



## REGULAR MEETING MINUTES

Shrewsbury Township  
1979 Crawford Street  
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC  
Municipal Clerk

Phone (732) 542-0572  
Fax (732) 935-1348

### Shrewsbury Township Committee

October 24<sup>th</sup> 2017

### REGULAR MEETING - 7:00 PM

### MINUTES

**COMMITTEEMEMBER NOLAN MOVED THE ADOPTION OF THE FOLLOWING MINUTES:**

**CALL MEETING TO ORDER** by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2017, in addition, to posting on the bulletin board in the Municipal Building on January 1, 2017 by the Municipal Clerk. The meeting called to order by Mayor Nolan in accordance with the Open Public Meetings Act at 7:00 P.M. on this 24<sup>th</sup> day of October 2017.

#### **ROLL CALL:**

**GOVERNING BODY MEMBERS PRESENT:** Committeewoman Bailly, Committeeman Puhak, and Mayor Nolan.

**TOWNSHIP OFFICIALS PRESENT:** Township Attorney Gene Anthony, Municipal Clerk Teri Giercyk, and C.F.O. Sue Veitengruber.

#### **MEMBERS OF THE PUBLIC WERE IN ATTENDANCE**

#### **SALUTE TO THE FLAG**

#### **APPROVAL OF MINUTES:**

Regular Meeting Minutes – 10/10/2017

**Moved by Mayor Nolan, seconded by Mrs. Bailly.**

**Ayes – Mrs. Bailly, Mr. Puhak and Mayor Nolan.**

## REGULAR MEETING MINUTES

### CORRESPONDENCE

1. NJLM – Conference Info Letter
2. Summit Risk Services – Denial of Coverage for Foster Litigation
3. Monmouth County Board of Chosen Freeholders – transmittal Letter regarding Resolution opposing any tax reform proposal eliminating State and Local Tax (SALT) deduction
4. Monmouth County Board of Health – Key Activity Report for September 2017
5. NJ Transit Public Hearing Notice
6. Central Jersey Health Insurance Fund – 2018 Budget & Reorganization Meeting Notice.
7. MEL Safety Institute Bulletin – Leaf Collection Time
8. Interview Request – Comcast Newsmakers League of Municipalities
9. NJ DEP – Grant Opportunity – Radon Action Month

**Do I hear a motion to accept the correspondence? Moved by Mayor Nolan, seconded by Mrs. Bailly.**

**Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.**

### REPORTS:

#### FINANCE:

**Sue Veitengruber:** RFPs for Professional Services is completed. Last minute Resolution # 116 for shared services for Municipal Court. Will be emailing out link for cyber security webinar, helps with insurance.

#### PUBLIC WORKS REPORT:

1. Leaf pick up 3 times a week till the first week in December.
2. Water fountain out of service in town hall.
3. Repaired hose on leaf vac.

Mayor Nolan stated that bulk weekend will be November 18 and 19<sup>th</sup>, 10 am to 2 pm both days.

#### MUNICIPAL ATTORNEY:

**Mr. Anthony:** Will be discussed under executive session.

#### SAFETY AND NEIGHBORHOOD WATCH:

**Mrs. Bailly:** On 10/30/17, 7pm walk for mischief night. 10/28/17 Costume Halloween party for kids in the gymnasium. Making goody bags for the kids on Friday October 27, 2017.

### ORDINANCE FOR ADOPTION

#### TOWNSHIP OF SHREWSBURY ORDINANCE #2017-08

#### ORDINANCE AMENDING ORDINANCE 11.27.12 CONCERNING BOAT AND BOAT TRAILER PARKING AND ESTABLISHING REGULATIONS THEREIN

**REGULAR MEETING MINUTES**

Motion was made by Mayor Nolan, seconded by Mrs. Bailly to table Ordinance 2017-08 until the November 13, 2017 meeting.

**RESOLUTIONS:**

**COMMITTEEMEMBER BAILLY OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**RESOLUTION #2017-110  
AUTHORIZING A CURFEW IN THE TOWNSHIP OF SHREWSBURY FOR OCTOBER 30 & 31, 2017**

**WHEREAS**, it has been determined to be in the best interest of the Township of Shrewsbury to impose a curfew for all persons under the age of eighteen (18) years of October 20, 2017 (Mischief Night) and October 31, 2017 (Halloween);

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Shrewsbury that a curfew for all persons under the age of eighteen (18) years within the boundaries of the Township of Shrewsbury be imposed on October 30, 2017 and October 31, 2017 at 8:00 PM; and

**BE IT FURTHER RESOLVED** that such curfew be strictly adhered to and strictly enforced.

Seconded by Committeemember NOLAN and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly	X		X			
Puhak			X			
Nolan		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on October 24, 2017.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

\_\_\_\_\_  
Edward P. Nolan  
Mayor

**COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**RESOLUTION #2017-111  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF SHREWSBURY  
AUTHORIZING THE SOLICITATION OF FAIR AND OPEN PROPOSALS FOR  
PROFESSIONAL SERVICES FOR THE 2018 CALENDAR YEAR FOR THE POSITIONS OF  
TOWNSHIP ENGINEER, TOWNSHIP ATTORNEY, TOWNSHIP AUDITOR, AND TOWNSHIP  
BOND COUNSEL**

REGULAR MEETING MINUTES

**Whereas**, the Township Committee of the Township of Shrewsbury seeks to obtain professional services for Township Attorney, Township Bond Counsel, Township Auditor, and Township Engineer through the Fair and Open Process,

**Now therefore be it resolved**, by the Mayor and Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey as follows:

1. That notices for the services of Township Attorney, Township Bond Counsel, Township Auditor and Township Engineer shall be published on the Township website commencing October 31, 2017,
2. That the proposals conform to the application packets attached.
3. That the application packages be submitted no later than December 14, 2017 at 11 am, at Shrewsbury Town Hall, 1979 Crawford Avenue, Shrewsbury Township, NJ

**Seconded by Committeemember PUHAK and adopted on roll call by the following vote:**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly			X			
Puhak		X	X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on October 24, 2017.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

\_\_\_\_\_  
Edward P. Nolan  
Mayor

**COMMITTEEMEMBER BAILLY OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION**

**RESOLUTION 2017-112**  
**RESOLUTION AUTHORIZING THE SOLICITATION OF SHARED SERVICES FOR WEBSITE MAINTENANCE AND FIRE PROTECTION**

**WHEREAS**, 40A:11-10 provides for joint agreements for provision and performance of goods and services, and

**WHEREAS**, the Township of Shrewsbury maintains shared service agreements with Shrewsbury Borough for Website Maintenance and Fire Protection Services, and

**WHEREAS**, those agreements will expire on December 31, 2017,

**NOW, THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey hereby authorizes the Chief Municipal Finance Officer to negotiate with Shrewsbury Borough for the continuation of those shared services , and

**REGULAR MEETING MINUTES**

**BE IT FURTHER RESOLVED** that the Chief Municipal Finance Officer shall report to the Township Committee and make recommendations to the Township Committee of the Township of Shrewsbury for 2018 Shared Services agreements no later than December 12, 2017.

This resolution shall take effect immediately upon passage.

**Seconded by Committeemember NOLAN and adopted on roll call by the following vote:**

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Baily</b>	<b>X</b>		<b>X</b>			
<b>Puhak</b>			<b>X</b>			
<b>Nolan</b>		<b>X</b>	<b>X</b>			

Dated: October 24, 2017

ATTEST:

\_\_\_\_\_  
Teri Giercyk, Municipal Clerk

\_\_\_\_\_  
Edward Nolan, Mayor

I hereby certify the foregoing to be a true copy of the resolution adopted by the Shrewsbury Township Committee at a Regular Meeting held on October 24, 2017.

\_\_\_\_\_  
Teri Giercyk, Municipal Clerk

**COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**RESOLUTION 2017-113**

**RESOLUTION APPOINTING THE HONORABLE FRANK LAROCCA, J.M.C. AS MUNICIPAL COURT JUDGE FOR SHREWSBURY TOWNSHIP**

**WHEREAS**, the Township of Shrewsbury entered into a Shared Service Agreement with the Borough of Red Bank with regard to shared services of the Borough of Red Bank’s Municipal Court; and

**WHEREAS**, the Shared Service Agreement states that all Municipal Court personnel shall be appointed by Borough of Red Bank; and

**WHEREAS**, as a result of the aforesaid Shared Service Agreement between Shrewsbury Township and Borough of Red Bank, the Monmouth County Assignment Judge, the Honorable Lisa P. Thornton, has requested that Shrewsbury Township appoint a Municipal Court Judge to fulfill the requirements of New Jersey State Statutes concerning municipal courts, and represent the interests of Shrewsbury Township; and

**WHEREAS**, the Honorable Frank LaRocca, J.M.C., is presently the Municipal Court Judge for the Borough of Red Bank; and

**WHEREAS**, it is in the best interest of the citizens of Shrewsbury Township and for purposes of continuity in the Red Bank Municipal Court to appoint the same Judge presently representing the Borough of Red Bank; and

**REGULAR MEETING MINUTES**

**WHEREAS**, this appointment assumes no liability for actions and/or events that may occur in the performance of the Borough of Red Bank Municipal Court Judge’s official duties,

**NOW, THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Shrewsbury, County of Monmouth and State of New Jersey hereby authorizes the appointment of the Hon. Frank LaRocca as Municipal Court Judge per the Shared Service Agreement between the Borough of Red Bank and Shrewsbury Township through December 31, 2017.

**Seconded by Committeemember PUHAK and adopted on roll call by the following vote:**

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Bailly</b>			<b>X</b>			
<b>Puhak</b>		<b>X</b>	<b>X</b>			
<b>Nolan</b>	<b>X</b>		<b>X</b>			

Dated: October 24, 2017

\_\_\_\_\_  
EDWARD NOLAN  
Mayor

ATTEST:

\_\_\_\_\_  
TERI GIERCYK, RMC  
Municipal Clerk

I hereby certify the foregoing to be a true copy of the resolution adopted by the Shrewsbury Township Committee on October 24, 2017.

\_\_\_\_\_  
TERI GIERCYK, RMC  
Municipal Clerk

**COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**RESOLUTION #2017-114**  
**PAYMENT OF THE BILLS**

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$ 67,387.03** .

**Seconded by Committeemember BAILLY and adopted on roll call by the following vote:**

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Bailly</b>		<b>X</b>	<b>X</b>			

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<b>Puhak</b>			<b>X</b>			
<b>Nolan</b>	<b>X</b>		<b>X</b>			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on October 24, 2017.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

\_\_\_\_\_  
Edward P. Nolan  
Mayor

**COMMITTEEMEMBER PUHAK OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**RESOLUTION #2017-116**

**RESOLUTION OF THE TOWNSHIP OF SHREWSBURY AUTHORIZING THE SOLICITATION OF REQUESTS FOR PROPOSALS FOR A MUNICIPAL COURT SHARED SERVICES AGREEMENT FOR THE 2018 CALENDAR YEAR WITH OPTIONS FOR UP TO FIVE YEARS INCLUDING THE 2022 CALENDAR YEAR**

**Whereas**, the Township Committee of the Township of Shrewsbury presently maintains a Shared Service Agreement for Municipal Court Services with the Borough of Red Bank, and

**Whereas**, said agreement shall expire on December 31, 2017, and

**Whereas**, the Township of Shrewsbury is required by state statute to maintain its own Municipal Court, operate a Municipal Court under a Shared Service Agreement, or maintain a Joint Court with one or more municipalities,

**Now therefore be it resolved**, by the Mayor and Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey as follows:

1. That a notice for a Request for Proposals for a Municipal Court Shared Service in accordance with the attached specification be distributed to municipalities interested in such agreements.
2. That the Chief Municipal Finance Officer is authorized to solicit such proposals.
3. That the proposals must be submitted no later than December 14, 2017 at 11 am, at Shrewsbury Town Hall, 1979 Crawford Avenue, Shrewsbury Township, NJ

**Seconded by Committeemember BAILLY and adopted on roll call by the following vote:**

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Bailly</b>		<b>X</b>	<b>X</b>			
<b>Puhak</b>	<b>X</b>		<b>X</b>			

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Nolan			X			
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I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on October 24, 2017.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

\_\_\_\_\_  
Edward P. Nolan  
Mayor

**NEW BUSINESS – Upcoming Referendum Discussion** – Mr. Puhak led the discussion on the referendum question. Sue Veitengruber explained the cost analysis. Explained that it is difficult to get numbers under the 3.5% Cap.

**PUBLIC PORTION:**

– **Do I hear a motion to open the meeting to the public? Moved by Mrs. Bailly, seconded by Mayor Nolan.**

**Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.**

**Robin Kane 84 Belshaw:** Fire hydrants need snow poles for this year. Asked how long for leaf pick up this year. She was told by Mayor Nolan it will be until the first week of December, unless it needs to be later. She stated that garbage quotes for three entities in town less than quote for referendum.

**John DeStasio 78 Barker:** Gave his opinion and experiences with trash pickup.

**Shawn Rodgers 109 Belshaw:** Would like change in consistency of trash and bulk pick up.

**Bill Spengemsn 145 Belshaw:** Please update phone number for non-emergency NJ State Police on website.

No further public comment.

– **Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Puhak.**

**Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.**

**DATE OF NEXT MEETING: November 13, 2017 at 5:30 PM.**

**COMMITTEEMEMBER BAILLY OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**RESOLUTION 2017-115**

**RESOLUTION FOR CLOSED SESSION UNDER THE OPEN PUBLIC MEETINGS ACT**

**REGULAR MEETING MINUTES**

**WHEREAS**, the Open Public Meetings Act permits the Township Committee of the Township of Shrewsbury to exclude the public when certain matters are to be discussed.

**NOW, THEREFORE BE IT RESOLVED**, that in accordance with the provisions of the Open Public Meetings Act, the Mayor and Township Committee of the Township of Shrewsbury shall have a closed session for purposes of discussing potential litigation and related matters.

**BE IT FURTHER RESOLVED**, that matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, shall be discussed.

- 1. More particularly, such matters shall be discussed concerning possible litigation.

**BE IT FURTHER RESOLVED**, that the public shall be informed of the results of the closed session at the continuation of the present public meeting, or at the next public meeting of the Mayor and Township Committee, or as soon thereafter as possible.

**Seconded by Committeemember NOLAN and adopted on roll call by the following vote:**

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Bailly</b>	<b>X</b>		<b>X</b>			
<b>Puhak</b>			<b>X</b>			
<b>Nolan</b>		<b>X</b>	<b>X</b>			

Dated: October 24, 2017

\_\_\_\_\_  
EDWARD NOLAN  
Mayor

ATTEST:

\_\_\_\_\_  
TERI GIERCYK, RMC  
Municipal Clerk

I hereby certify the foregoing to be a true copy of the resolution adopted by the Shrewsbury Township Committee on October 24, 2017.

\_\_\_\_\_  
TERI GIERCYK, RMC  
Municipal Clerk

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**EXECUTIVE SESSION – Possible Litigation Matter**

Note: Mrs. Bailly excused herself due to conflict before executive session started.

**ADJOURNMENT**

– **Do I hear a motion to adjourn the meeting? Moved by Mayor Nolan, seconded by Mr. Puhak.**  
**Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.**

**Seconded by Committeemember PUHAK and adopted on roll call by the following vote:**

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Bailly</b>						<b>X</b>
<b>Puhak</b>		<b>X</b>	<b>X</b>			
<b>Nolan</b>	<b>X</b>		<b>X</b>			

November 13, 2017

Respectfully submitted,

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

Approved: \_\_\_\_\_      \_\_\_\_\_  
Teri Giercyk, RMC      Date