

COMMITTEEMEMBER BAILLY MOVED THE ADOPTION OF THE FOLLOWING MINUTES:

**TOWNSHIP OF SHREWSBURY
REGULAR MEETING MINUTES
JANUARY 24, 2017**

Governing Body Members Present: Mayor Edward Nolan
Deputy Mayor Nolan
Committeewoman Maryellen Bailly

Township Officials Present: Municipal Clerk/Chief Financial Officer Suzanne Veitengruber
Township Attorney, Gene Anthony, Esq.

CALL TO ORDER

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2017, in addition, to posting on the bulletin board in the Municipal Building on January 1, 2017 by the Municipal Clerk. The meeting called to order by Mayor Nolan in accordance with the Open Public Meetings Act at 7:00 P.M. on this 10th day of January 10, 2017

ROLL CALL: Mayor Nolan – present; Deputy Mayor Puhak – present; Committeewoman Bailly – present

SALUTE TO THE FLAG

APPROVAL OF MINUTES:

- a. 1/10/2017 Meeting
Moved by Mayor Nolan, seconded by Mr. Puhak
Ayes –Mr. Nolan, Mr. Puhak, Ms. Bailly

- b. 1/10/2017 Executive Session
Moved by Mayor Nolan, seconded by Mr. Puhak
Ayes –Mr. Nolan, Mr. Puhak, Ms. Bailly

CORRESPONDENCE:

Request for certification of polling place
DLGS Budget Information
MSI – Safety Directors Bulletin. OSHA Recordkeeping
Monmouth County Notice of Public Hearing for the Solid Waste Plan
Request for Genealogy Research
NJDEP Drought Tool Kit
NJDLGS Municipal Information Sheet
Solicitation for Town Clock
Letter from Gene Anthony to Joseph Muzetska
Board of Chosen Freeholders, Div. of Transportation, various schedules and veteran's info
US Census Bureau

MCJIF Safety Director's Office, various advisories
National School Choice Week, request for proclamation

REPORTS

Municipal Attorney – Gene Anthony, Esq. reviewed Township contracts. Ms. Bailly questioned how bulk drop off is handled in apartments. Ms. Veitengruber explained the Township's Bulk Drop Off Day. Mr. Puhak mentioned restoration of garbage collection for Township. Ms. Veitengruber discussed the costs and steps needed to restore garbage collection.

Finance – Beginning Budget preparation, and the ADS and AFS have been completed. All OPRA requests have been answered.

Public Works – presented a written report (attached).

There were no other reports.

ORDINANCES

Introduction by Title Only

ORDINANCE #2017-1

ORDINANCE RESCINDING THE PRIOR ORDINANCE #2015-08 REGULATING AND CONTROLLING OF UNCONFINED AND FERAL CATS

ORDINANCE #2017-1

ORDINANCE RESCINDING THE PRIOR ORDINANCE #2015-08 REGULATING AND CONTROLLING OF UNCONFINED AND FERAL CATS

WHEREAS, Shrewsbury Township, as a public municipality may create, amend or rescind ordinances that it feels is in the public interest; and

WHEREAS, the Township Committee feels that an existing ordinance should be rescinded and a new ordinance take its place dealing with the issue of feral cats.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Mayor, and Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey as follows:

Sections 1 through 3 of a prior Ordinance Regulating and Controlling Unconfined and Feral Cats shall hereby be repealed and rescinded.

BE IT FURTHER ORDAINED AND ENACTED, that this ordinance shall take effective immediately upon final adoption and publication in the manner prescribed by law.

BE IT FURTHER ORDAINED AND ENACTED, that all ordinances or parts of ordinances that are inconsistent herewith are repealed, but only to the extent of such inconsistency.

WHEREAS, the Township Committee introduced this ordinance on January 24, 2017, and

WHEREAS, Ordinance 2017-1 will be advertised in the Asbury Park Press on February 1, 2017. The Township Committee shall hear the public on this ordinance February 15, 2017:

ROLL CALL to introduce Ordinance 2017-1

Moved by Mr. Nolan, seconded by Mr. Puhak

Affirmative: Nolan, Puhak, Bailly

Negative: none

Abstain: none

DATE INTRODUCED: January 24, 2017

EDWARD NOLAN, Mayor

ATTEST:

SUZANNE VEITENGRUBER, RMC, CMFO
MUNICIPAL CLERK

Discussion of a replacement ordinance was held among the governing body and Mr. Anthony.

RESOLUTIONS

COMMITTEEMEMBER Bailly OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

**Resolution # 2017-32
APPOINTING RECYCLING COORDINATOR AND
AUTHORIZING TONNAGE GRANT APPLICATION**

WHEREAS, the Mandatory Source Separation and Recycling Act. P.L. 1987, c 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop, new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and indicate the assent of the Mayor and Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure that the application is properly completed and timely filed; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Shrewsbury, County of Monmouth, hereby endorses the submission of a Municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection Office of Recycling and designates Adam Hubeny, Recycling Coordinator, to ensure that the said application is properly filed.

BE IT FURTHER RESOLVED that Adam Hubeny is hereby reappointed Recycling Coordinator at a cost of \$50 per year:

Seconded by Committeemember Nolan and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly	x		x			
Puhak			x			
Nolan		x	x			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 24, 2017.

 Suzanne M. Veitengruber, RMC, CMFO
 Municipal Clerk

 Edward P. Nolan
 Mayor

COMMITTEEMEMBER Bailly OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

Resolution #2017-33

Appointing Interim Code Enforcement and Housing Officer

Whereas there is a temporary vacancy in the position of Code Enforcement and Housing Officer in the Township of Shrewsbury, County of Monmouth, State of New Jersey, and

Whereas there is a need for an experienced Code Enforcement and Housing Officer to oversee those operations and issue Certificates of Occupancy in Shrewsbury Township, and

Whereas Thomas Welsh, Shrewsbury Township Fire Marshall and Deputy OEM Coordinator, has experience in these areas and has fulfilled these responsibilities for other Monmouth County municipalities,

Now be it resolved that Thomas Welsh be appointed Interim Code Enforcement/Housing Officer commencing January 23, 2017 at a salary of \$500 per month, prorated, to be paid monthly.

Seconded by Committeemember Nolan and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly	x		x			
Puhak			x			

Nolan		x	x			
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I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 24, 2017.

 Suzanne M. Veitengruber, RMC, CMFO
 Municipal Clerk

 Edward P. Nolan
 Mayor

COMMITTEEMEMBER _____ OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

Resolution #2017-34
AMEND TEMPORARY BUDGET

WHEREAS, an emergent condition has arisen in that the Township is expected to enter in contracts, commitments or payments prior to the 2017 budget is adopted, and no adequate provision has been made in the 2017 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2017 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$1,500,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Shrewsbury, in the County of Jersey, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$1,500.00 as follows:
 Celebration of Public Events \$1,500.00
2. Said emergency temporary appropriations will be provided for in the 2017 budget.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly	x		x			

Puhak			x			
Nolan		x	x			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on February 15, 2017.

 Suzanne M. Veitengruber, RMC, CMFO
 Municipal Clerk

 Edward P. Nolan
 Mayor

COMMITTEEMEMBER Nolan OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

Resolution #2017-35

Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Crawford Street Roadway Improvements project.

WHEREAS, The Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey has received a recommendation from the Township Engineer, Maser Consulting, to submit a grant application to the New Jersey Department of Transportation Trust Fund for improvements to Crawford Street,

NOW, THEREFORE, BE IT RESOLVED that Council of Township of Shrewsbury formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2017-Crawford Street Roadway Improvements-00337 to the New Jersey Department of Transportation on behalf of Township of Shrewsbury.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Township of Shrewsbury and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Seconded by Committeemember Puhak and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly			x			
Puhak		x	x			
Nolan	x		x			

Certified as a true copy of the Resolution adopted by the Council
On this 24th day of January, 2017

Suzanne M. Veitengruber, RMC, CMFO
Municipal Clerk
Township of Shrewsbury

My signature and the Clerk’s seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Suzanne M. Veitengruber, RMC, CMFO
Municipal Clerk

Edward P. Nolan
Mayor

COMMITTEEMEMBER Nolan OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

Resolution #2017-36

PAYMENT OF THE BILLS

The Township Committee of the Township of Shrewsbury hereby authorizes Payment of the Bills in the amount of \$ 54,868.28 .

Seconded by Committeemember Puhak and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly			x			
Puhak		x	x			
Nolan	x		x			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 24, 2017.

Suzanne M. Veitengruber, RMC, CMFO
Municipal Clerk

Edward P. Nolan
Mayor

OLD BUSINESS – Advertising on both NJSLOM and NJ Clerk’s Association for the Municipal Clerk’s position.

NEW BUSINESS – Discussion of Speed Bumps by Mr. Puhak. Options will be investigated.

Ms. Bailly discussed the MCJIF luncheon and the Brookdale Class for Elected Officials. Mr. Puhak attended.

PUBLIC COMMENT

Motion to open the meeting to public comment by Ms. Bailly, Seconded by Mr. Puhak. All Township Committee Members were in favor.

Linda Lettice, Questioned speed bumps that Township had. Being stored for winter.

June Pomilla, Asked about the processing of a veteran’s deduction for her new AVMA unit.

Robin Kane discussed Speed Bumps. Questioned bills list. Ms. Kane asked for extensions to be attached to fire hydrants. Complained about doors being left off of recycling bins. Inquired about light repairs. Ms. Kane discussed reimbursements made in the past to AVMA.

Ms. Veitengruber discussed Meetings with AVMA in prior years concerning reimbursement. There never has been an agreement pursuant to the Municipal Services law. Mr. Anthony will review.

There being no further comments, Ms. Bailly made a motion to close public comment. Mr. Nolan seconded, All Township Committee Members were in favor.

Next meeting February 15, 2017

Motion to adjourn: Mr. Nolan, Seconded by Mr. Puhak. All Township Committee Members were in favor.