



## REGULAR MEETING MINUTES

Shrewsbury Township  
1979 Crawford Street  
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC  
Municipal Clerk

Phone (732) 542-0572  
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### Shrewsbury Township Committee

January 23<sup>rd</sup> 2018

### REGULAR MEETING – 7:00 PM

### MINUTES

**CALL MEETING TO ORDER** by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2018, in addition to posting on the bulletin board in the Municipal Building on January 2, 2018 by the Municipal Clerk.

#### **ROLL CALL:**

**GOVERNING BODY MEMBERS PRESENT:** Committeeman Jennings, Committeeman Puhak, and Mayor Nolan.

**TOWNSHIP OFFICIALS PRESENT:** Township Attorney Gene Anthony, Chief Financial Officer Sue Veitengruber, and Municipal Clerk Teri Giercyk.

#### **MEMBERS OF THE PUBLIC WERE IN ATTENDANCE**

#### **SALUTE TO THE FLAG**

#### **APPROVAL OF MINUTES:**

Regular Meeting Minutes – 1/9/2018

**Moved by Mayor Nolan, seconded by Mr. Puhak.**

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

#### **CORRESPONDENCE**

**Do I hear a motion to accept the correspondence? Moved by Mayor Nolan, seconded by Mr. Puhak.**  
**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

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**REPORTS:**

**HOUSING INSPECTOR/CODE ENFORCEMENT:**

**Mr. Puhak** – He will contact Mr. Welsh and ask for monthly reports.

**FINANCE:**

**Mrs. Sue Veitengruber CFO** – Annual Debt Statement has been filed with FAST program, submitted online. AFS due on 2/12/18. Started budget preliminary budget process. Wants to schedule a preliminary budget meeting in early March. Tax payment from AVMA was initially missing the stubs, eventually submitted so payment can now be made. Sewer work by AVMA, forms submitted to engineer and approved, but funds not submitted to township yet. Permit can be issued next meeting if they file all the required permit fees. There is no municipal service agreement with AVMA for lights; Mr. Anthony can prepare one for those few streetlights. Cost is \$60-\$70/month.

**PUBLIC WORKS REPORT: Read aloud by Mr. Puhak.**

**Mr. Jeffrey Foster:**

DPW REPORT 1/23/18

1. Snow 1/17 one load of salt
2. Repaired salt spreader shear pin broke
3. Added a temporary chain to the broken gate on Crawford
4. Packed away all Christmas decorations
5. Fixed flood light on backhoe
6. Street light fixed at 81 Barker

**MUNICIPAL ATTORNEY:**

**Mr. Gene Anthony** – Update on Foster case. All the briefs are in, trial is on Friday.

**RESOLUTIONS:**

**Township of Shrewsbury**  
**Resolution #2018-31**  
**Resolution Appointing Election Officials**

**WHEREAS**, the Municipal Clerk’s position in the Township of Shrewsbury is part time, and

**WHEREAS**, the Municipal Clerk is the Chief Election Official of the Municipality, but is required to work in her full time municipality on election days, and

**WHEREAS**, there is a need for the supervision of the 2018 Primary and General Elections in the Township of Shrewsbury, and

**WHEREAS**, in consultation with the Monmouth County Clerk and Monmouth County Board of Elections, it has been determined that Shrewsbury Township may report to another municipality, for the purposes of returning official election materials and reading of the election machine cartridges,

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**NOW, THEREFORE, BE IT RESOLVED** that Julie Martin, Municipal Clerk of Eatontown, and Corinne DiCorica, Deputy Municipal Clerk be appointed as Election Officials of the Township of Shrewsbury for the Primary Election of June 5, 2018 and the General Election of November 6, 2018 at a rate of \$400 per day each for each election, and

**BE IT FURTHER RESOLVED**, that Julie Martin and Corinne DiCorica are authorized to exercise all the authority and responsibility of the Municipal Clerk/Election Official of Shrewsbury Township on Primary Election Day, June 5, 2018 and General Election Day, November 6, 2018. Each person will be available throughout the election hours, and each will visit the polling place twice during the election hours, including prior to opening the polls. All election materials will be picked up and returned to Eatontown Borough Hall by a member of the Shrewsbury Township polling board, and returns will be transmitted electronically by Eatontown Borough to the Monmouth County Board of Elections.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			<b>X</b>			
Puhak	<b>X</b>		<b>X</b>			
Nolan		<b>X</b>	<b>X</b>			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on January 23, 2018.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

\_\_\_\_\_  
Edward P. Nolan  
Mayor

**Township of Shrewsbury**  
**Resolution #2018-32**  
**Payment of Bills**

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$ 62,943.37.**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			<b>X</b>			
Puhak		<b>X</b>	<b>X</b>			
Nolan	<b>X</b>		<b>X</b>			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on January 23, 2018.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

\_\_\_\_\_  
Edward P. Nolan  
Mayor

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**PUBLIC PORTION:**

– **Do I hear a motion to open the meeting to the public? Moved by Mr. Puhak seconded by Mayor Nolan.**

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

**Donna Johnson 6 Barker Avenue:** Discussed the street light issue letter that she wrote from last meeting. She wanted to know the status and what had been done. She has done a lot of research regarding light pollution in residential areas. Asked about status of spruce tree, and was informed that last meeting it was decided to be removed and replaced with another slow growing tree. Questioned two items on the bill list.

**Sue Veitengruber** stated that she left a message with JCP & L, and so did Mayor Nolan. Mayor Nolan will call again in the morning.

**Robin Kane 45 Belshaw:** Questioned JCP & L lighting bill. Commented on the way the AVM, A received their tax stubs, wants total payment.

**Sue Veitengruber** stated that the bill covers 25 lights. There are 44 lights in town.

Sue Veitengruber and Mr. Anthony explained that AVMA is not like the apartments and condominiums. Condominiums are individually owned, and the apartments are three individual block and lots. AVMA must post to each individual unit, state law.

No further public comment.

– **Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Jennings.**

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

**DATE OF NEXT MEETING: Regular Meeting February 13, 2018 at 7:00 PM.**

**ADJOURNMENT**

– **Do I hear a motion to adjourn the meeting? Moved by Mayor Nolan, seconded by Mr. Puhak.**

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Jennings</b>			<b>X</b>			
<b>Puhak</b>		<b>X</b>	<b>X</b>			
<b>Nolan</b>	<b>X</b>		<b>X</b>			

February 13, 2018

Respectfully submitted,

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

Approved: \_\_\_\_\_  
Teri Giercyk, RMC

\_\_\_\_\_  
Date