



REGULAR MEETING MINUTES

Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC
Municipal Clerk

Phone (732) 542-0572
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Shrewsbury Township Committee

March 27th 2018

REGULAR MEETING – 7:00 PM

MINUTES

CALL MEETING TO ORDER by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2018, in addition to posting on the bulletin board in the Municipal Building on January 2, 2018 by the Municipal Clerk.

ROLL CALL:

GOVERNING BODY MEMBERS PRESENT: Committeeman Jennings, Committeeman Puhak, and Mayor Nolan.

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony, Chief Financial Officer Sue Veitengruber, and Municipal Clerk Teri Giercyk.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

SALUTE TO THE FLAG

APPROVAL OF MINUTES:

Regular Meeting Minutes – 3/13/2018

Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

CORRESPONDENCE

1. Jersey Central Power & Light – Notice of proposed increase in remediation adjustment clause and notice of public hearings.
2. The Monmouth County Board of Health – Key Activity Report for February 2018

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3. Made in Monmouth April 14, 2018 OceanFirst Bank Center at Monmouth University
4. Monmouth County Clerk's Office – 'My County' Poster Contest

Do I hear a motion to accept the correspondence? Moved by Mr. Puhak, seconded by Mayor Nolan.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

REPORTS:

FINANCE:

Mrs. Sue Veitengruber CFO – Meeting with New Jersey State Police today regarding substation. Went over IT requirements. HIF Meeting today. JIF Spring training events for public works. The Budget will be introduced in two weeks, 4/10/2018 Meeting. Would like Budget Meeting on 4/9/2018. Audit by Department of Labor for prevailing wage, no issues with our records.

MUNICIPAL ATTORNEY:

Mr. Gene Anthony – Executive Session to discuss litigation. Working on EMS coverage still. Sue Veitengruber called APEX and Red Bank, waiting for a call back.

HOUSING INSPECTOR/CODE ENFORCEMENT:

No report. Lynda Lettice is going through the apartments initially.

RECREATION:

Mr. Rich Brunson- Easter party coming up, 11AM-1PM.

PUBLIC WORKS REPORT: Submitted by Jeffrey Foster CPWM, read over by Mr. Anthony.
DPW REPORT 3/27/18

1. Pep for snow 3/20/18
2. Adjusted salt spreader track
3. Bob did a great job on snow removal!
4. Cleaned all trucks and salt spreader
5. Cleared all tree limbs from park and DPW
6. Cleaned up after a motor vehicle accident Monday on Belshaw

RESOLUTIONS:

Township of Shrewsbury
Resolution #2018-46
Appointing Recreation Program Counselor for Celebration of Public Events

WHEREAS, the Township employ a recreation counselor to create and supervise public events such as Easter, Halloween, December Holiday parties, as well as other events that may be proposed such as Holiday BBQs, Valentine's Day dances, etc. and;

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WHEREAS, Katrina Thornton 2 Crawford Street, Shrewsbury Township, has submitted a resume which has been reviewed, and is recommended by the Personnel Committee, and

NOW, THEREFORE, BE IT RESOLVED that Katrina Thornton be appointed as Part-Time Recreation Program Counselor for the Celebration of Public Events for the Township of Shrewsbury at a salary of \$11 per hour, not to exceed 10 hours per month.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on March 27, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-47
Amend Temporary Budget

WHEREAS, an emergent condition has arisen in that the Township is expected to enter in contracts, commitments or payments prior to the 2018 budget is adopted, and no adequate provision has been made in the 2018 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2018 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$139,688.97,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Shrewsbury, in the County of Jersey, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$.00 as follows:

Employee Group Health Insurance	\$10,000.00
Administration S/W	\$ 3,000.00
Administration O/E	\$ 2,000.00
Streets & Roads S/W	\$ 9,000.00
Recreation S&W	\$ 2,000.00
<u>Municipal Court Shared Service</u>	<u>\$ 1,250.00</u>

TOTAL	\$27,250.00
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2. Said emergency temporary appropriations will be provided for in the 2018 budget.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak		X	X			
Nolan	X		X			

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Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-48
Authorizing the Use of the Gym for Private Party

WHEREAS, the Township of Shrewsbury has established procedures for the rental of the gymnasium, park, patio and other facilities of the Township of Shrewsbury; and

WHEREAS, the Girl Scouts of the Jersey Shore through Leader Debbie Chen, 336 Crawford Street, Shrewsbury Township has requested the use of the gym for a Father/Daughter Dance on Saturday, April 28, 2018 from 3:30 p.m. until 7 p.m.; and

WHEREAS, the Girl Scouts of the Jersey Shore through Leader Debbie Chen have acknowledged receipt of the rules and regulations concerning the use of the gym for private parties, and

WHEREAS, the Girl Scouts of the Jersey Shore through Leader Debbie Chen have provided the proper certificate of insurance, damage deposit and rental fee for use of the gym on Saturday, April 28, 2018 from 3:30 p.m. until 7 p.m.;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, County of Monmouth that the Girl Scouts of the Jersey Shore through Leader Debbie Chen be granted permission for use of the gym on Saturday, April 28, 2018 from 3:30 p.m. until 7 p.m.; and

BE IT FURTHER RESOLVED, that the damage deposit will be returned by written request after inspection of the facility by a representative of the Township of Shrewsbury who shall confirm that the facility was left clean and there is no damage; and

BE IT FURTHER RESOLVED, that such request shall appear on the next bill list after receipt of the written request for return to the Girl Scouts of the Jersey Shore through Leader Debbie Chen.

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Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on March 27, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-49
Payment of Bills

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$125,624.33.**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak	X		X			
Nolan			X			

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Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

PUBLIC PORTION:

– Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Jennings.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

Richard Osis 113 Belshaw: Gave a thank you to Bob Greenwood after last snow store. Asked for status of hold harmless agreement.

Mr. Anthony will work on agreement.

Sandra Minuskin 376 Crawford: Inquired about meeting room use for her non-profit group.

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Sue Veitengruber went over the requirements.

No further public comment.

– **Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Puhak.**

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

DATE OF NEXT MEETING: Regular Meeting April 10, 2018 at 7:00 PM.

RESOLUTION –

Township of Shrewsbury
Resolution #2018-50
Resolution for Closed Session Under the Open Public Meetings Act

WHEREAS, the Open Public Meetings Act permits the Township Committee of the Township of Shrewsbury to exclude the public when certain matters are to be discussed; and

NOW, THEREFORE BE IT RESOLVED, that in accordance with the provisions of the Open Public Meetings Act, the Mayor and Township Committee of the Township of Shrewsbury shall have a closed session for purposes of discussing potential litigation and related matters.

BE IT FURTHER RESOLVED, that matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, shall be discussed.

1. More particularly, such matters shall be discussed concerning possible litigation matters with regard to tax appeals.

BE IT FURTHER RESOLVED, that the public shall be informed of the results of the closed session at the continuation of the present public meeting, or at the next public meeting of the Mayor and Township Committee, or as soon thereafter as possible.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

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I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on March 27, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

EXECUTIVE SESSION –Litigation

RETURN TO PUBLIC SESSION – RESOLUTION

Township of Shrewsbury
Resolution #2018-51
Resolution Authorizing Tax Appeal against Coolidge Shrewsbury, LLC

WHEREAS, the Tax Assessor of the Township of Shrewsbury believes that the present tax assessment with regard to Block and Lots owned by Coolidge Shrewsbury, LLC, namely Block 1, Lot 2; Block 2, Lot 1 and Block 2, Lot 3; which are less than the true or assessable value of the property as they are assessed at the present, and that a Judgment should be sought in increasing the assessments on said Blocks and Lots to the correct assessable value.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Township Committee of the Township of Shrewsbury hereby authorizes the Township Attorney, Gene J. Anthony, Esq. to file a tax appeal before the New Jersey Tax Court for 2018, seeking an increase in the present assessments to that of the correct assessable values with regard to Coolidge Shrewsbury, LLC, with property located at 74A Crawford Street, Block 1, Lot 2; Block 2, Lot 1 and Block 2, Lot 3.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak			X			
Nolan	X		X			

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Edward P. Nolan
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ADJOURNMENT

**– Do I hear a motion to adjourn the meeting? Moved by Mayor Nolan, seconded by Mr. Jennings.
Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak		X	X			
Nolan	X		X			

April 10, 2018
Respectfully submitted,

Teri Giercyk, RMC
Municipal Clerk

Approved: _____
Teri Giercyk, RMC

Date