



REGULAR MEETING MINUTES

Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC
Municipal Clerk

Phone (732) 542-0572
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Shrewsbury Township Committee

February 28th 2017

REGULAR MEETING - 7:00 PM

MINUTES

COMMITTEEMEMBER PUHAK MOVED THE ADOPTION OF THE FOLLOWING MINUTES:

CALL MEETING TO ORDER by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2017, in addition, to posting on the bulletin board in the Municipal Building on January 1, 2017 by the Municipal Clerk. The meeting called to order by Sue Veitengruber in accordance with the Open Public Meetings Act at 7:00 P.M. on this 28th day of February 2017.

ROLL CALL:

GOVERNING BODY MEMBERS PRESENT: Committeewoman Bailly, Committeeman Puhak, and Mayor Nolan.

ABSENT: None

TOWNSHIP OFFICIALS PRESENT: Municipal Clerk/C.F.O. Sue Veitengruber, and Township Attorney Gene Anthony.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

SALUTE TO THE FLAG

APPROVAL OF MINUTES: None

CORRESPONDENCE

- 1. 2017 per capital incomes for protected tenancy**
- 2. NJ DEP advisory on water quality in the State of NJ**
- 3. NJ Opiate law**
- 4. Table of equalized assessed values**

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5. Proposal for a massage event

6. OPRA Request

Moved by Mrs. Bailly, seconded by Mayor Nolan.

Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.

REPORTS:

RECREATION

Mr. Brunson: 30 applications in currently. Calendar of events: Mid March it will be on township website. Handed out outline for his summer events including a trip to the Liberty Science Center, Message on the Mic, Book Club, basketball clinic, activities on the patio, I Play America. For the adults yoga, Zumba, and bingo night. Put out a suggestion box. He will take donations. Pool table is coming soon. Excited to plan these events and another “Because I’m Happy Day”.

MUNICIPAL ATTORNEY

Mr. Anthony: Executive session tonight on another former employee. He will explain Verizon resolution on the Agenda tonight.

FINANCE:

Sue Veitengruber: Withheld payment for Aurora environmental due to the condition of the parking lot. They will be back in to finish and clean up soon. Auditor gave some numbers for the budget. Would like to have separate meetings just to discuss the budget. New clerk is here, Teri Giercyk, and has been here all day. Rabies clinic this Saturday from 1pm to 3pm. Deadline for getting dog license is March 10th. Late fees after March 13th. Mr. Welsh will be insuring CO’s and issuing tickets, some things have to be worked out first. Authorization needed.

PUBLIC WORKS REPORT – Mr. Foster

No other reports.

ORDINANCES FOR INTRODUCTION: NONE

ORDINANCES FOR ADOPTION: NONE

RESOLUTIONS:

COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-41
AMEND TEMPORARY BUDGET

WHEREAS, an emergent condition has arisen in that the Township is expected to enter in contracts, commitments or payments prior to the 2017 budget is adopted, and no adequate provision has been made in the 2017 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

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WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2017 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$6,281.16, NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Shrewsbury, in the County of Jersey, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$2,000.00 as follows:

Recycling Program \$ 2000.00

2. Said emergency temporary appropriations will be provided for in the 2017 budget.

3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

Seconded by Committeemember PUHAK and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly			X			
Puhak		X	X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on February 28, 2017.

Suzanne M. Veitengruber, RMC, CMFO
Municipal Clerk

Edward P. Nolan
Mayor

COMMITTEEMEMBER BAILLY OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

Resolution# 2017-42

Resolution of the Township Committee of the Township of Shrewsbury Authorizing the Solicitation of Fair and Open Proposals for Garbage Collection for the Municipal Building and Garage

Whereas the Township Committee of the Township of Shrewsbury seeks to obtain Proposals for Garbage Collection for the Municipal Building and Garage through the Fair and Open Process,

Now therefore be it resolved, by the Mayor and Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey as follows:

1. That notices for the services of Garbage Collection for the Municipal Building and Garage shall be published on the Township website commencing March 10, 2017,
2. That the proposals conform to the application packets attached.
3. That the application packages be submitted no later than April 11, 2017 at 10 am, at Shrewsbury Town Hall, 1979 Crawford Avenue, Shrewsbury Township, NJ, 07724

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Seconded by Committeemember NOLAN and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly	X		X			
Puhak			X			
Nolan		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on February 28, 2017.

Suzanne M. Veitengruber, RMC, CMFO
Municipal Clerk

Edward Nolan
Mayor

COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION 2017-43

RESOLUTION OF THE TOWNSHIP OF SHREWSBURY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AUTHORIZING PARTIAL PAYMENT #3 FINAL, AND CHANGE ORDER #1 TO FIORE PAVING COMPANY CONTRACT FOR THE NJDOT BELSHAW AVENUE ROADWAY IMPROVEMENT

WHEREAS, Fiore Paving Company, 4 Fiore Court, Oceanport, NJ 07757 has previously been awarded a contract for the NJDOT Belshaw Avenue Roadway improvements; and

WHEREAS, Fiore Paving Company has submitted a voucher for Final Payment in the amount of \$5,515.70; and

WHEREAS, the Project Engineer, MASER Consulting, P.A. has reviewed the documents submitted by the contractor and all are in order and recommend payment of the voucher submitted; now

THEREFORE, BE IT RESOLVED, by the Township Committee of The Township of Shrewsbury, County of Monmouth, State of New Jersey that Final Payment, in the amount of \$5,515.70 is hereby approved and Change Order #1 which decreases the contract price by \$20,215.87, the Chief Financial Officer is hereby authorized to issue a check to S. Brothers, P.O. Box 317, South River, NJ in the amount of \$5,515.70 representing Payment #3 for work completed on the NJDOT Belshaw Avenue Roadway improvements project.

Seconded by Committeemember PUHAK and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly			X			
Puhak		X	X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on February 28, 2017.

Suzanne M. Veitengruber, RMC, CMFO
Municipal Clerk

Edward P. Nolan
Mayor

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COMMITTEEMEMBER BAILLY OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION 2017-44
RESOLUTION DENYING VERIZON WIRELESS USE OF MUNICIPAL
RIGHT-OF-WAYS FOR DEPLOYMENT OF SMALL NETWORK NODES

WHEREAS, Verizon Wireless, by letter of December 10, 2016, requested consent from Shrewsbury Township to locate and operate in the municipal right-of-way, small network nodes, that according to Verizon Wireless would be located and operated by attaching the same to existing and new utility poles; and

WHEREAS, N.J.S.A. 40A:3-19 requires consent of the municipality for such requested placement in the municipal right-of-way; and

WHEREAS, the Federal Telecommunications Act (TCA) 47 U.S.C., Section 253, provides for certain Federal Authority to allow access to the public right-of-way for telecommunications providers, but Federal Law does not preempt local municipal regulation and land use controls, and Section 332 (47 U.S.C. Section 332) observes certain authority with limitations with regard to local municipalities in determining and regulating the placement of telecommunications provider's equipment in the municipal right-of-way; and

WHEREAS, Shrewsbury Township does not prohibit wireless service, nor does it unreasonably discriminate among providers of functionally equivalent services, but the Township does follow administrative requirements of local government in this area, pursuant to 47 U.S.C., Section 332 in that the Township had a public hearing at a regular meeting of the Township Committee concerning this request, have raised concern, as it has in the past, that Shrewsbury Township has the unique situation of multiple ownership of the utility poles, some of which are owned by the Township, some by various utility companies, but all of which are in poor condition and further use may be dangerous and detrimental to the citizens of Shrewsbury Township; and

WHEREAS, the existing utility pole situation in Shrewsbury Township is further complicated by attempts by Shrewsbury Township to allow for the acquisition of all utility poles by one or more utility

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companies, which would be complicated by use of said utility poles in the right-of-way by wireless providers and facility developers; and

WHEREAS, the Township has consistently not authorized use of the right-of-way to providers and developers in the past.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Shrewsbury, County of Monmouth and State of New Jersey, for all of the aforesaid reasons, hereby denies the request of Verizon Wireless to locate and operate in the municipal right-of-way, deployment of small network nodes requested by Verizon Wireless’s letter of December 10, 2016.

BE IT FURTHER RESOLVED, that Verizon Wireless shall be notified, and a copy of the within Resolution of denial shall be forwarded to their attention, upon approval of this Resolution by Denial by the Mayor and Township Committee of the Township of Shrewsbury.

Seconded by Committeemember NOLAN and adopted on roll call by the

following votes:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly	X		X			
Puhak			X			
Nolan		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on February 28, 2017.

Suzanne M. Veitengruber, RMC, CMFO
Municipal Clerk

Edward P. Nolan
Mayor

Dated: February 28, 2017

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COMMITTEEMEMBER BAILLY OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

Resolution #2017-45

Accepting the Resignation of Municipal Clerk Suzanne M. Veitengruber

BE IT RESOLVED by the Committee of the Township of Shrewsbury that the Committee accepts with regret the resignation submitted and sincerely appreciates the work conducted by Suzanne Veitengruber for the Township as Municipal Clerk. This resignation is effective February 28, 2017

Seconded by Committeemember NOLAN and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly	X		X			
Puhak			X			
Nolan		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on February 28, 2017.

Suzanne M. Veitengruber, RMC, CMFO
Municipal Clerk

Edward P. Nolan
Mayor

COMMITTEEMEMBER Nolan OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

Resolution 2017-46

RESOLUTION APPOINTING MUNICIPAL CLERK AND REGISTRAR

WHEREAS, N.J.S.A. 40A:9-133(a) requires that the Township employ a Registered Municipal Clerk, and Certified Municipal Registrar; and

WHEREAS, NJ Statute requires that the Municipal Clerk must also serve as Registrar of Vital Statistics in municipalities with a population of less than 5,000 persons, and

WHEREAS, Teri Giercyk is currently holds both RMC and CMR licenses,

NOW, THEREFORE, BE IT RESOLVED that Teri Giercyk, RMC license #C-1813 and CMR license #CMR-4040 be appointed as Part-Time Municipal Clerk of the Township of Shrewsbury for a three year term at a salary of \$25.00 per hour, not to exceed 20 hours per week as Municipal Clerk and Registrar of Vital Statistics effective February 28, 2017, term ending February 28, 2020.

Seconded by Committeemember Puhak and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly			X			
Puhak		X	X			
Nolan	X		X			

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Suzanne M. Veitengruber, RMC, CMFO
Municipal Clerk

Edward P. Nolan
Mayor

COMMITTEEMEMBER BAILLY OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

**Resolution #17-47
PAYMENT OF THE BILLS**

The Township Committee of the Township of Shrewsbury hereby authorizes Payment of the Bills in the amount of \$ 64,934.27 .

Seconded by Committeemember PUHAK and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly	X		X			
Puhak		X	X			
Nolan			X			

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Suzanne M. Veitengruber, RMC, CMFO
Municipal Clerk

Edward P. Nolan
Mayor

NEW BUSINESS: Banking RFPs discussion will be at an other date, leaning towards Two Rivers, Sue wants to prepare an excel spreadsheet.

OLD BUSINESS: Discussion of speed humps by Mr. Puhak. Concerned with the speeding in town.

PUBLIC PORTION:

– Do I hear a motion to open the meeting to the public? Moved by Mr. Puhak, seconded by Mayor Nolan.

Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.

Lynda Lettice 79 Crawford Street: Asked if help was needed for rabies clinic.

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Donna Johnson, 6 Barker Avenue: List of questions from Robin Kane. Rabies clinic dates on the board please.

Marcia, Crawford Street: Thank you for painting the curbs.

No further public comment.

– Do I hear a motion to close the meeting to the public? Moved by Mr. Puhak, seconded by Mayor Nolan.

Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.

DATE OF NEXT MEETING: March 14, 2017 at 7PM

RESOLUTION: Executive Session – Retirement Benefits of a former employee

EXECUTIVE SESSION –

-Motion to move to executive session – Moved by Mrs. Bailly, seconded by Mayor Nolan.

Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.

RETURN TO PUBLIC SESSION – RESOLUTIONS:

ADJOURNMENT

– Do I hear a motion to adjourn the meeting? Moved by Mr. Puhak, seconded by Mayor Nolan.

Ayes – Mr. Puhak, and Mayor Nolan.

Seconded by Committeemember NOLAN and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly						X
Puhak	X		X			
Nolan		X	X			

October 3, 2017
Respectfully submitted,

Teri Giercyk, RMC
Municipal Clerk

Approved: _____
Teri Giercyk, RMC _____
Date