



## REGULAR MEETING MINUTES

Shrewsbury Township  
1979 Crawford Street  
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC  
Municipal Clerk

Phone (732) 542-0572  
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### Shrewsbury Township Committee

January 9<sup>th</sup> 2018

### REGULAR MEETING – 7:00 PM

### MINUTES

**CALL MEETING TO ORDER** by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2018, in addition to posting on the bulletin board in the Municipal Building on January 2, 2018 by the Municipal Clerk.

#### **ROLL CALL:**

**GOVERNING BODY MEMBERS PRESENT:** Committeeman Jennings, Committeeman Puhak, and Mayor Nolan.

**TOWNSHIP OFFICIALS PRESENT:** Township Attorney Gene Anthony, Chief Financial Officer Sue Veitengruber, and Municipal Clerk Teri Giercyk.

#### **MEMBERS OF THE PUBLIC WERE IN ATTENDANCE**

#### **SALUTE TO THE FLAG**

#### **APPROVAL OF MINUTES:**

Regular Meeting Minutes – 12/26/2017

**Moved by Mayor Nolan, seconded by Mr. Puhak.**

**Ayes – Mr. Puhak and Mayor Nolan.**

**Abstain – Mr. Jennings**

Regular Meeting Minutes – 1/1/2018

**Moved by Mayor Nolan, seconded by Mr. Puhak.**

## REGULAR MEETING MINUTES

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

### **CORRESPONDENCE**

**Do I hear a motion to accept the correspondence? Moved by Mayor Nolan, seconded by Mr. Puhak.**

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

### **REPORTS:**

#### **FINANCE:**

**Mrs. Sue Veitengruber CFO** – Attended FAST Technology Webinars for AFS and Budget, which will both need to be filed electronically now. The General Ledger has been corrected. There is a manual bill list tonight until accounts are rolled over from 2017 to 2018. Transfer resolution needed to pay for 4<sup>th</sup> quarter SCAT payment.

#### **PUBLIC WORKS REPORT: Read aloud by Mr. Puhak.**

**Mr. Jeffrey Foster:**

DPW Report 1/9/18

1. Snowfall December 30 2 loads of salt to clear the roads
2. Santa party cleaned up thanks to Bob
3. Reorganization January 1 Bob set up and cleaned up
4. Replace rear light bulb on dump truck
5. January 4 snow used six loads of salt
6. January 5 started clearing parking spots
7. January 8 finished all parking lots in spots put down salt anticipating possible ice on Monday night
8. All drains Fire Hydrants and recycle bins were cleared out Friday after the storm
9. Waiting for Broadway Electric to repair the street light on barker he was backed up it is on he's list to be done
10. Open rear access road for traffic do to the gas leak

#### **MUNICIPAL ATTORNEY:**

**Mr. Gene Anthony** – Discussed recent first aid call. In the past there was a MONOC agreement from 2010, they respond and charge resident for payment. Red Bank Chief will not allow Alert Ambulance Service to respond in town without a shared services agreement. There are less than 20 calls per year in township. He will work on EMS, looks like Shrewsbury Borough or Tinton Falls to respond. Trial brief for Foster case filed this week.

### **RESOLUTIONS:**

**REGULAR MEETING MINUTES**  
**Township of Shrewsbury**  
**Resolution #2018-26**  
**Authorization of Mayor's Appointments for 2018**

**WHEREAS**, the Mayor is authorized to appoint certain individuals to monitor Township Departments;  
and  
**NOW THEREFORE BE IT RESOLVED**, that Mayor Nolan of Township of Shrewsbury hereby makes  
the following appointments:

Finance- Puhak  
Utilities- Nolan

Legal- Nolan

Public Works- Mayor Nolan

Township Building- Nolan

Garbage Disposal- Nolan

Insurance- Puhak

Office- Puhak

Engineering- Nolan

Recycling- Jennings

Recreation- Jennings

Personnel- Nolan

Code Enforcement- Jennings

Safety and Neighborhood Watch- Jennings

Housing Inspection- Jennings

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Jennings</b>		<b>X</b>	<b>X</b>			
<b>Puhak</b>			<b>X</b>			
<b>Nolan</b>	<b>X</b>		<b>X</b>			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on January 9, 2018.

REGULAR MEETING MINUTES

Teri Giercyk, RMC  
Municipal Clerk

Edward P. Nolan  
Mayor

**Township of Shrewsbury**  
**Resolution #2018-27**  
**Appointing Temporary CMFO**

**WHEREAS**, there is a need for a licensed CMFO to supervise the financial operations of Shrewsbury Township from January 25, 2018 through February 12, 2018, and

**WHEREAS**, Thomas Seaman has fulfilled these responsibilities for the Township of Shrewsbury in the past,

**NOW THEREFORE BE IT RESOLVED**, that Thomas X. Seaman is appointed temporary Chief Municipal Finance Officer for the period of January 25, 2018 through February 12, 2018 at the cost of \$500.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak	X		X			
Nolan			X			

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Teri Giercyk, RMC  
Municipal Clerk

Edward P. Nolan  
Mayor

**Township of Shrewsbury**  
**Resolution #2018-28**  
**Voided Check**

**WHEREAS**, Check number 17035 was payable to the Broadway Electric on December 12, 2017 in the amount of \$175.00 for street light repair, and

**WHEREAS**, Broadway Electric has informed the Township that this billing is incorrect,

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Shrewsbury hereby approves the voiding of the following check in the amount listed,

Date 12/12/2017  
Broadway Electric

Check # 17035  
\$175.00

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak		X	X			
Nolan	X		X			

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Teri Giercyk, RMC

Edward P. Nolan

**REGULAR MEETING MINUTES**

Municipal Clerk

Mayor

**Township of Shrewsbury**  
**Resolution #2018-29**  
**Authorization the Transfer of 2017 Appropriation Reserves**

**WHEREAS**, Title 40A:4-58 provides that should it become necessary during the last two months of the fiscal year to expend for any of the purposes specified in the budget an amount in excess of any respective sums appropriated therefore and there shall be an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Governing Body may by resolution setting forth the facts adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess of those appropriations deemed to be insufficient; and

**WHEREAS**, the Governing Body further finds and declares that the Chief Municipal Finance Officer has determined that the following transfers are both necessary and appropriate; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Shrewsbury, County of Monmouth that the Chief Municipal Finance Officer is hereby authorized to make the following transfers in the CY 2017 Budget.

**CURRENT FUND**

<u>Account</u>	<u>From</u>	<u>To</u>
7-01-26-290-010 Streets & Roads S/W	\$ 936.00	
		7-01-28-370-100 Senior Citizens SCAT O/E \$ 936.00
<u>Total</u>	<u>\$936.00</u>	<u>\$936.00</u>

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Jennings</b>		<b>X</b>	<b>X</b>			
<b>Puhak</b>			<b>X</b>			
<b>Nolan</b>	<b>X</b>		<b>X</b>			

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Teri Giercyk, RMC  
Municipal Clerk

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Edward P. Nolan  
Mayor

**Township of Shrewsbury**  
**Resolution #2018-30**  
**Payment of Bills**

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$ 81,242.25.**

REGULAR MEETING MINUTES

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak		X	X			
Nolan	X		X			

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Edward P. Nolan  
Mayor

**NEW BUSINESS:** Mr. Puhak requested direct deposit. There were two requests to use the gym. Tinton Falls Traveling Basketball Team and MS Benefit with painting party and vendors. Both just looking for information about renting the gym at this point and both were referred to website for application and ordinance.

Spruce Tree Removal: Mayor Nolan, seconded by Mr. Jennings to remove and replant tree, made a motion. All were in favor.

**PUBLIC PORTION:**

**– Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Puhak.**

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

**Robin Kane 84 Belshaw:** Noted lights out in field by old boat yard. Discussion on whose property the lights are on; survey will be examined. She thanked DPW for digging out fire hydrants and recycling bins. She again inquired about fire hydrant spikes for the winter. Discussion on cost, and if necessary. Mr. Anthony suggested using up the spikes left over in DWP building for the time being. County Fire Marshall will be asked for his opinion.

**Bill Spengemen 145 Belshaw:** Asked for clarification on fire hydrant spikes.

No further public comment.

**– Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Puhak.**

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

**DATE OF NEXT MEETING: Regular Meeting January 23, 2018 at 7:00 PM.**

**ADJOURNMENT**

**– Do I hear a motion to adjourn the meeting? Moved by Mayor Nolan, seconded by Mr. Puhak.**  
**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

