



REGULAR MEETING MINUTES

Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC
Municipal Clerk

Phone (732) 542-0572
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Shrewsbury Township Committee

October 23rd 2018

REGULAR MEETING – 7:00 PM

MINUTES

CALL MEETING TO ORDER by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2018, in addition to posting on the bulletin board in the Municipal Building on January 2, 2018 by the Municipal Clerk.

ROLL CALL:

GOVERNING BODY MEMBERS PRESENT: Committeeman Jennings, Committeeman Puhak, and Mayor Nolan.

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony, Chief Financial Officer Suzanne Veitengruber, and Municipal Clerk Teri Giercyk.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

SALUTE TO THE FLAG

APPROVAL OF MINUTES:

Regular Meeting Minutes – 10/9/2018

Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes –Mr. Jennings, Mr. Puhak, and Mayor Nolan.

CORRESPONDENCE

1. **Monmouth County Clerk's Office** – County Clerk launches student video contest to encourage voter participation in upcoming election
2. **NJDEP** – Compliance Advisory/Enforcement Alert: Mothball Pest Control
3. **Monmouth County Board of Health** – Key Activity Report for September 2018

Moved by Mr. Puhak, seconded by Mayor Nolan.

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Ayes –Mr. Jennings, Mr. Puhak, and Mayor Nolan.

REPORTS:

FINANCE:

Mrs. Suzanne Veitengruber – Employee Manual is on tonight's agenda. Will be submitted to the JIF tomorrow morning. Change of holidays, no more birthday off, and job descriptions will be added by the end of the year. Someone made a phone call to Long Branch EMS canceling EMS service, when we have a resolution until the end of this year. NJSP is investigating. Recommends renewal at the end of the year. 17 calls since February. Still have not received status of calls from the Sheriff's office. Best Practices on agenda for tonight. More questions this year, which she will go over each one. Some questions are not fair to small municipalities

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and she will be writing a letter to the Division about it. Meet with Targeted Technologies this morning, price will remain the same for next year. We have received a large amount of OPRA Requests from one individual, inquired about instituting a special service charge.

RECREATION:

Mr. Rich Brunson - Hours for recreation will be getting adjusted due to a lot of kids being involved in after school activities. Halloween Party will be this Saturday from 1-3 PM. Working on a craft show in November.

MUNICIPAL ATTORNEY:

Mr. Gene Anthony – Personnel manual tonight. Best Practices go hand in hand with Audit and Personnel Manual.

Mrs. Suzanne Veitengruber – Auditor reviewed Personnel Manual and is ok with it.

Mr. Gene Anthony – Contacted Shrewsbury Borough regarding Shared Service agreements for Fire Protections and Website. He also received a call regarding EMS coverage by Long Branch. Renewal in January for EMS coverage.

PUBLIC WORKS REPORT: Submitted by Mr. Foster. Read over by Mr. Puhak.

DPW REPORT 10/23

1. Starting first leaf pick up
2. Cleaned tops of drains from storm 10/11
3. Fixed pot hole on Belshaw and Barker
4. Cleaned gutters at town hall
5. Bulk weekend went great fill up a 40 yard container
6. Tree branch fell 146 Belshaw had emergency call out for powerlines down
7. Engine in riding mower blew a piston getting estimates
8. County service pick up
9. Getting estimate on generator hook up for Townhall and DPW

Jeffrey Foster CPWM
Shrewsbury twp supervisor public works

ORDINANCES FOR ADOPTION

**Township of Shrewsbury
County of Monmouth
Bond Ordinance #2018-07**

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENT PROJECTS, APPROPRIATING \$659,784 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$483,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE TOWNSHIP OF SHREWSBURY, IN THE COUNTY OF MONMOUTH, NEW

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JERSEY

BE IT ORDAINED by the TOWNSHIP COMMITTEE OF THE TOWNSHIP OF SHREWSBURY, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Township of Shrewsbury, in the County of Monmouth, New Jersey (the "Township"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$659,784, said sum being inclusive of all appropriations heretofore made therefor, including \$159,784 grant funds expected to be received from the Monmouth County Community Development Block Grant Program (the "CDBG Program"), and the sum of \$17,000 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1

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et seq. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$483,000, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of the:

i) Crawford Street Repaving Project - Phase I, with a total appropriation and estimated cost of \$190,000, estimated maximum amount of bonds and notes therefor of \$180,500, and an average period of usefulness of twenty (20) years;

ii) Crawford Street Electric Project, with a total appropriation and estimated cost of \$150,000, estimated amount of bonds and notes therefor of \$142,500, and an average period of usefulness of twenty (20) years; and

iii) Crawford Street Sewer Project - Phase I, with a total appropriation and estimated cost of \$319,784, including \$159,784 grant funds expected to be received from the CDBG Program, estimated amount of bonds and notes therefor of \$160,000, and an average period of usefulness of twenty (20) years,

together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Township Clerk, as finally approved by the governing body of the Township.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$483,000, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$659,784, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$659,784 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$17,000 down payment for said purposes, and the \$159,784 grant funds expected to be received from the CDBG Program.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Township, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and

stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is twenty (20) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Township Clerk, and a complete executed duplicate thereof has

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been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$483,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$100,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Township are used to finance, on an interim basis, costs of said improvements or purposes, the Township reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto.

Section 6. The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Township Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Township for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and, unless paid from other sources, the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

EDWARD P. NOLAN, Township Committeeperson introduced the aforesaid Ordinance and

GLENWOOD J. PUHAK, Township Committeeperson Seconded said Ordinance for introduction.

ROLL CALL

Affirmative: PUHAK, AND NOLAN.

Negative: NONE.

Abstain: NONE.

Absent: JENNINGS.

GLENWOOD J. PUHAK, Township Committeeperson, moved the aforesaid Ordinance for second reading for Public Hearing and upon closure of said Public Hearing moved for its final reading and adoption, seconded by EDWARD P. NOLAN, Township Committeeperson.

ROLL CALL

Affirmative: JENNINGS, PUHAK, AND NOLAN.

Negative: NONE.

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Abstain: NONE.

Absent: NONE.

DATE INTRODUCED: 10/9/2018

DATE ADOPTED: 10/23/2018

EDWARD NOLAN, Mayor

ATTEST:

TERI GIERCYK, RMC
Municipal Clerk

PUBLIC PORTION:

– Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Jennings.

Ayes –Mr. Jennings, Mr. Puhak, and Mayor Nolan.

No public comment. Mrs. Veitengruber mentioned that funding date will be December 23, 2018.

– Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

**Township of Shrewsbury
County of Monmouth
Ordinance #2018-08**

ORDINANCE RESCINDING PRIOR ORDINANCE ENTITLED, “AN ORDINANCE ESTABLISHING A PERSONNEL CODE” AS ADOPTED FEBRUARY 28, 2006, AND ALL PRIOR AND SUBSEQUENT AMENDED ORDINANCES CONCERNING THE PERSONNEL CODE

WHEREAS, the Mayor and Township Committee adopted an Ordinance establishing a Personnel code on February 28, 2006; and

WHEREAS, the Mayor and Township Committee of the Township of Neptune feels that the best approach to personnel matters is to create a Personnel Handbook and adopt it separately by Resolution as the Township’s basis for personnel policies, and to rescind all prior Ordinances concerning the same.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Mayor

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and Township Committee of the Township of Shrewsbury, County of Monmouth and State of New Jersey that the existing Ordinances entitled, “An Ordinance Establishing a Personnel Code” adopted February 28, 2006 and all prior Personnel Ordinances and subsequent amended Ordinances concerning Personnel Policies are hereby repealed and rescinded.

BE IT FURTHER ORDAINED AND ENACTED, that Personnel Policies shall be replaced by a Personnel Handbook adopted by Resolution separate from this Ordinance and maintained by Resolution or Ordinance at the discretion of the governing

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body.

BE IT FURTHER ORDAINED AND ENACTED, that this ordinance shall take effective immediately upon final adoption and publication in the manner prescribed by law.

BE IT FURTHER ORDAINED AND ENACTED, that all ordinances or parts of ordinances that are inconsistent herewith are repealed, but only to the extent of such inconsistency.

GLENWOOD J. PUHAK, Township Committeeperson introduced the aforesaid Ordinance and EDWARD P. NOLAN, Township Committeeperson Seconded said Ordinance for introduction.

ROLL CALL

Affirmative: PUHAK, AND NOLAN.

Negative: NONE.

Abstain: NONE.

Absent: JENNINGS.

EDWARD P. NOLAN, Township Committeeperson, moved the aforesaid Ordinance for second reading for Public Hearing and upon closure of said Public Hearing moved for its final reading and adoption, seconded by LESTER J. JENNINGS, Township Committeeperson.

ROLL CALL

Affirmative: JENNINGS, PUHAK, AND NOLAN.

Negative: NONE.

Abstain: NONE.

Absent: NONE.

DATE INTRODUCED: 10/9/2018

DATE ADOPTED: 10/23/2018

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EDWARD NOLAN, Mayor

ATTEST:

TERI GIERCYK, RMC
Municipal Clerk

PUBLIC PORTION:

– Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Jennings.

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Ayes –Mr. Jennings, Mr. Puhak, and Mayor Nolan.

No public comment.

– Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

RESOLUTIONS:

**Township of Shrewsbury
Resolution #2018-99
Acceptance of the Audit**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Township Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

- General Comments
- Recommendation
- Auditors Opinions

And

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the annual audit entitled:

- General Comments
- Recommendations
- Auditors’ Opinions

as evidenced by the group affidavit form of the governing body; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-

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52 - to wit:

R.S. 52-27BB-52 - "A local officer or member of a local governing body, who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provision of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED on this 23rd day of October, 2018, that the Township Committee of the Township of Shrewsbury hereby states that it has complied with the regulation of the Local Finance Board of the State of New Jersey dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

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Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on October 23, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-100
Approval of the 2017 Corrective Action Plan Resolution

WHEREAS, the 2017 Annual Audit of the Township of Shrewsbury, conducted by Fallon & Larsen, LLP., contained one recommendation requiring action; and

WHEREAS, that recommendation has been reviewed by the Township’s Chief Financial Officer; and

WHEREAS, the New Jersey Division of Local Government Services requires a corrective action plan be prepared by the Chief Financial Officer and approved by the Governing Body;

WHEREAS, the Chief Financial Officer, in accordance with the requirements promulgated by the New Jersey Division of Local Government Services, has developed a plan to address the recommendation listed by the auditor; and

WHEREAS, the approved Corrective Action Plan must be submitted to the New Jersey Division of Local Government Services within 60 days from the date the audit is received by the Governing Body;

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey, that the Corrective Action Plan for the 2017 Annual Audit, hereto attached, is hereby approved and accepted; and

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby directed to transmit a certified copy of this resolution and its attachments to the New Jersey Division of Local Government Services.

Responsibility: Former Chief Municipal Finance Officer

Finding 2017-1:

During the audit of the Township’s general ledgers of the various funds, we was noted that the Township did not maintain a proper general ledger in accordance with N.J.A.C. 5:30-5.7.

Recommendation:

The Township maintains proper general ledgers and subsidiary ledgers for the various funds of the Township.

Explanation and Corrective Action:

The Former Chief Municipal Finance Officer failed to properly post and record the general ledger and improvement authorizations. Those mistakes go back to at least 2005 years. The current Chief Municipal Finance Officer is employed 10 hours per week for all duties and could not trace back the eight years to correct the general ledgers. The Township has hired outside accounting services to research and correct the general ledgers to resolve this finding.

Implementation: December 31, 2019

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			

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Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on October 23, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-101

Resolution Establishing Procedure to Adopt Personnel Practices and Authorizing Limitation of said Practices and Incorporating said Personnel Policy as part of a Handbook Incorporated Herein

WHEREAS, it is the policy of the Township of Shrewsbury to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meetings Act; and

WHEREAS, the governing body of Shrewsbury Township has established titles for public employment by Shrewsbury Township as well as salary ranges in Shrewsbury Township employees, and there is a need to review and revise the Township’s Personnel Policies and Procedures to ensure that employees and prospective employees are treated in a manner consistent and compliant with the laws and regulations; and

WHEREAS, the governing body of Shrewsbury Township hereby adopts, by incorporation, an updated Personnel Policy Handbook, which may be amended from time to time by separate Resolution with regard to changes in personnel policies and procedures, including rules concerning the hiring and termination of employees; terms and conditions of employment and regulations

required to comply with the applicable Federal and State Employment Related Laws effective as of October 1, 2018; and

WHEREAS, Personnel Policies and Procedures adopted shall be applicable to all officials, appointees, employees, prospective employees, volunteers and independent contractors of Shrewsbury Township; and

WHEREAS, the governing body shall be responsible to implement and enforce the Personnel Policies incorporated in said Personnel Policy Handbook. If there is a conflict between said

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Personnel Policies and Federal or State Law, the terms and conditions of said Federal or State law shall prevail. In all other cases, practices adopted in the Personnel Policy Handbook updated on October 9, 2018 and pursuant to this Resolution shall prevail.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the Township of Shrewsbury hereby adopts and accepts and incorporates herein the Personnel Policy Handbook updated on October 23, 2018, and shall be available at the Clerk’s Office of Shrewsbury Township for review.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on October 23, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-102
Best Practices Survey October 23, 2018

WHEREAS, the New Jersey Fiscal Year 2012 Appropriations Act (P.L. 2011, c.85) requires the Division of Local Government Services to determined how much of each municipality’s final 5% allocation of its CMPTRA and ETR aid will be disbursed based upon the results of a Best Practices Inventory to be completed by each municipality; **and**

WHEREAS, the Best Practices Checklist was completed by Chief Financial Officer, Suzanne M. Veitengruber, as required by law, and is as attached; **and**

WHEREAS, the Municipal Governing Body must discuss all of the results of the Best Practices Inventory, by law, at a public meeting of the Township Committee, with the inventory results and certification of the same by the Chief Financial and Chief Administrative Officers referenced in the official minutes of the Township, and

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WHEREAS, this discussion will take place prior to the vote on this resolution, and

WHEREAS, said checklist contains 33 positive responses, 16 N/A plus 0 prospective for a score of 80%. No aid withheld.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey that the checklist was reviewed and accepted, **and**

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey that the Municipal Clerk is hereby directed to include such discussion in the minutes of this meeting and append the 2018 Best Practices Survey to the minutes of the October 23, 2018 meeting

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BE IT FURTHER RESOLVED that the Municipal Clerk/Chief Administrative Officer and Chief Financial Officer will certify to the Division of Local Government Services that the Best Practices Checklist for the Township of was approved by the governing body at the council meeting of October 23, 2018.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak						X
Nolan	X		X			

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Shrewsbury, County of Monmouth, and State of New Jersey do hereby certify that the foregoing resolution was duly adopted by the Governing Body at the regular meeting held on the October 23, 2018.

Teri Giercyk, RMC
Municipal Clerk

Meeting Note: Mrs. Veitengruber read the worksheet into record. Mr. Puhak left the meeting at 7:30 P.M.

Township of Shrewsbury
Resolution #2018-103
Authorizing a Curfew in the Township of Shrewsbury for October 30 & 31, 2018

WHEREAS, it has been determined to be in the best interest of the Township of Shrewsbury to impose a curfew for all persons under the age of eighteen (18) years of October 30, 2018 (Mischief Night) and October 31, 2018 (Halloween);

NOW, THEREFORE, BE IT RESOLVED by the Township of Shrewsbury that a curfew for all persons under the age of eighteen (18) years within the boundaries of the Township of Shrewsbury be imposed on October 30, 2018 and October 31, 2018 at 8:00 PM; and

BE IT FURTHER RESOLVED that such curfew be strictly adhered to and strictly enforced.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak						X
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on October 23, 2018.

 Teri Giercyk, RMC
 Municipal Clerk

 Edward P. Nolan
 Mayor

Township of Shrewsbury
Resolution #2018-104
Payment of Bills

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$230,801.95**.

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Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak						X
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on October 23, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

PUBLIC PORTION:

– **Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Jennings.**

Ayes – Mr. Puhak, and Mayor Nolan.

Angie Coangelo 266 Crawford- Thanks for the lights.

No further public comment.

– **Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Jennings .**

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

DATE OF NEXT MEETING: Regular Meeting November 11, 2018 at 1:00 PM.

EXECUTIVE SESSION – Contract Negotiations and Tax Appeal Litigation

Township of Shrewsbury
Resolution #2018-105
Resolution for Closed Session under the Open Public Meetings Act

WHEREAS, the Open Public Meetings Act permits the Township Committee of the Township of Shrewsbury to exclude the public when certain matters are to be discussed; and

NOW, THEREFORE BE IT RESOLVED, that in accordance with the provisions of the Open Public Meetings Act, the Mayor and Township Committee of the Township of Shrewsbury shall have a closed session for purposes of discussing potential litigation and related matters.

BE IT FURTHER RESOLVED, that matters falling within the attorney-client privilege, to the

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extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, shall be discussed.

1. More particularly, such matters shall be discussed concerning possible litigation matters with regard to tax appeals.

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BE IT FURTHER RESOLVED, that the public shall be informed of the results of the

closed session at the continuation of the present public meeting, or at the next public meeting of the

Mayor and Township Committee, or as soon thereafter as possible.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak						X
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on October 23, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

RETURN TO PUBLIC SESSION – No Resolutions.

ADJOURNMENT

– Do I hear a motion to adjourn the meeting? Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes – Mr. Puhak, and Mayor Nolan.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

November 11, 2018.

Respectfully submitted,

Teri Giercyk, RMC
Municipal Clerk

Approved: _____
Teri Giercyk, RMC

Date