

**COMMITTEEMEMBER NOLAN MOVED THE ADOPTION OF THE FOLLOWING MINUTES:**

**TOWNSHIP OF SHREWSBURY  
REGULAR MEETING MINUTES  
MARCH 28, 2017**

Governing Body Members Present: Mayor Edward Nolan  
Deputy Mayor Nolan  
Committeewoman Maryellen Bailly

Township Officials Present: Municipal Clerk Teri Giercyk, Chief Financial Officer Sue Veitengruber, and Township Attorney, Gene Anthony, Esq.

**CALL TO ORDER**

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2017, in addition, to posting on the bulletin board in the Municipal Building on January 1, 2017 by the Municipal Clerk. The meeting called to order by Mayor Nolan in accordance with the Open Public Meetings Act at 7:00 P.M. on this 21<sup>st</sup> day of March, 2017.

ROLL CALL: Mayor Nolan – present; Deputy Mayor Puhak – present; Committeewoman Bailly – absent

**SALUTE TO THE FLAG**

**APPROVAL OF MINUTES:**

- a. 3/21/2017 Regular Meeting  
Moved by Mayor Nolan, seconded by Mr. Puhak  
Ayes – Mr. Nolan and Mr. Puhak
- b. 3/21/2017 Executive Session  
Moved by Mayor Nolan, seconded by Mr. Puhak  
Ayes – Mr. Nolan and Mr. Puhak

**CORRESPONDENCE:**

1. Letter to Mayor and Committee for Certified Recycling Coordinator
2. Cybersecurity Awareness Seminar – 4/12/2017
3. Monmouth County Clerk – Property Fraud Alert Protection Service
4. LFB Notice 2017-07 – Financial Disclosure Statements

**REPORTS**

**Department of Public Works Jeffrey Foster:**

1. Fixed 2street lights on Crawford and 1 at DPW
2. Cleaned drain in apartments parking lot totally clogged
3. Installed vent caps on gym heaters
4. Welded a 2 foot section back on the swing gate at the end of Crawford
5. Changed the air filter's in the heating system in the main office

**Finance Sue Veitengruber:** No more recycling, report in. There will be a meeting with Adam Hubeny 1 week from Friday to submit recycling report to the State of New Jersey. Recommended amending ordinance for gym use. If the gym is used 30 minutes beyond allotted time, suggested 1 ½ rate charge. DEP will be hosting a free fishing event on 6/10/2017, HOFNOD (Hooked on Fishing Not on Drugs). Reenrolled retiree to healthcare program. Budget meeting 4/10/17, will be a notice of special meeting, formal action may be taken.

**Municipal Attorney Gene Anthony:** Nothing to report.

There were no other reports.

**ORDINANCES - None**

**RESOLUTIONS –**

**COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**Resolution #2017-56:**

**RESOLUTION AUTHORIZING APPOINTMENT OF CERTIFIED RECYCLING COORDINATOR FOR THE TOWNSHIP OF SHREWSBURY**

**WHEREAS,** by Resolution of September 23, 2014, the Township entered into an Agreement with Adam Hubeny, then Borough Administrator for Atlantic Highlands, to serve as the Certified Recycling Coordinator from July 1, 2014 through June 30, 2017; and

**WHEREAS,** Shrewsbury Township is in need of a Certified Recycling Coordinator to certify recycling pick-up in Shrewsbury Township on an annual basis.

**NOW, THEREFORE BE IT RESOLVED,** by the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey, that the governing body hereby reappoints Adam Hubeny, who is a Certified Recycling Coordinator, to be the Recycling Coordinator for the Township of Shrewsbury, for \$50.00 per year, effective July 1, 2017 and ending June 30, 2021.

**BE IT FURTHER RESOLVED,** that the Chief Financial Officer hereby certifies the availability of funds in the amount of \$50.00, per the attached certification.

**Seconded by Committeemember PUHAK and adopted on roll call by the following vote:**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly						X
Puhak	X		X			
Nolan		X	X			

Dated: March 28, 2017

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EDWARD NOLAN

Mayor

ATTEST:

\_\_\_\_\_

TERI GIERCYK, RMC

Township Clerk

I hereby certify the foregoing to be a true copy of the resolution adopted by the Township of Shrewsbury on March 28, 2017.

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TERI GIERCYK, RMC

Township Clerk

**COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**RESOLUTION #2017-57**  
**AUTHORIZING THE APPLICATION OF SHREWSBURY**  
**TOWNSHIP FOR THE ARHTUR J. GALLAGHER RISK**  
**MANAGEMENT SERVICES TULIP PROGRAM**

**WHEREAS**, the Township has authorized procedures for the rental of gymnasium, patio, park and other facilities of the Township of Shrewsbury which require a certificate of insurance from the user, and

**WHEREAS**, Arthur J. Gallagher Risk Management Services has developed a program (“TULIP”) where a general liability policy can be written in the name of the “tenants” and “users” of member entity owned facilities and naming the member entity as additional insured, and

**WHEREAS**, the program cost is paid directly by the tenant or user of the facility, and there is no cost to the member entity, and

**WHEREAS**, the TULIP program is recommended by the New Jersey Municipal Excess Liability Fund, and is in use throughout several Municipal Joint Insurance Fund,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Shrewsbury, in the County of Monmouth, State of New Jersey, that the Chief Municipal Finance officer is hereby authorized to enroll Shrewsbury Township in the Arthur J. Gallagher Risk Management Services TULIP at no cost to Shrewsbury Township.

**Seconded by Committeemember PUHAK and adopted on roll call by the following vote:**

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Bailly</b>						<b>X</b>
<b>Puhak</b>		<b>X</b>	<b>X</b>			
<b>Nolan</b>	<b>X</b>		<b>X</b>			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on March 28, 2017.

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Teri Giercyk, RMC  
Municipal Clerk

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Edward P. Nolan  
Mayor

**COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**RESOLUTION #2017-58**  
**AMEND TEMPORARY BUDGET**

**WHEREAS**, an emergent condition has arisen in that the Township is expected to enter in contracts, commitments or payments prior to the 2017 budget is adopted, and no adequate provision has been made in the 2017 temporary budget for the aforesaid purposes, and

**WHEREAS**, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

**WHEREAS**, the total emergency temporary appropriation resolutions adopted in the year 2017 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$80,015.16,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Shrewsbury, in the County of Monmouth, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$21,500.00 as follows:

Social Security	\$ 1,500.00
Worker’s Comp Insurance	\$ 5,800.00
Liability Insurance	\$10,200.00
Streets & Roads S/W	\$ 4,000.00

2. Said emergency temporary appropriations will be provided for in the 2017 budget.

3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

**Seconded by Committeemember PUHAK and adopted on roll call by the following vote:**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly						X
Puhak		X	X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on March 28, 2017.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

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Edward P. Nolan  
Mayor

**COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**RESOLUTION #2017-59**

**PAYMENT OF THE BILLS**

The Township Committee of the Township of Shrewsbury hereby authorizes Payment of the Bills in the amount of \$ **16,687.82** .

Seconded by Committeemember PUHAK and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly						X
Puhak		X	X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on March 28, 2017.

\_\_\_\_\_  
Teri Giercyk, RMC,  
Municipal Clerk

\_\_\_\_\_  
Edward P. Nolan  
Mayor

**OLD BUSINESS** – None

**NEW BUSINESS** – None

**PUBLIC COMMENT**

Motion to open the meeting to public comment by Mayor Nolan, Seconded by Mr. Puhak. All Township Committee Members were in favor. No public comment.

There being no further comments, Mayor Nolan made a motion to close public comment. Mr. Puhak seconded, All Township Committee Members were in favor.

Next meeting April 11, 2017

Motion to adjourn: Mayor Nolan, Seconded by Mr. Puhak. All Township Committee Members were in favor.

Seconded by Committeemember BAILLY and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly		X	X			
Puhak			X			
Nolan	X		X			

Respectfully Submitted,

*Teri Giercyk RMC*

Teri Giercyk, RMC  
Municipal Clerk