



REGULAR MEETING MINUTES

Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC
Municipal Clerk

Phone (732) 542-0572
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Shrewsbury Township Committee

December 26th 2017

REGULAR MEETING – 7:00 PM

MINUTES

COMMITTEEMEMBER NOLAN MOVED THE ADOPTION OF THE FOLLOWING MINUTES:

CALL MEETING TO ORDER by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on December 1, 2017, in addition to posting on the bulletin board in the Municipal Building on December 5, 2017 by the Municipal Clerk.

ROLL CALL:

GOVERNING BODY MEMBERS PRESENT: Committeeman Puhak, and Mayor Nolan.

ABSENT: Committeewoman Bailly.

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony, Chief Financial Officer Sue Veitengruber, and Municipal Clerk Teri Giercyk.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

SALUTE TO THE FLAG

APPROVAL OF MINUTES:

Regular Meeting Minutes – 12/12/2017

Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes – Mr. Puhak and Mayor Nolan.

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Regular Meeting Minutes – 2/15/2017

Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes – Mr. Puhak and Mayor Nolan.

CORRESPONDENCE

1. Monmouth County Board of Health – Key Activity Report for November 2017
2. Electric EDI Usage, Estimated BGS and Supplier Costs Report
3. Natural Gas Savings Report
4. NJ American Water Public Hearings Notice
5. NJ DEP Snow Removal & Disposal Policy

Do I hear a motion to accept the correspondence? Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes – Mr. Puhak, and Mayor Nolan.

REPORTS:

FINANCE:

Mrs. Sue Veitengruber CFO – Went over the Natural Gas Savings Report that was listed under correspondence. Went over her recommendations for RFPs for professional services that were opened. She recommends all the professionals to stay the same. Auditor and Attorney came in at same price as last year and she thanked them for that. Auditor was here today with her straightening out the general ledger, and it is finally balanced. She discussed finance related resolutions on tonight's agenda. Also, noted that surplus has tripled since she was appointed.

PUBLIC WORKS REPORT: Read out loud by Mr. Anthony.

Mr. Jeffrey Foster:

1. Put salt down 12/14
2. Order coil for spreader/replaced coil and broken bolts
3. Replaced 2 swing seats
4. Set up for Christmas Party

MUNICIPAL ATTORNEY:

Mr. Gene Anthony – Town got a three month extension on Court Shared Services with Red Bank; hopefully we can come to a better arrangement. Foster case still pending; two hearing dates are set for January. Discussed Animal Control Shared Services Resolution on tonight's agenda.

RESOLUTIONS:

COMMITTEEMEMBER PUHAK OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-132

RESOLUTION TO AUTHORIZE A SHARED SERVICE AGREEMENT BETWEEN THE BOROUGH OF RED BANK AND THE TOWNSHIP OF SHREWSBURY FOR CERTIFIED ANIMAL CONTROL OFFICER SERVICES

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BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury that the Mayor and Clerk are hereby authorized to enter into a Contract with the Borough of Red Bank, for Animal Warden Services on a basis as delineated by Contract.

BE IT FURTHER RESOLVED that the Township of Shrewsbury will pay the Borough of Red Bank the sum of 1,832.88 for the year 2018, and \$1,887.86 for the year 2019, and \$1,944.50 for the year 2020; said charges will be prorated on a quarterly basis for the duration of the Agreement.

Seconded by Committeemember _____ and adopted on roll call by the following vote:

| Name | Motion | Second | Ayes | Nays | Abstain | Absent |
|--------|----------|----------|----------|------|---------|----------|
| Bailly | | | | | | X |
| Puhak | X | | X | | | |
| Nolan | | X | X | | | |

Dated: December 26, 2017

EDWARD NOLAN
Mayor

ATTEST:

TERI GIERCYK, RMC
Municipal Clerk

I hereby certify the foregoing to be a true copy of the resolution adopted by the Shrewsbury Township Committee on December 26, 2017.

TERI GIERCYK, RMC
Municipal Clerk

COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-133

CANCELING UNEXPENDED 2017 APPROPRIATIONS TO SURPLUS

WHEREAS, The following Shrewsbury Township Current Fund budget appropriation balances remain unexpended:

| Account Number | Account Title | Amount to Be Canceled |
|-----------------|--------------------------------|-----------------------|
| 7-01-20-110-020 | Mayor & Township Committee O/E | \$ 850.00 |
| 7-01-20-120-010 | Municipal Clerk S/W | \$11,000.00 |
| 7-01-20-130-020 | Finance O/E | \$ 2,500.00 |
| 7-01-20-150-020 | Assessment O/E | \$ 500.00 |
| 7-01-20-155-020 | Legal O/E | \$ 5,000.00 |
| 7-01-20-165-020 | Engineering O/E | \$ 6,000.00 |
| 7-01-23-210-020 | Insurance - Liability | \$ 183.67 |
| 7-01-23-215-000 | Insurance - Workmen's Comp | \$ 355.86 |
| 7-01-25-252-020 | Emergency Management O/E | \$ 250.00 |

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|-----------------|----------------------------------|------------------|
| 7-01-26-290-010 | Streets & Roads S/W | \$ 2,000.00 |
| 7-01-26-290-020 | Streets & Roads O/E | \$ 4,000.00 |
| 7-01-26-300-020 | Recycling O/E | \$11,000.00 |
| 7-01-26-310-020 | Public Buildings & Grounds O/E | \$ 9,000.00 |
| 7-01-28-370-010 | Recreation S/W | \$ 500.00 |
| 7-01-28-370-020 | Recreation O/E | \$ 2,000.00 |
| 7-01-28-371-020 | Senior Citizen O/E | \$ 200.00 |
| 7-01-30-420-020 | Celebration of Public Events O/E | \$ 500.00 |
| 7-01-31-430-001 | Electric O/E | \$ 4,000.00 |
| 7-01-31-430-002 | Electric O/E | \$ 2,000.00 |
| 7-01-31-440-000 | Telephone O/E | \$ 1,000.00 |
| 7-01-31-435-020 | Street Lighting O/E | \$ 3,000.00 |
| 7-01-31-446-000 | Natural Gas O/E | \$ 1,500.00 |
| 7-01-36-472-000 | Social Security | \$ 1,000.00 |
| 7-01-42-250-201 | Interlocal Service 911 | <u>\$ 226.50</u> |

Total **\$68,566.03**

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to Surplus,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, in the County of Monmouth, State of New Jersey, that the above unexpended balances of the Current Fund be cancelled to Surplus.

Seconded by Committeemember PUHAK and adopted on roll call by the following vote:

| Name | Motion | Second | Ayes | Nays | Abstain | Absent |
|--------|----------|----------|----------|------|---------|----------|
| Bailly | | | | | | X |
| Puhak | | X | X | | | |
| Nolan | X | | X | | | |

Dated: December 26, 2017

EDWARD NOLAN
Mayor

ATTEST:

TERI GIERCYK, RMC
Municipal Clerk

I hereby certify the foregoing to be a true copy of the resolution adopted by the Shrewsbury Township Committee on December 26, 2017.

TERI GIERCYK, RMC
Municipal Clerk

COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-134

AUTHORIZING THE TRANSFER OF REMANING FUNDS IN THE

REGULAR MEETING MINUTES
2017 CURRENT FUND BUDGET TO SNOW REMOVAL TRUST

WHEREAS, approval is required of the Township Committee of Shrewsbury Township has established a Snow Removal Trust Account to assist in paying for the costs of extraordinary storms,

WHEREAS, there may be funds over and above the demand deemed to be necessary for the balance of the 2017 budget year in Streets and Roads O/E and Public Works O/E,

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with provisions of N.J.S. 40A 4-58 the Chief Municipal Finance Officer is authorized to make transfers from the remaining funds, as appropriate, Streets and Roads O/E and Public Works O/E of the Current Fund Budget Appropriations for the 2017 year to the Snow Removal Trust Account prior to December 31, 2017.

Seconded by Committeemember PUHAK and adopted on roll call by the following vote:

| Name | Motion | Second | Ayes | Nays | Abstain | Absent |
|--------|--------|--------|------|------|---------|--------|
| Bailly | | | | | | X |
| Puhak | | X | X | | | |
| Nolan | X | | X | | | |

Dated: December 26, 2017

 EDWARD NOLAN
 Mayor

ATTEST:

 TERI GIERCYK, RMC
 Municipal Clerk

I hereby certify the foregoing to be a true copy of the resolution adopted by the Shrewsbury Township Committee on December 26, 2017.

 TERI GIERCYK, RMC
 Municipal Clerk

COMMITTEEMEMBER PUHAK OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-135
PAYMENT OF BILLS

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$ 23,090.42.**

Seconded by Committeemember NOLAN and adopted on roll call by the following vote:

| Name | Motion | Second | Ayes | Nays | Abstain | Absent |
|--------|--------|--------|------|------|---------|--------|
| Bailly | | | | | | X |
| Puhak | X | | X | | | |

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|--------------|--|----------|----------|--|--|--|
| Nolan | | X | X | | | |
|--------------|--|----------|----------|--|--|--|

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on December 26, 2017.

 Teri Giercyk, RMC
 Municipal Clerk

 Edward P. Nolan
 Mayor

NEW BUSINESS: Discussion of moving the last meeting in December 2018 to Wednesday the 26 or Thursday the 27. It will be decided soon depending on Mr. Anthony’s 2018 meeting schedule for other towns. Assemblyman Houghtaling will be present for administering the oaths of office at the Reorganization Meeting on January 1, 2018.

PUBLIC PORTION:

– **Do I hear a motion to open the meeting to the public? Moved by Mr. Puhak seconded by Mayor Nolan.**
Ayes – Mr. Puhak, and Mayor Nolan.

No public comment.

– **Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Puhak.**
Ayes – Mr. Puhak, and Mayor Nolan.

DATE OF NEXT MEETING: Reorganization Meeting January 1, 2018 at 3:00 PM.

ADJOURNMENT

– **Do I hear a motion to adjourn the meeting? Moved by Mayor Nolan, seconded by Mr. Puhak.**
Ayes – Mr. Puhak, and Mayor Nolan.

Seconded by Committeemember PUHAK and adopted on roll call by the following vote:

| Name | Motion | Second | Ayes | Nays | Abstain | Absent |
|-----------------|---------------|---------------|-------------|-------------|----------------|---------------|
| Jennings | | | | | X | |
| Puhak | | X | | | | |
| Nolan | X | | | | | |

January 9, 2018
 Respectfully submitted,

 Teri Giercyk, RMC
 Municipal Clerk

Approved: _____
 Teri Giercyk, RMC

 Date