



REGULAR MEETING MINUTES

Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC
Municipal Clerk

Phone (732) 542-0572
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Shrewsbury Township Committee

December 27th 2018

REGULAR MEETING – 7:00 PM

MINUTES

CALL MEETING TO ORDER by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2018, in addition to posting on the bulletin board in the Municipal Building on January 2, 2018 by the Municipal Clerk.

ROLL CALL:

GOVERNING BODY MEMBERS PRESENT: Committeeman Jennings, and Mayor Nolan.

ABSENT: Deputy Mayor Puhak.

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony, Chief Financial Officer Sue Veitengruber, and Municipal Clerk Teri Giercyk.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

SALUTE TO THE FLAG

APPROVAL OF MINUTES:

Regular Meeting Minutes – 12/11/2018

Moved by Mayor Nolan, seconded by Mr. Jennings.

Ayes – Mr. Jennings and Mayor Nolan.

CORRESPONDENCE

1. **Monmouth County Board of Health – Key Activity Report November 2018**

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2. **NJ DEP** – Notice of open public comment period – Clean water state revolving fund and drinking water state revolving fund intended use plans

Do I hear a motion to accept the correspondence? Moved by Mayor Nolan, seconded by Mr. Jennings.

Ayes – Mr. Jennings, and Mayor Nolan.

REPORTS:

FINANCE:

Mrs. Sue Veitengruber CFO – Closing out resolutions on tonight's agenda. Payroll will be done tomorrow. Joanne may be back after February 1, 2019, but resolution on agenda lists March 1, 2019 just in case. \$600,000.00 in surplus. Added \$2000.00 to Long Brank Ambulance Service to bill list. There was computer issues so running checks tomorrow. Shared service with Marlboro for KnowBe4 Cyber Security Training that all employees who touch a computer will need to take. It is online training. Codification quote from Coded Systems \$2500.00 less than General Code. Phone system proposal on agenda, company can set up quickly. Will change Verizon account to a spill over account. Senior holiday lunch went well, thank you. Tom Welsh working with NJSP regarding fire. Reviewing cameras.

PUBLIC WORKS REPORT: Read by Mayor Nolan.

Submitted by Mr. Jeffrey Foster:

DPW REPORT 12/27/18

1. Cleaned up recycling bin after fire
2. Rebuild recycling wooden fence
3. Finished this year's leaf pickup 8 loads
4. Set up for Christmas party
5. Put leaf vac away for winter
6. Installed salt spreader on dump truck

Jeffrey Foster CPWM

Shrewsbury twp supervisor public works

RECREATION:

Ms. Katrina Thornton – Christmas Party turned out very well. Other yearly event went great. Address the negativity about the events on social media. She posts on next door, makes signs and post around town. Hoping to create reminder cards for 2019 events. Hoping to have more positive social media comments for 2019 events. She puts in about 10-15 hours of work for each event. Later, she thanked Nancy Leighy for her \$250 donation of toys for party, Lynda Lettice for the donation of teen gifts, and Brookdale College donated bags for the teenagers.

Mr. Richard Brunson – 12-15 kids per week. Thank Mr. Lester Jennings for his help. Thanked everyone for his or her help and support. Mrs. Suzanne Veitengruber commented that he has been a great influence for the kids in town.

ORDINANCES FOR ADOPTION

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Township of Shrewsbury County of Monmouth Ordinance #2018-09

AN ORDINANCE ESTABLISHING PROCEDURES TO ADOPT PERSONNEL PRACTICES AND AUTHORIZING THE TOWNSHIP COMMITTEE AND PERSONNEL COMMITTEE TO IMPLEMENT SAID PRACTICES WITH ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, AND INDEPENDENT CONTRACTORS OF THE TOWNSHIP OF SHREWSBURY

WHEREAS, it is the policy of Township of Shrewsbury to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA), the Diane Allen Equal Pay Act and the Open Public Meeting Act; and

WHEREAS, the Township of Shrewsbury has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

BE IT ORDAINED by the Township Committee of Township of Shrewsbury that:

Section 1. The Township of Shrewsbury shall by ordinance establish titles for public employment by the Township of Shrewsbury and salary ranges for Township of Shrewsbury employees.

Section 2. The Township of Shrewsbury shall by ordinance adopt and amend from time to time personnel policies and procedures including rules concerning the hiring and termination of employees, terms and conditions of employment, and regulations required to comply with applicable Federal and State employment related law, and by resolution shall establish an Employee Handbook stating such. The personnel policies and procedures adopted pursuant to said resolution shall be applicable to all officials, appointees, employees, prospective employees, volunteers and independent contractors of the Township of Shrewsbury.

Section 3. The Township Committee of Shrewsbury Township and Personnel Committee shall be responsible to implement and enforce the personnel practices adopted by ordinance authorized pursuant to this section and the Employee Handbook Resolution. If there is a conflict between said personnel practices and any duly adopted and lawful collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, the practices adopted pursuant to this ordinance shall prevail.

Section 4. This ordinance shall take effect immediately upon passage and publication as required by law

NOW, THEREBY, BE IT RESOLVED by the Township of Shrewsbury that the Personnel Policies and Procedures Manual attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Township of Shrewsbury officials, appointees, employees, volunteers and independent contractors. In the event

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there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Township of Shrewsbury employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Township of Shrewsbury

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Township of Shrewsbury shall operate under the legal doctrine known as “employment at will”.

BE IT FURTHER RESOLVED that Township Attorney is hereby appointed as Employment Attorney/Advisor to advise the Township of Shrewsbury in personnel matters.

BE IT FURTHER RESOLVED that the Township Committee and Personnel Committee of the Township of Shrewsbury and all managerial/supervisory personnel are responsible for these employment practices. The Personnel Committee and the Township Attorney shall assist the Township Committee of the Township of Shrewsbury in the implementation of the policies and procedures in Employee Handbook.

** Language for notice and hearing on 12/27

EDWARD P. NOLAN, Township Committeeperson introduced the aforesaid Ordinance and

LESTER J. JENNINGS, Township Committeeperson Seconded said Ordinance for introduction.

ROLL CALL

Affirmative: JENNINGS, PUHAK, AND NOLAN.

Negative: NONE.

Abstain: NONE.

Absent: NONE.

EDWARD P. NOLAN, Township Committeeperson, moved the aforesaid Ordinance for second reading for Public Hearing and upon closure of said Public Hearing moved for its final reading and adoption, seconded by LESTER J. JENNINGS, Township Committeeperson.

ROLL CALL

Affirmative: JENNINGS AND NOLAN.

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Negative: NONE.

Abstain: NONE.

Absent: PUHAK.

DATE INTRODUCED: 12/11/2018

DATE ADOPTED: 12/27/2018

EDWARD NOLAN, Mayor

ATTEST:

TERI GIERCYK, RMC
Municipal Clerk

PUBLIC PORTION:

– **Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Jennings.**
Ayes – Mr. Jennings, and Mayor Nolan.

No public comment.

– **Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Jennings.**
Ayes – Mr. Jennings, and Mayor Nolan.

**Township of Shrewsbury
County of Monmouth
Ordinance #2018-10**

ORDINANCE AMENDING ESTABLISHING INDEMNIFICATION OF MUNICIPAL OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF SHREWSBURY, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

WHEREAS, N.J.S.A. 15:3-4 permits indemnification of Trustees, officers and Employees, and

WHEREAS, the Township of Shrewsbury has determined that there is a need for an indemnification policy and ordinance for the Township of Shrewsbury,

NOW THEREFORE BE IT RESOLVED:

Section 1. Except as hereinafter provided, the Township of Shrewsbury shall, upon the request of any present or former official, employee, volunteer or appointee of the Township of Shrewsbury

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provide for indemnification and legal defense of any civil action brought against said person or persons arising from an act or omission falling within the scope of their public duties.

Section 2. The Township of Shrewsbury shall not indemnify any person against the payment of punitive damages, penalties, or fines, but may provide for the legal defense of such claims in accord with the standards set forth herein. Township of Shrewsbury may refuse to provide for the defense and indemnification of any civil action referred to herein if the Township Committee of the Township of Shrewsbury determines that a) the act or omission did not occur within the scope of a duty authorized or imposed by law; b) the act or failure to act was the result of actual fraud, willful misconduct or actual malice of the person requesting defense and indemnification; or c) the defense of the action or proceeding by the Township of Shrewsbury would create a conflict of interest between the (local unit type) and the person or persons involved.

Section 2.a Pursuant to 59:10-4, the indemnification and defense provided for in this ordinance shall include exemplary or punitive damages resulting from the employee's civil violation of State or federal law if, in the opinion of the Township Committee of the Township of Shrewsbury the acts committed upon which the damages are based did not constitute actual fraud, actual malice, willful misconduct or an intentional wrong.

Section 3. The terms of this ordinance and the definition of official, employee and appointee are to be construed liberally in order to effectuate the purposes of this ordinance except that these terms shall not mean a) any person who is not a natural person; b) any person while providing goods or services of any kind under any contract with the Township of Shrewsbury except an employment contract; c) any person while providing legal or engineering services for compensation unless said person is a full-time employee of the (local unit type); and d) any person who as a condition of his or her appointment or contract is required to indemnify and defend the (local unit type) and/or secure insurance.

Section 4. The Township of Shrewsbury shall provide for defense of and indemnify any present or former official, employee or appointee of the (local unit type) who becomes a defendant in a civil action if the person or persons involved a) acted or failed to act in a matter in which the (local unit type) has or had an interest; b) acted or failed to act in the discharge of a duty imposed or authorized by law; and c) acted or failed to take action in good faith. For purposes of this ordinance, the duty and authority of the Township of Shrewsbury) to defend and indemnify shall extend to a cross-claim or counterclaim against said person.

Section 5. In any other action or proceeding, including criminal proceedings, the (local unit type) may provide for the defense of a present or former official, employee or appointee, if the Township Committee of the Township of Shrewsbury concludes that such representation is in the best interest of the Township of Shrewsbury) and that the person to be defended acted or failed to act in accord with the standards set forth in this ordinance.

Section 6. Whenever the Township of Shrewsbury provides for the defense of any action set forth herein and as a condition of such defense, the Township of Shrewsbury may assume exclusive control over the representation of such persons defended and such person shall cooperate fully with the Township of Shrewsbury.

Section 7. The Township of Shrewsbury may provide for the defense pursuant to this ordinance by authorizing its attorney to act in behalf of the person being defended or by employing other

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counsel for this purpose or by asserting the right of the Township of Shrewsbury under any appropriate insurance policy that requires the insurer to provide defense.

Section 8. This ordinance shall take effect immediately upon passage and publication as required by law.

** Language for notice and hearing on 12/27

EDWARD P. NOLAN, Township Committeeperson introduced the aforesaid Ordinance and
LESTER J. JENNINGS, Township Committeeperson Seconded said Ordinance for introduction.

ROLL CALL

Affirmative: JENNINGS, PUHAK, AND NOLAN.

Negative: NONE.

Abstain: NONE.

Absent: NONE.

EDWARD P. NOLAN, Township Committeeperson, moved the aforesaid Ordinance for second reading for Public Hearing and upon closure of said Public Hearing moved for its final reading and adoption, seconded by LESTER J. JENNINGS, Township Committeeperson.

ROLL CALL

Affirmative: JENNINGS AND NOLAN.

Negative: NONE.

Abstain: NONE.

Absent: PUHAK.

DATE INTRODUCED: 12/11/2018

DATE ADOPTED: 12/27/2018

EDWARD NOLAN, Mayor

ATTEST:

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TERI GIERCYK, RMC

Municipal Clerk

PUBLIC PORTION:

– **Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Jennings.**

Ayes – Mr. Jennings, and Mayor Nolan.

No public comment.

– **Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Jennings.**

Ayes – Mr. Jennings, and Mayor Nolan.

RESOLUTIONS:

Township of Shrewsbury
Resolution #2018-123

Authorizing the Shared Service for KnowBe4 Cyber Security Training Required by the Municipal Excess Liability Fund and Monmouth County Joint Insurance Fund with Marlboro Township

WHEREAS, the Municipal Excess Liability Fund and Monmouth County Joint Insurance Fund have mandated additional cyber security training for all municipal officials and employees due to the rise in cyber security breaches, and

WHEREAS, Municipal Excess Liability Fund and Monmouth County Joint Insurance Fund have contracted with KnowBe4 Enterprise Awareness Training, and

WHEREAS, the cost for small municipalities is expensive, and

WHEREAS, Jonathan Capp, Marlboro Township Administrator has offered to assist Shrewsbury Township in achieving this training by piggybacking on Marlboro Township’s contract for \$50 per year, and

WHEREAS, this training will reduce the deductible for cyber breach incidents, the Chief Municipal Finance Officer, Suzanne Veitengruber, has recommended this Shared Service, and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey authorizes the Mayor and Municipal Clerk to enter into a shared Service agreement for KnowBe4 Awareness Training with Marlboro Township.

BE IT FURTHER RESOLVED, that the contract, resolution and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

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Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak						X
Nolan		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on December 27, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward Nolan
Mayor

Township of Shrewsbury
Resolution #2018-124
Authorizing the Award of a Contract for Codification Services

WHEREAS, the Township of Shrewsbury has a need to appoint a Company for the township’s initial codification of ordinances, and

WHEREAS, the Township has solicited proposals from two well known codification companies, and

WHEREAS, the Chief Municipal Finance Officer, Suzanne Veitengruber, has evaluated both proposals, and recommended the proposal of Coded Systems as attached, and

WHEREAS, Coded Systems, 608 Highway 71, Spring Lake Heights, NJ will provide those services per the attached proposal as sought by the Township of Shrewsbury and received December 24, 2018 on file in the Municipal Clerk’s Office in the amount of \$14,000 for initial codification services, and options for online hosting of the township’s code at \$600, per annum, and online hosting of other documents such as agenda, resolutions and minutes at \$600, per annum; and

WHEREAS, the Township of Shrewsbury has provided for these services in a Special Emergency Resolution which was approved in 2016, and has/will be budgeted for in the Township’s annual budgets of 2017 through 2021,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey authorizes the Mayor and Municipal Clerk to enter into a contract with Coded Systems as described herein attached for initial codification, and upon completion, annual online hosting of the Township’s code, and agenda, resolutions and minutes; and

BE IT FURTHER RESOLVED, that the contract, resolution and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak						X

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Nolan	X		X			
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I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on December 27, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward Nolan
Mayor

Township of Shrewsbury
Resolution #2018-125
Resolution Awarding a Contract to RFP Solutions, Inc. for the Provision, Installation, and Maintenance of a Phone System

WHEREAS, the Township of Shrewsbury solicited quotes for the provision, installation and maintenance of a phone system for the Municipal Building and Garage; and

WHEREAS, RFP Solutions, Inc., 10-F Greenwood Avenue, Woodbury, NJ has provided a proposal to replace the current phone system with a secure NEC Phone System per the attached proposal in the amount of \$5,495.00; and

WHEREAS, the amount quoted by RFP Solutions, Inc. is a state contract vendor; and

WHEREAS, the Township has provided for this purchase in the Monmouth County improvement Authority Capital Lease Program; and

WHEREAS, the Township’s Chief Financial Officer certifies funds are available from the Monmouth County Capital Lease Program for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Shrewsbury, County of Monmouth, and State of New Jersey that a contract per the attached proposal in the amount of \$5495.00 is hereby awarded to RFP Solutions, Inc., 10-F Greenwood Avenue, Woodbury, New Jersey 08096.

BE IT FURTHER RESOLVED that the Mayor and Clerk be and are hereby authorized to execute said Contract.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak						X
Nolan	X		X			

I hereby certify the above to be a true copy of the ordinance adopted by the Township Committee at the Meeting held on December 27, 2018.

Teri Giercyk, RMC

Edward Nolan

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Municipal Clerk

Mayor

Township of Shrewsbury

Resolution #2018-126

Resolution of the Township of Shrewsbury, granting a temporary unpaid leave of absence to a township employee

WHEREAS, the Township of Shrewsbury Township Committee Employee Handbook provides for five days leave of absence without pay for full time employees, and

WHEREAS, the Employee Handbook references the Federal Family Medical Leave Act which provides unpaid leaves of absence, and continues the employee’s health benefits during such leave, and

WHEREAS, Joanne Pavao has requested an extension of her temporary unpaid leave of absence effective through March 31, 2019 due to health issues, and

WHEREAS, the Township Committee of Shrewsbury Township wishes to grant an extension of temporary leave without pay to Joanne Pavao, and recognizes that Joanne Pavao may return to work prior to March 31, 2019 upon medical clearance, and

WHEREAS, the Township of Shrewsbury will continue the employee’s health benefits during this temporary unpaid leave of absence, and

WHEREAS, the employee will be responsible for their employee medical health insurance contribution of \$91.28 per month, and must be received by January 1, 2019, and the 1st of the month thereafter,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, County of Monmouth, that Joanne Pavao is granted an extension of temporary leave of absence effective through March 31, 2019.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak						X
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on December 27, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward Nolan
Mayor

Township of Shrewsbury

Resolution #2018-127

Authorizing the Transfer of 2018 Appropriations

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WHEREAS, Title 40A:4-58 provides that should it become necessary during the last two months of the fiscal year to expend for any of the purposes specified in the budget an amount in excess of any respective sums appropriated therefore and there shall be an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Governing Body may by resolution setting forth the facts adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess of those appropriations deemed to be insufficient; and

WHEREAS, the Governing Body further finds and declares that the Chief Municipal Finance Officer has determined that the following transfers are both necessary and appropriate; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, County of Monmouth that the Chief Municipal Finance Officer is hereby authorized to make the following transfers in the CY 2018 Budget.

CURRENT FUND

<u>Account</u>	<u>From</u>	<u>To</u>	
8-01-20-120-010 Municipal Clerk S/W	\$456.06		
		8-01-20-150-020 Tax Assessment s/w	\$ 56.00
		8-01-20-130-010 Finance Admin s/w	.03
		8-01-20-145-010 Tax Collection s/w	.03
		8-01-28-370-010 Recreation s/w	400.00
<u>Total</u>	<u>\$456.06</u>		<u>\$456.06</u>

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak						X
Nolan		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on December 27, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-128

Authorizing the Transfer of Remaining Funds in the 2018 Current Fund Budget to Snow Removal Trust

WHEREAS, approval is required of the Township Committee of Shrewsbury Township has established a Snow Removal Trust Account to assist in paying for the costs of extraordinary storms,

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WHEREAS, there may be funds over and above the demand deemed to be necessary for the balance of the 2018 budget year in Streets and Roads O/E and Public Works O/E,

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with provisions of N.J.S. 40A 4-58 the Chief Municipal Finance Officer is authorized to make transfers from the \$5,000, from Public Works O/E of the Current Fund Budget Appropriations for the 2017 year to the Snow Removal Trust Account prior to December 31, 2018.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak						X
Nolan		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on December 27, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-129
Canceling Unexpended 2018 Appropriations to Surplus

WHEREAS, The following Shrewsbury Township Current Fund budget appropriation balances remain unexpended:

Account Number	Account Title	Amount to Be Canceled
8-01-20-110-020	Mayor & Township Committee O/E	\$ 1,200.00
8-01-20-120-010	Municipal Clerk S/W	\$10,000.00
8-01-20-130-020	Finance O/E	\$ 2,000.00
8-01-20-150-020	Assessment O/E	\$ 2,000.00
8-01-20-165-020	Engineering O/E	\$ 4,000.00
8-01-23-210-020	Insurance - Liability	\$ 297.33
8-01-25-252-020	Emergency Management O/E	\$ 250.00
8-01-26-300-020	Recycling O/E	\$ 5,000.00
8-01-26-305-020	Garbage	\$ 1,500.00
8-01-26-305-020	Bulk Container	\$ 750.00
8-01-26-305-040	Sanitation Tipping Fees	\$ 1,000.00
8-01-26-310-020	Public Buildings & Grounds O/E	\$ 6,000.00
8-01-28-370-020	Recreation O/E	\$ 1,000.00

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8-01-28-371-020	Senior Citizen O/E	\$ 200.00
8-01-30-420-020	Celebration of Public Events O/E	\$ 300.00
8-01-31-430-001	Electric O/E	\$ 3,000.00
8-01-31-430-002	Electric O/E	\$ 2,500.00
8-01-31-440-002	Telephone O/E	\$ 900.00
8-01-31-435-020	Street Lighting O/E	\$ 4,000.00
8-01-31-446-000	Natural Gas O/E	\$ 1,500.00
8-01-36-472-000	Social Security	\$ 1,000.00
8-01-42-250-201	Interlocal Service 911	<u>\$ 226.50</u>

Total **\$47,423.83**

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to Surplus,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, in the County of Monmouth, State of New Jersey, that the above unexpended balances of the Current Fund be cancelled to Surplus.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak						X
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on December 27, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-130
Payment of Bills

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$18,275.11.**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak						X
Nolan		X	X			

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I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on December 27, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

NEW BUSINESS: Request form AVMA resident to move handicap sign was given to Mayor Nolan.

PUBLIC PORTION:

**– Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Jennings.
Ayes – Mr. Jennings, and Mayor Nolan.**

Robin Kane 84 Belshaw – Thank you to the committee and thanks to Bob and Jeff for cleaning up around town. Thank you to Katrina for the parties. She noticed that the signs were destroyed for the Christmas Party. There was a discussion between Katrina and Robin regarding party, which the mayor ended the discussion. Robin stated that the calendar is a great idea. She noticed that there are some issues with the website.

Mrs. Suzanne Veitengruber - commented that the Borough no long has the employee who maintained the website. Sue reached out previous employee, and she has not heard back. Also, no response from the Borough about a refund for partial month of December. Web masters are expensive, and no access to IPage at this point.

No further public comment.

**– Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Jennings.
Ayes – Mr. Jennings, and Mayor Nolan.**

DATE OF NEXT MEETING: Reorganization Meeting January 1, 2019 at 2:30 PM.

ADJOURNMENT

**– Do I hear a motion to adjourn the meeting? Moved by Mayor Nolan, seconded by Mr. Jennings.
Ayes – Mr. Jennings, and Mayor Nolan.**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak					X	
Nolan	X		X			

January 8, 2019
Respectfully submitted,

Teri Giercyk, RMC
Municipal Clerk

Approved: _____ Date _____
Teri Giercyk, RMC