



REGULAR MEETING MINUTES

Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, NJ 07724

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Shrewsbury Township Committee

February 11, 2020

REGULAR MEETING – 7:00 PM

MINUTES

CALL MEETING TO ORDER by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in the Two River Times on January 9, 2020, in addition to posting on the bulletin board in the Municipal Building and filing a copy of said notice with the Municipal Clerk.

ROLL CALL:

GOVERNING BODY MEMBERS PRESENT: Mayor Edward Nolan, Deputy Mayor Puhak, Committeeman Jennings;

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony and Municipal Clerk Pamela D. Howard.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

SALUTE TO THE FLAG

APPROVAL OF MINUTES:

Regular Meeting Minutes – 1/30/2020

Moved by Mr. Jennings, seconded by Mr. Puhak.

Ayes – Mr. Puhak, Mr. Jennings, Mayor Nolan.

CORRESPONDENCE –

1. NJDEP – Volunteer Shoreline Cleanup
2. NJDEP – Blue Comet Day at Liberty State Park
NJDEP- Reform of Environmental Regulations in Response to Climate Change

REPORTS:

FINANCE: NONE

HOUSING INSPECTOR/CODE ENFORCEMENT:

Mr. Anthony stated he sent a letter to Mr. Welsh about the abandoned vehicles and whether summons have been issued. He stated he also had a letter going out to the codification company requesting the status of the coding for the Township's ordinances.

RECREATION:

Katrina Thornton stated she had to change the date for Cupcake Mania and the new date will be Saturday, February 15th. She stated she would have to change dates for other events as well.

Robin Kane 84 Belshaw, stated she heard that the Recreation Department would not be hosting Bingo.

Ms. Thornton stated she contacted various Recreation Departments who does conduct Bingo events but the Legalized Games of Chance Control Commission made it clear that the Township could not conduct a Bingo.

MUNICIPAL ATTORNEY: Mr. Anthony stated he finalized the agreement with Eatontown for Fire. He was negotiating with Elberon for ambulance services but they said they couldn't handle it. He stated he would contact Hackensack Meridian – Riverview. He also stated other municipalities will not respond. He stated the Township would have a resolution on the next meeting for shared services for Monmouth County Dispatchers. He stated he sent a letter to the State Police to keep them up to date as far as fire and police. He has to tell them that Elberon fell through.

PUBLIC WORKS: Submitted by Mr. Metz, read over by Mr. Puhak.

February 11, 2020

Public Works Report

Trash/recycling run done every morning

Building cleaning has been done every other day

We picked up 2 stoves 2 refrigerators and 1 grill for metal pick up

Received prices to repair fire hydrant I have sent emails to the Mayor and committee and CFO

Jif was here to do their report on the playground report was forward to the Mayor and committee and Township engineer

The last sewer repairs at AVMA homes hopefully will be finished in the next few months. Once this is done, we can plug the old line. Bill gave the association's engineer to line the old pipe.

Burke playground equipment was here to price repairs to playground equipment the estimated cost to repair were emailed to the Mayor and committee and CFO and township engineer has a copy

Hot water tank was replaced in Public works Garage

1 load of brush was taken to Mazza recycling

41 cans of used paint were taken to Monmouth county recycling facility

The leaf vac is still at the county vehicle maintenance yard to price the repairs will hopefully have the quote for next committee meeting

I contacted green chip recycling I forward all the information to the Mayor and committee all I need is the committee to pass a resolution and have the mayor sign the agreement. This would help with our tonnage grant.

Shore textiles recovery stope here they want to drop off 2 brand new clothing

Bins. I think would also be good since textiles are recyclable and help with our tonnage grant.

Bill White sent everyone a report If any member has any questions at tonight's committee meeting, I'll be there to answer them

Brandon Metz Public Works

Robin Kane 84 Belshaw, questioned when was the next bulk date.

Mayor Nolan stated he would work on it.

Mr. Metz stated the reason for Resolution #2020-43 was because the hydrant didn't work and the only other one was 350 ft south. It would be needed in the event of a fire.

SAFETY AND NEIGHBORHOOD WATCH: NONE

ORDINANCES: NONE

RESOLUTIONS:

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**Township
of
Shrewsbury**

Resolution #2020-41

RESOLUTION FOR INCREASING YEAR 2020 TEMPORARY BUDGET APPROPRIATIONS

WHEREAS N.J.S.A.40A: 4-20 states that in addition to the temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the governing body may, by resolution adopted by a 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purpose for which appropriations may lawfully be made for the period between the beginning of the fiscal year and the adoption of the budget for said year, and

WHEREAS the amount of such emergency appropriation shall be included under the correct heading in the budget as adopted, and

WHEREAS there is a need to provide additional funds for Borough operations, and,

WHEREAS adequate provision for such funding was not made in the temporary budget.

WHEREAS the total emergency temporary resolutions adopted in the year 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A.40A:4-20) including the increase represented by this resolution total \$ **14,000.00**, in addition to the temporary budgets adopted January 1, 2020 in the amount of **\$352,476.37** and January 30, 2020 in the amount of **\$25,052.00** for a Year to Date Temporary Budget of **\$391,528.37**.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Shrewsbury (not less than 2/3 affirmatively concurring) that the items of appropriation appearing on the list be included in the temporary budget for the Borough for the year 2020, and that in accordance with the Statute such item of appropriation will be included in the 2020 budget as finally adopted.

BE IT FURTHER RESOLVED that two certified copies of this resolution be filed with the Director of the Division of Local Government Services.

	2020	INCREASE 1/30/2020	INCREASE 2/25/2020	TOTAL 2020
TEMPORARY APPROPRIATIONS – CY2020				
GENERAL ADMINISTRATION				
Salaries and Wages	12,000.00			12,000.00
Other Expenses	10,000.00			10,000.00
MAYOR & TOWNSHIP COMMITTEE				
Salaries and wages	2,500.00			2,500.00
Other Expenses	1,000.00			1,000.00
MUNICIPAL CLERK				
Salaries and wages	9,000.00			9,000.00
Other Expenses	2,060.00			2,060.00
FINANCIAL ADMINISTRATION				
Salaries and wages	5,000.00			5,000.00
Other Expenses	4,500.00			4,500.00
AUDIT SERVICES	4,000.00			4,000.00
TAX COLLECTION				
Salaries and wages	1,500.00			1,500.00

Other Expenses		500.00			500.00
TAX ASSESSMENT ADMINISTRATION					
Salaries and wages		2,250.00			2,250.00
Other Expenses		500.00			500.00
LEGAL SERVICES					
Other Expenses		12,250.00			12,250.00
ENGINEERING SERVICES					
Other Expenses		4,000.00			4,000.00
STATE UNIFORM UCC CODE ENFORCEMENT OFFICIAL					
Salaries and wages		1,000.00			1,000.00
HOUSING OFFICIAL					
Salaries and wages		2,000.00			2,000.00
Other Expenses		250.00			250.00
INSURANCE					
LIABILITY INSURANCE					
Other Expenses		9,783.87			9,783.87
WORKMEN'S COMPENSATION INSURANCE					
Other Expenses		9,000.00			9,000.00
EMPLOYEE GROUP HEALTH INSURANCE					
Other Expenses		18,000.00			18,000.00
UNEMPLOYMENT INSURANCE					
Other Expenses		250.00			250.00
PUBLIC SAFETY FUNCTIONS					
O.E.M.					
Salaries and wages		500.00			500.00
Other Expenses		100.00			100.00
FIRE HYDRANT					
Other Expenses		1,750.00			1,750.00
UNIFORM FIRE SAFETY ACT (P.L.1983,Ch.383)					
FIRE OFFICAL					
Salaries and wages		375.00			375.00
PUBLIC WORKS					
STREETS & ROADS MAINTENANCE					
Salaries and wages		18,000.00			18,000.00
Other Expenses		10,000.00			10,000.00
RECYCLING PROGRAM					
Other Expenses		2,000.00			2,000.00
BUILDINGS & GROUNDS					
Other Expenses		6,000.00		14,000.00	20,000.00
SOLID WASTE COLLECTION					
Garbage & Trash Other Expenses		750.00			750.00
Bulk Container		100.00			100.00

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HEALTH & WELFARE SERVICES					
VITAL STATISTICS					
Other Expenses		125.00			125.00
ANIMAL SERVICES					
Other Expenses		200.00			200.00
PARKS & RECREATION					
RECREATION SERVICES & PROGRAMS					
Salaries and wages		1,250.00			1,250.00
Other Expenses		750.00			750.00
CELEBRATION of PUBLIC EVENTS					
Other Expense		500.00			500.00
SENIOR CITIZENS					
Other Expenses		250.00			250.00
Other Expenses - SCAT		1,000.00			1,000.00
UTILITIES					
ELECTRIC		3,000.00			3,000.00
WATER		600.00			600.00
NATURAL GAS		4,000.00			4,000.00
TELEPHONE		1,500.00			1,500.00
STREET LIGHTING		2,500.00			2,500.00
STATUTORY EXPENDITURES					
CONTRIBUTIONS TO:					
PUBLIC EMPLOYEES PENSION		1,000.00	11,052.00		12,052.00
SOCIAL SECURITY SYSTEM		3,000.00			3,000.00
UTILITY EXPENSES & BULK PURCHASES					
SEWERAGE PROCESSING					
Other Expenses		48,000.00	14,000.00		62,000.00
SHARED SERVICE AGREEMENTS					
MONMOUTH COUNTY 911		3,500.00			3,500.00
NEPTUNE TOWNSHIP					
CLERK SERVICES		6,750.00			6,750.00
BOROUGH OF RED BANK					
COURT SERVICES		1,000.00			1,000.00
RECYCLING TONNAGE GRANT		0.00			0.00
TOTAL CURRENT FUND					
TEMPORARY BUDGET		229,843.87	25,052.00	14,000.00	268,895.87
TEMPORARY BUDGET EXCEPTIONS					
PRINCIPAL & INTEREST DUE 2019		115,062.50			115,062.50
CAPITAL LEASE DUE MCIA		7,570.00			7,570.00

TOTAL TEMPORARY BUDGET					
EXCEPTIONS		122,632.50			122,632.50
TOTAL TEMPORARY BUDGET		352,476.37	25,052.00	14,000.00	391,528.37

Name		Motion	Second	Ayes	Nays
Jennings		x		x	
Puhak			x	x	
Nolan				x	

**Township of Shrewsbury
Resolution #2020-42**

Authorize the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations within the Township of Shrewsbury

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the county; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control and chemical control to exterminate the mosquito population within the county of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated “congested area”, the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Township of Shrewsbury is designated as a “congested area” by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

NOW, THEREFORE, be it resolved as follows:

1. The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:
 - a. the County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
 - b. such operations will be performed in compliance with applicable Federal and State regulations, and
 - c. the County will notify the NJ State Police Hamilton Barracks (609) 584-5000 and Mayor Edward P. Nolan (732) 977-3188 over which aerial pesticide operations are planned prior to commencement of such operations.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			x			
Puhak		x	x			
Nolan	x		x			

**Township of Shrewsbury
Resolution #2020-43**

Authorize Emergency Removal and Replacement of Hydrant on Barker Avenue

WHEREAS, the Township experienced a main break on Barker Avenue in November 2019; and

WHEREAS, the Public Works Director subsequently informed the Engineer of a non-working hydrant between 15 and 19 Barker Avenue; and,

WHEREAS, the Township Engineer has determined that an emergency exists and immediate removal and replacement is needed as the nearest hydrant is 350’ south; and,

WHEREAS, the Public Works Director contacted contractors for quotes to make immediate repairs; and,

WHEREAS, Mario’s Concrete & Paving Co., Inc. provided a quote of \$8,850.00 to remove and replace the hydrant; and,

WHEREAS, funds are available in Streets & Roads 0-01-26-290-020 and the Chief Financial Officer has certified in writing;

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THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Shrewsbury, hereby declares that emergency conditions exist as the result of a non-working hydrant on Barker Avenue between 15 and 19 Barker Avenue; and,

BE IT FURTHER RESOLVED, that based upon the recommendation of the Public Work’s Director Mario’s Concrete & Paving Co., is hereby authorized to remove and replace a hydrant on Barker Avenue between 15 and 19 Barker Avenue at an amount not to exceed \$8,850.00.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		x	x			
Puhak			x			
Nolan	x		x			

Township of Shrewsbury

Resolution #2020-44

AUTHORIZE PAYMENT OF BILLS

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$ 79,666.22.**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		x	x			
Puhak	x		x			
Nolan			x			

Township of Shrewsbury

Resolution #2020-45

RESOLUTION FOR CLOSED SESSION UNDER THE OPEN PUBLIC MEETINGS ACT

WHEREAS, the Open Public Meetings Act permits the Township Committee of the Township of Shrewsbury to exclude the public when certain matters are to be discussed.

NOW, THEREFORE BE IT RESOLVED, that in accordance with the provisions of the Open Public Meetings Act, the Mayor and Township Committee of the Township of Shrewsbury shall have a closed session for purposes of discussing the personnel issue involving the letter sent to Mayor Nolan from Charles Brandon Metz on January 15, 2020.

BE IT FURTHER RESOLVED, that matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, shall be discussed

1. More particularly, such matters shall be discussed concerning personnel matters and vacation time per the letter from Charles Brandon Metz to Mayor Nolan of January 15, 2020 and the Personnel Policy Handbook.
- 2.

BE IT FURTHER RESOLVED, that the public shall be informed of the results of the closed session at the continuation of the present public meeting, or at the next public meeting of the Mayor and Township Committee, or as soon thereafter as possible.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			x			
Puhak		x	x			
Nolan	x		x			

OLD BUSINESS:

Mr. Puhak stated residents were still putting plastic bags in the with the recyclables and in Howell the residents are being fine. He felt the Township should do the same by enforcing the ordinance.

PUBLIC PORTION:

– Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Puhak

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

Mr. Anthony stated he noticed there were a lot of residents in the audience this evening and if they were present to discuss a Rent Leveling Board matter they should attend their meeting on March 3, 2020 at 5pm

Bill Spengeman, 143 Belshaw stated he would like to discuss the quality of life within the Township. He stated he would like for the Township to catch the offenders who were violating the laws pertaining to the plastic. He stated they are continuing to get no action, they are looking at junk and a promise was made to have this resolved within two weeks.

Mr. Anthony stated he would have to speak with Mr. Welsh again.

Mr. Spengeman stated it is a terrible eyesore and there are large boxes that are just left there. He stated some still have the names and addresses on the boxes. He suggested taking a picture and issuing a certificate.

Mr. Anthony stated the only one that could do that was the Code Enforcer.

Mr. Puhak thanked Mr. Metz for the new sign.

Ms. Kane questioned the cost for the hydrant.

Mr. Metz stated it was \$8,850.

Ms. Kane questioned the price of the playground equipment.

Mr. Metz stated he has not obtained that information yet.

Ms. Kane questioned whether the Township could get a green acres grant.

Mr. Anthony stated he spoke with Mr. White regarding this and he will look into it and get back to him.

Ms. Kane stated there was a vehicle that's on Belshaw across from 32. It's a Dodge Ram and it has not been moved for two years.

Mr. Anthony stated the problem is that Mr. Welsh cannot do a license check. He was going to contact the Association regarding the violations and the last step would be towing but you must have a list of companies. He stated he has the name of one and he's working on it.

Ms. Kane questioned who was over OEM.

Mr. Anthony stated he would check into it.

– Do I hear a motion to close the meeting to the public? Moved by Mr. Nolan, seconded by Mr. Mr. Puhak.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

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DATE OF NEXT MEETING: Regular Meeting February 25, 2020 at 7:00 PM.

ADJOURNMENT

**– Do I hear a motion to adjourn the meeting? Moved by Mr. Nolan, seconded by Mr. Jennings.
Ayes – Mr. Jennings, Mr. Puhak, Mayor Nolan.**

February 25, 2020
Respectfully submitted,

Pamela Howard, RMC,CMR
Municipal Clerk