



REGULAR MEETING MINUTES

Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC
Municipal Clerk

Phone (732) 542-0572
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Shrewsbury Township Committee

December 12th 2017

REGULAR MEETING – 7:00 PM

MINUTES

COMMITTEEMEMBER NOLAN MOVED THE ADOPTION OF THE FOLLOWING MINUTES:

CALL MEETING TO ORDER by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2017, in addition, to posting on the bulletin board in the Municipal Building on January 1, 2017 by the Municipal Clerk. The meeting called to order by Mayor Nolan in accordance with the Open Public Meetings Act at 7:00 P.M. on this 12th day of December 2017.

ROLL CALL:

GOVERNING BODY MEMBERS PRESENT: Committeewoman Bailly, Committeeman Puhak, and Mayor Nolan.

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony, Chief Financial Officer Sue Veitengruber, and Municipal Clerk Teri Giercyk.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

SALUTE TO THE FLAG

APPROVAL OF MINUTES:

Regular Meeting Minutes – 11/28/2017

Moved by Mayor Nolan, seconded by Mrs. Bailly

Ayes – Mrs. Bailly, Mr. Puhak and Mayor Nolan.

CORRESPONDENCE

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1. **Monmouth County JIF - 2018 Adopted Budget**
2. **NJ DOT - Route 35 Resurfacing Starting on December 27, 2017**
3. **NJ DEP - Interstate Wildlife Violator Compact Effective December 12, 2017**
4. **NJ DEP - \$14.3 Million in Grants to Enhance Local Recycling Efforts**
5. **NJ DEP - Allaire State Park Holiday Events**
6. **NJ DEP - Air Quality Improvements Projects**
7. **MEL JIF – Cyber Risk Management Program**

Do I hear a motion to accept the correspondence? Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.

REPORTS:

FINANCE:

Mrs. Sue Veitengruber CFO – Spruce tree at the end of the island should be removed. Got an estimate of \$400 to remove, grind stump, and replant. Moved to table to next meeting. The Monmouth County Falcons all three teams won and are invited to global competition and wish to add some more practice dates in the gym. Will be practicing during the holiday break. She sent out emails regarding different sessions for elected officials in 2018.

PUBLIC WORKS REPORT:

Mr. Jeffrey Foster:

1. Last leaf pick up 12/8
2. Cleaned town hall gutters
3. Getting spreader ready
4. Replaced starter on spreader
5. Regraded DPW lot
6. Leaf pick up done, 109 cubic yards of leaves
7. Snow Sat the 9 used 6 tons of salt and 15 bags of salt at town hall

MUNICIPAL ATTORNEY:

Mr. Gene Anthony – Did some research on boat and boat trailer ordinance that goes back to the 1970s. No ordinance deals with landscaping/utility trailers.

Mayor Nolan stated he has an interest in amending the ordinance again.

Will be done in January 2018. Possibly to deal with things attached to vehicles, for example, RVs and commercial vehicles limited to two axils.

Foster case scheduled for trial end of January 2018.

Shared services agreement for Court add on to agenda. Three-month extension to decide on future agreement fee. No court here since the 1980s.

Sue Veitengruber commented that she requesting reports and bank statements for our records. She also mentioned that Coded Systems and General Code will give us a price next year for codification.

RESOLUTIONS:

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COMMITTEEMEMBER BAILLY OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-126

AUTHORIZING AN AGREEMENT WITH TARGETED TECHNOLOGIES FOR IT MAINTENANCE

WHEREAS, the Township of Shrewsbury has identified a need for annual maintenance to its computer network, hardware and software to maintain the Township’s computer network, hardware, software and peripherals in order to run the necessary programs required by various agencies as well as other municipal operations , and

WHEREAS Targeted Technologies has maintained a comprehensive maintenance program for the Township’s network, hardware, software and peripherals, and

WHEREAS, Targeted Technologies has submitted the attached detailed proposal for the 2018 calendar year, and

WHEREAS, the Chief Municipal Finance Officer will include available funds in 2018 Current Fund Budget for a maintenance contract and

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Shrewsbury, the County of Monmouth, State of New Jersey, hereby awards a contract for maintenance to the Township’s computer network, hardware, software and peripherals per the attached proposal to Targeted Technologies, 1735 Hooper Avenue, Toms River, NJ 08753, in the amount not to exceed \$6,280.56 per year for comprehensive maintenance of the Township’s computer network, hardware, software and peripherals per the attached proposal effective January 1, 2018 through December 31, 2018.

Seconded by Committeemember NOLAN and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly	X		X			
Puhak			X			
Nolan		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on December 12, 2017.

ATTEST:

Teri Giercyk, RMC
Municipal Clerk

Edward Nolan, Mayor

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RESOLUTION TO AUTHORIZE SHARED SERVICE AGREEMENT BETWEEN
SHREWSBURY TOWNSHIP AND SHREWSBURY BOROUGH FOR WEBSITE
MAINTENANCE

WHEREAS, the Uniform Share Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.* authorizes the municipalities to contract with each other for shared services; and

WHEREAS, the Township of Shrewsbury and the Borough of Shrewsbury have previously entered into a Shared Service Agreement for Website Maintenance for the years 2014 through 2017; and

WHEREAS, the Borough of Shrewsbury wishes to continue providing a Shared Service for Website Maintenance to the Township of Shrewsbury as the rate of \$1000.00 per year as the previous year; and

WHEREAS, the Chief Municipal Finance Officer has certified that funds will be available in the 2018 Township of Shrewsbury Budget.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey approves a Shared Service Agreement with Borough of Shrewsbury for the period commencing January 1, 2018 and ending December 31, 2018 in the amount of \$1,000.00 per annum.

BE IS FURTHER RESOLOVED that the Mayor is authorized to sign said agreement which shall be prepared by the Township Attorney and attested by the Municipal Clerk.

Seconded by Committeemember NOLAN and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly			X			
Puhak	X		X			
Nolan		X	X			

Dated: December 12, 2017

Edward P. Nolan

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Mayor

ATTEST:

Teri Giercyk, RMC
Municipal Clerk

I hereby certify the foregoing to be a true copy of the resolution adopted by the Township of Shrewsbury on December 12, 2017.

Teri Giercyk, RMC
Municipal Clerk

COMMITTEEMEMBER PUHAK OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-129

RESOLUTION TO AUTHORIZE SHARED SERVICE AGREEMENT BETWEEN THE BOROUGH OF SHREWSBURY AND THE TOWNSHIP OF SHREWSBURY FOR EMERGENT FIRE PROTECTION SERVICES

WHEREAS, the Uniform Shares Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.* authorizes municipalities to contract with each other for shared services; and

WHEREAS, the Township of Shrewsbury and the Borough of Shrewsbury have previously entered into a Shared Service Agreement for Fire Protection Services for the years 2010 through 2017; and

WHEREAS, the Borough of Shrewsbury wishes to continue providing a Shared Service for Fire Protection to the Township of Shrewsbury at the same rate of \$10,000.00 per year as the previous; and

WHEREAS, the Chief Municipal Financial Officer has certified that funds will be available in the 2018 Township of Shrewsbury Budget.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey approves a Shared Service Agreement with the

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Borough of Shrewsbury for the period commencing January 1 2018 and ending December 31, 2018 in the amount of \$10,000.00 per annum.

BE IS FURTHER RESOLVED, that the Mayor is authorized to sign said agreement which shall be prepared by the Township Attorney and attested by the Municipal Clerk.

Seconded by Committeemember NOLAN and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly			X			
Puhak	X		X			
Nolan		X	X			

Dated: December 12, 2017

Edward P. Nolan
Mayor

ATTEST:

Teri Giercyk, RMC
Municipal Clerk

I hereby certify the foregoing to be a true copy of the resolution adopted by the Township of Shrewsbury on December 12, 2017.

Teri Giercyk, RMC
Municipal Clerk

COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-130

PAYMENT OF BILLS

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$77,111.55.**

Seconded by Committeemember BAILLY and adopted on roll call by the following vote:

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Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on December 12, 2017.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

COMMITTEEMEMBER BAILLY OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-131

RESOLUTION TO AUTHORIZE EXTENSION OF SHARED SERVICE AGREEMENT BETWEEN THE BOROUGH OF RED BANK AND THE TOWNSHIP OF SHREWSBURY FOR THE SHARED USE OF THE MUNICIPAL COURT

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes municipalities to contract with each other for Shared Services; and

WHEREAS, the Borough of Red Bank (“Borough”) entered into a shared service agreement with the Township of Shrewsbury (“Township”) on December 4, 2013 for the sharing of the Municipal Court, facilities, personnel and services of the Borough on behalf of Shrewsbury Township for an annual fee of \$9,000.00 per year for a period commencing January 1, 2014 and terminating December 31, 2017, and the parties are presently renegotiating the aforesaid Agreement, and an extension of time on the existing Agreement is necessary in order to accomplish completed negotiations.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey, that the Mayor and Township Committee hereby authorizes an extension of the 2014 Shared Service Agreement between the Borough of Red Bank for a period of three (3)

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months (from January 1, 2018 – March 31, 2018) under the same terms and conditions as the 2014 Agreement, with the annual fee apportioned based on a monthly basis for the three (3) month extension.

Seconded by Committeemember PUHAK and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly	X		X			
Puhak		X	X			
Nolan			X			

Dated: December 12, 2017

EDWARD NOLAN
Mayor

ATTEST:

TERI GIERCYK, RMC
Municipal Clerk

I hereby certify the foregoing to be a true copy of the resolution adopted by the Shrewsbury Township Committee on December 12, 2017.

TERI GIERCYK, RMC
Municipal Clerk

PUBLIC PORTION:

**– Do I hear a motion to open the meeting to the public? Moved by Mr. Puhak seconded by Mayor Nolan.
Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.**

Robyn Kane 84 Belshaw: Asked about law regarding holiday displays. Mr. Anthony stated it was ok to have the tree in town hall. She informed Mr. Puhak about resident participation in the Monmouth Falcons Cheerleaders. The regrading at DPW looks good. Concerned about the break-ins that have been going on around town.

Mr. Anthony suggested that Neighborhood Watch could inventory the residents who have personal cameras. It was advised again that if you see suspicious behavior contact the NJSP ASAP. Street light out at 28 Belshaw, Mayor Nolan is handling.

Mr. Anthony will look into the leash law length in township ordinance.

No further public comment.

**– Do I hear a motion to close the meeting to the public? Moved by Mrs. Bailly, seconded by Mayor Nolan.
Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.**

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DATE OF NEXT MEETING: December 26, 2017 at 7:00 PM.

ADJOURNMENT

**– Do I hear a motion to adjourn the meeting? Moved by Mrs. Bailly, seconded by Mayor Nolan.
Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.**

Seconded by Committeemember PUHAK and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly						X
Puhak		X	X			
Nolan	X		X			

December 26, 2017

Respectfully submitted,

Teri Giercyk, RMC
Municipal Clerk

Approved: _____
Teri Giercyk, RMC

Date