	2,000.00	4,000.00
Other Expenses	250.00	250.00	500.00
INSURANCE			
LIABILITY INSURANCE			
Other Expenses	12,282.00	5,608.00	17,890.00
WORKMEN'S COMPENSATION INSURANCE			
Other Expenses	2,909.00	10,525.00	13,434.00
EMPLOYEE GROUP HEALTH INSURANCE			
Other Expenses	20,000.00	20,000.00	40,000.00
UNEMPLOYMENT INSURANCE			
Other Expenses	250.00	250.00	500.00
PUBLIC SAFETY FUNCTIONS			
O.E.M.			
Salaries and wages	500.00	500.00	1,000.00
Other Expenses	100.00	100.00	200.00
FIRE HYDRANT			
Other Expenses	1,750.00	1,750.00	3,500.00
UNIFORM FIRE SAFETY ACT (P.L.1983,Ch.383)			
FIRE OFFICAL			
Salaries and wages	375.00	425.00	800.00
PUBLIC WORKS			
STREETS & ROADS MAINTENANCE			
Salaries and wages	18,000.00	18,000.00	36,000.00
Other Expenses	10,000.00	10,000.00	20,000.00
RECYCLING PROGRAM			
Other Expenses	2,000.00	6,000.00	8,000.00
BUILDINGS & GROUNDS			
Other Expenses	16,750.00	16,750.00	33,500.00
SOLID WASTE COLLECTION			
Garbage & Trash Other Expenses	750.00	750.00	1,500.00
Bulk Container	100.00	100.00	200.00
HEALTH & WELFARE SERVICES			
VITAL STATISTICS			
Other Expenses	125.00	80.00	205.00
ANIMAL SERVICES			
Other Expenses	200.00	200.00	400.00

PARKS & RECREATION			
RECREATION SERVICES & PROGRAMS			
Salaries and wages	1,250.00	1,250.00	2,500.00
Other Expenses	750.00	50.00	800.00
CELEBRATION of PUBLIC EVENTS			
Other Expense	500.00	500.00	1,000.00
SENIOR CITIZENS			
Other Expenses	250.00	750.00	1,000.00
Other Expenses - SCAT	1,000.00	1,000.00	2,000.00
UTILITIES			
ELECTRIC	3,000.00	3,000.00	6,000.00
WATER	600.00	600.00	1,200.00
NATURAL GAS	4,000.00	4,000.00	8,000.00
TELEPHONE	1,500.00	1,500.00	3,000.00
STREET LIGHTING	2,500.00	2,500.00	5,000.00
STATUTORY EXPENDITURES			
CONTRIBUTIONS TO:			
PUBLIC EMPLOYEES PENSION	1,000.00	13,314.00	14,314.00
SOCIAL SECURITY SYSTEM	3,000.00	5,000.00	8,000.00
UTILITY EXPENSES & BULK PURCHASES			
SEWERAGE PROCESSING			
Other Expenses	54,400.00	64,600.00	119,000.00
SHARED SERVICE AGREEMENTS			
MONMOUTH COUNTY 911	3,400.00	0.00	3,400.00
BOROUGH OF RED BANK			
COURT SERVICES	1,000.00	2,000.00	3,000.00
EATONTOWN BORO FIRE			
DEPARTMENT SERVICES	2,500.00	2,500.00	5,000.00
TOWNSHIP OF NEPTUNE			
CLERK SERVICES	2,567.96	5,000.00	7,567.96
RECYCLING TONNAGE GRANT	0.00	0.00	0.00
<b>TOTAL CURRENT FUND</b>			
<b>TEMPORARY BUDGET</b>			
	<b>244,618.96</b>	<b>271,292.00</b>	<b>515,910.96</b>
TEMPORARY BUDGET EXCEPTIONS			
CAPITAL IMPROVEMENT FUND			
		15,000.00	15,000.00
PRINCIPAL & INTEREST DUE 2020	121,562.50	0.00	121,562.50
SPECIAL EMERGENCY NOTES			
PAYABLE 2019	0.00	0.00	
CAPITAL LEASE DUE MCIA			
	1,220.00	0.00	1,220.00
<b>TOTAL TEMPORARY BUDGET</b>			
<b>EXCEPTIONS</b>	<b>122,782.50</b>	<b>0.00</b>	<b>122,782.50</b>

TOTAL TEMPORARY BUDGET

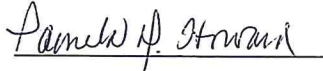
367,401.46

286,292.00

653,693.46

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice	X		X			
Jennings			X			
Puhak		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on March 9, 2021.



Pamela Howard, RMC,CMR  
Municipal Clerk



Glenwood Puhak  
Mayor

Township of Shrewsbury

Resolution #2021-40

AUTHORIZE THE REFUND OF DAMAGE DEPOSIT FOR RENTAL AND USE OF  
THE GYM POSTED BY EMPOWER DANCE

**WHEREAS**, the Township of Shrewsbury requires the posting of a damage deposit for the rental and use of the gym for private events, and

**WHEREAS** Empower Dance c/o Karen Farrah, 42C Wyckoff Rd, Eatontown, NJ 07724, posted a \$250.00 damage deposit for dance classes; and,

**WHEREAS** Empower Dance was not able to utilize the gym due to the closing of the gym for safety reasons regulated by the State pertaining to the Covid pandemic; and,

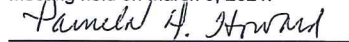
**WHEREAS**, the Chief Municipal Finance officer has recommended a refund of the full damage deposit of \$250.00, and,

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Shrewsbury, County of Monmouth, State of New Jersey, as follows:

1. That the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey does hereby authorize the refund of the damage deposit to Empower Dance c/o Karen Farrah in the amount of \$250.00.
2. That a certified copy of this resolution be provided to the Chief Financial Officer and Bookkeeper.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice <sup>o</sup>	X		X			
Jennings		X	X			
Puhak			X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on March 9, 2021.

  
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Pamela Howard, RMC  
Municipal Clerk

  
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Glenwood Puhak  
Mayor

Township of Shrewsbury

Resolution #2021-41

Authorize the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations within the Township of Shrewsbury

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the county; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control and chemical control to exterminate the mosquito population within the county of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated "congested area", the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

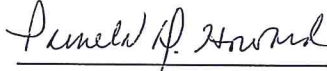
WHEREAS, the Township of Shrewsbury is designated as a "congested area" by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

NOW, THEREFORE, be it resolved as follows:

1. The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:
  - a. the County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
  - b. such operations will be performed in compliance with applicable Federal and State regulations, and
  - c. the County will notify the NJ State Police Hamilton Barracks (609) 584-5000 and Mayor Glenwood Puhak (732) 277-7417 when aerial pesticide operations are planned prior to commencement of such operations.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice	X		X			
Jennings		X	X			
Puhak			X			

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Pamela Howard, RMC,CMR  
Municipal Clerk



Glenwood Puhak  
Mayor

Township of Shrewsbury

Resolution #2021-42

**AUTHORIZE THE EMPLOYMENT OF A PART-TIME EMPLOYEE  
IN THE PUBLIC WORKS DEPARTMENT**

**WHEREAS**, a vacancy exists with regards to the Public Works Department that needs to be filled in accordance with the Personnel Policy and Procedures Manual and Employee Handbook; and

**WHEREAS**, in accordance with Section 4.30, entitled, "Employment Procedure" of the Personnel Handbook, the vacant position was advertised; applications were received; interviews were undertaken by Ken Wall and the Township Attorney. All applications for employment were accepted and treated objectively and equally in accordance to laws and guidelines issued by the New Jersey Division on Civil Rights and the U.S. Equal Opportunity Commission; and

**WHEREAS**, after review of the applications and interviews, applications were submitted to the Township Committee and it is recommended that an offer of employment be made to Michael Parson at a salary in accordance with the Municipal Budget, and if accepted, this Resolution shall serve as an appointment to the position of Part-Time Public Works Employee, subject to a physical examination and background check and satisfactory review of the same pursuant to 4.30 of the Personnel Manual; and

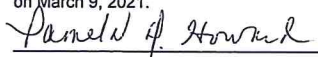
**WHEREAS**, funds will be made available in the 2021 Municipal Budget and the Chief Financial Officer has so certified in writing; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey, that the Township Committee hereby authorizes a job offer, and if accepted, appoints for hiring as a Part-Time Public Works Employee, Michael Parson; subject to an appropriate medical examination and satisfactory results from said medical examination per the Personnel Manual and subject to a background check, which is satisfactory to the Township Committee and further criteria as set forth in 4.30 of the Personnel Manual, and subject to a probationary period of ninety (90) days commencing the date of acceptance of this job offer, subject to the procedures for processing successful applicants per the Personnel Manual.

**BE IT FURTHER RESOLVED**, that said employee shall not work no more than 28 hours a week unless authorized and is not subject to medical benefits and shall not receive the benefits of a full-time employee.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice	X		X			
Jennings		X	X			
Puhak			X			

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Pamela Howard, RMC,CMR  
Municipal Clerk



Glenwood Puhak  
Mayor

Township of Shrewsbury

Resolution #2021-43

TEMPORARILY AMEND THE TIME OF CONSTRUCTION WITHIN THE TOWNSHIP OF SHREWSBURY

WHEREAS, improvements are being made throughout the Township; and,

WHEREAS, the Township's Noise Ordinance does not permit construction prior to 8am; and

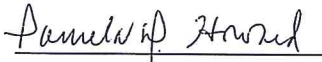
WHEREAS, to minimize the impact of noise to the residents, the Township Engineer on behalf of the contractor has requested a 7am start time; and,

WHEREAS, the Governing Body hereby authorizes the temporary amendment to change the time of construction within the Township of Shrewsbury to 7am and all other portions of Ordinance #11.9.10 shall remain in effect.

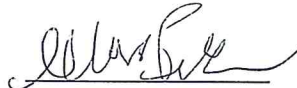
BE IT RESOLVED, that this resolution shall take effect immediately and shall expire once construction work has been completed.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice	X		X			
Jennings		X	X			
Puhak			X			

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Pamela Howard, RMC,CMR  
Municipal Clerk



Glenwood Puhak  
Mayor



TOWNSHIP OF SHREWSBURY

RESOLUTION #2021-44

AUTHORIZE THE FILING OF A RECYCLING TONNAGE GRANT APPLICATION

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for the 2020 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and indicate the assent of the Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure that the application is properly completed and timely filed,

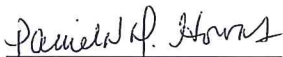
**THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Shrewsbury hereby endorses the submission of a recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Adam Hubeny, Recycling Coordinator, to ensure that the said application is properly filed; and

**BE IT FURTHER RESOLVED**, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling; and,

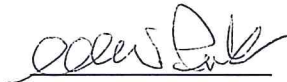
**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Supervisor of Public Works, Recycling Coordinator and Chief Financial Officer.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
LETTICE	X		X			
JENNINGS		X	X			
PUHAK			X			

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Pamela Howard, RMC,CMR  
Municipal Clerk



Glenwood Puhak  
Mayor

Township of Shrewsbury


Resolution #2021-45


AUTHORIZE PAYMENT OF BILLS

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the ,Bills in the amount of \$ 99,969.58 .

Name	Motion	Second	Ayes	Nays	Abstain	Absent
LETTICE			X			
JENNINGS		X	X			
PUHAK	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on March 9, 2021.

  
Pamela Howard, RMC,CMR  
Municipal Clerk

  
Glenwood Puhak  
Mayor