



## REGULAR MEETING MINUTES

Shrewsbury Township  
1979 Crawford Street  
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC  
Municipal Clerk

Phone (732) 542-0572  
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### Shrewsbury Township Committee

May 8<sup>th</sup>, 2018

### REGULAR MEETING – 7:00 PM

### MINUTES

**CALL MEETING TO ORDER** by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2018, in addition to posting on the bulletin board in the Municipal Building on January 2, 2018 by the Municipal Clerk.

#### **ROLL CALL:**

**GOVERNING BODY MEMBERS PRESENT:** Committeeman Jennings, Committeeman Puhak, and Mayor Nolan.

**TOWNSHIP OFFICIALS PRESENT:** Township Attorney Gene Anthony, Chief Financial Officer Suzanne Veitengruber, and Municipal Clerk Teri Giercyk.

#### **MEMBERS OF THE PUBLIC WERE IN ATTENDANCE**

#### **SALUTE TO THE FLAG**

#### **APPROVAL OF MINUTES:**

Budget & Regular Meeting Minutes – 5/8/2018

**Moved by Mayor Nolan, seconded by Mr. Puhak.**

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

#### **CORRESPONDENCE**

1. **Resilient NJ** – Regional Planning for a stronger New Jersey
2. **State of NJ Green Acres Program** – Statewide Comprehensive Outdoor Recreation Plan (SCORP)

**Do I hear a motion to accept the correspondence? Moved by Mayor Nolan, seconded by Mr. Puhak.**

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**Moved by Mayor Nolan, seconded by Mr. Puhak.  
Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

**REPORTS:**

**FINANCE:**

**Mrs. Sue Veitengruber CFO** – Spoke briefly about the budget, under both tax levy and appropriation CAP. There is a decrease in the tax rate. Had a meeting with Township Engineer to discuss capital projects. Looking into infrastructure project, and community development block grant. Resolution # 2018-59 is a new resolution that requires a signed affidavit by the governing body. New paid sick leave law does not apply to the township because it is included in the personnel policy/ordinance. New charitable trust for people to pay their taxes into. No rules or regulations yet. Takes effect July 3. Will be speaking further about budget later when it is adopted.

**HOUSING INSPECTOR/CODE ENFORCEMENT:** Mr. Puhak has asked for reports, nothing yet.

**MUNICIPAL ATTORNEY:**

**Mr. Gene Anthony** – Amendments to personnel code due to new laws and regulations. Pleadings against Two Rivers Authority. Authorities suing to break all customer contracts. Modify or change contract to fit 2% CAP law

**PUBLIC WORKS REPORT: Submitted by Mr. Foster.** Read over by Mr. Anthony.  
**DPW REPORT 5/8/18**

1. Mulched and put flowers Island and front entrance
2. Mulched and put flowers in park
3. Bob open gym up for the Girl Scout
4. Planet flowers and mulch at town hall
5. Picked up branches from the power outage that JCP&L left with the help of Shrewsbury Arms employees
6. Painted all tables and benches in the park
7. Wiped down with bleach all tables on patio

**ORDINANCES FOR ADOPTION**

**Township of Shrewsbury  
Ordinance #2018-03**

**CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized

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by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Shrewsbury in the County of Monmouth finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 5,769.84 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law for a total increase of \$20,194.44, is advisable and necessary; and,

**WHEREAS** the Township Committee hereby determines that any amount authorized here in above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Shrewsbury, in the County of Monmouth a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of Shrewsbury shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$20,194.44, and that the CY 2018 municipal budget for the Township of Shrewsbury be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

EDWARD P. NOLAN, Township Committeemember introduced the aforesaid ordinance, seconded by LESTER J. JENNINGS, Township Committeemember.

### ROLL CALL

Ayes: JENNINGS, PUHAK, AND NOLAN.

Nays: NONE

Abstain: NONE

Absent: NONE

EDWARD P. NOLAN, Township Committeemember introduced the aforesaid ordinance on second reading for the public hearing and upon closure of said public hearing, moved its adoption, seconded by LESTER J. JENNINGS Township Committeemember.

### ROLL CALL

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Ayes: JENNINGS, PUHAK, AND NOLAN.

Nays: NONE

Abstain: NONE

Absent: NONE

Date introduced: April 10, 2018

Date of Adoption: May 8, 2018

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Edward P. Nolan  
Mayor

Attest:

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Teri Giercyk, RMC  
Municipal Clerk

**PUBLIC PORTION:**

**Sue Veitengruber:** Preserves CAP bank.

– **Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Puhak.**

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

No public comment

– **Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Puhak.**

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

**Township of Shrewsbury  
Ordinance #2018-04**

**REVISED SALARY ORDINANCE TOWNSHIP OF SHREWSBURY**

AN ORDINANCE TO AMEND AN ORDINANCE 2017-06 ENTITLED "AN ORDINANCE FIXING SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS AND EMPLOYEES IN THE TOWNSHIP OF SHREWSBURY, COUNTY OF MONMOUTH, NEW JERSEY FOR THE YEAR 2017" AND THEREAFTER KNOWN BY ITS SHORT NAME AS 'SHREWSBURY TOWNSHIP SALARY ORDINANCE'

BE IT ORDAINED, by the Township Committee of the Township of Shrewsbury in the County of Monmouth and State of New Jersey:

**SECTION 1.** The offices and positions under the Municipal Government of the Township of Shrewsbury shall be compensated at the amount fixed in this Ordinance.

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**SECTION 2.** The Township Chief Financial Officer is hereby authorized to transfer such sums of money from the Municipal Current Account and other such accounts that may cover periodic payrolls in the amounts fixed by this Ordinance.

**SECTION 3.** Effective January 1, 2018 all employees, eligible for health insurance shall make a contribution of salary towards health benefits based on the annual premium for all health care and prescription premiums as set forth in the schedule promulgated by the NJ Division of Pensions and Benefits herein attached and as revised from time to time. The minimum contribution shall be equal to 1.5% of the employee's salary.

**SECTION 4.** The following listed positions are assigned to the following titles with annual salary ranges, providing for minimum and maximum salaries, contingent on merit, the availability of funds, and other provisions of this Ordinance. The Township Committee shall pass an annual resolution indicating the specific salary of each employee.

**SECTION 5.** The following positions shall be compensated in the year 2018 as follows:

TITLE	MINIMUM RANGE	MAXIMUM RANGE
Salaried Employees – Annual Compensation		
Mayor	\$ 2,750.56	\$ 3,097.79
Township Committeeperson	\$ 2,265.17	\$ 2,550.95
Township Clerk/Registrar (Full-Time)	\$ 31,761.60	\$ 46,585.83
Deputy Registrar	\$ 150.40	\$ 200.00
Township Assessor	\$ 7,500.00	\$ 8,700.00
Tax Collector	\$ 1,600.00	\$ 3,500.00
Chief Financial Officer/Treasurer	\$ 7,500.00	\$ 15,000.00
Code Enforcement Officer	\$ 2,400.00	\$ 3,250.00
Housing Inspector	\$ 2,500.00	\$ 6,250.00
Administrative Assistant/Bookkeeper	\$ 26,208.00	\$ 39,596.50
Township Administrator/Grant Facilitator	\$ 12,000.00	\$ 25,000.00
Recreation Director	\$ 600.00	\$ 3,500.00
Deputy OEM Coordinator	\$ 1,000.00	\$ 1,000.00
Fire Official	\$ 500.00	\$ 750.00

Hourly Employees – Per Hour Compensation

Time worked in excess of the 40 hours per week shall be paid at time and one-half the employee's hourly rate for the following positions;

Township Clerk part-time	\$ 20.00/hour	\$ 30.00/hour
Bookkeeper (Part-time permanent)	\$ 13.00	\$ 16.24
Temporary or Seasonal Clerical	\$ 10.00	\$ 13.50
Public Works Part Time	\$ 12.00	\$ 14.00
Public Works Supervisor	\$ 20.74	\$ 22.92
Recreation Program Counselor	\$ 9.00	\$ 13.00
Coordinator of Celebration of Public Events	\$ 13.00	\$ 13.00

**SECTION 6.** All salary or compensation provided for by this Ordinance shall be effective from January 1, 2018 unless otherwise stipulated by the Township Committee.

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**SECTION 7.** All Ordinances or parts of Ordinances adopted prior to this date, inconsistent with the provisions of this Ordinance are hereby repealed.

**SECTION 8.** Should any sentence, clause or other portion of this Ordinance be declared invalid by any court of law, the remaining provisions thereof shall be unaffected.

**SECTION 9.** This Ordinance shall take effect after its passage and publication according to law.

EDWARD P. NOLAN, Township Committeemember introduced the aforesaid ordinance, seconded by GLENWOOD J. PUHAK, Township Committeemember.

ROLL CALL

Ayes: JENNINGS, PUHAK, AND NOLAN.

Nays: NONE

Abstain: NONE

Absent: NONE

\_\_\_\_\_, Township Committeemember introduced the aforesaid ordinance, seconded by \_\_\_\_\_, Township Committeemember.

ROLL CALL

Ayes:

Nays:

Abstain:

Absent:

Date Introduced: April 24, 2018

Date Adopted:

**NOTICE**

This ordinance published herewith was introduced and passed on first reading by the Township Council of the Township of Shrewsbury on April 24, 2018 and will be further considered for final passage and adoption at the Township Municipal Building on 1979 Crawford Street, Shrewsbury Township, New Jersey on May 8, 2018 at 7 p.m. or as soon thereafter as the matter can be reached on the agenda, at which time and place all persons interested therein shall be given an opportunity to be heard and during the week prior thereto, and up to an including the date of such meeting, copies of said Ordinances will be available at the Clerk's Office in the Township of Shrewsbury Municipal Building to the members of the general public who shall request for same.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

\_\_\_\_\_  
Edward P. Nolan  
Mayor

This is to certify that the foregoing Ordinance was adopted by the Township Committee at a regular meeting of the Township of Shrewsbury Township held May 8, 2018.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

**PUBLIC PORTION:**

**REGULAR MEETING MINUTES**

– **Do I hear a motion to open the meeting to the public?** Moved by Mayor Nolan seconded by Mr. Jennings.

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

**Maryellen McNama-Bailly 125 Belshaw:** Asked if Sue Veitengruber was getting a \$2,000 raise, and if the taxes are going up?

**Sue Veitengruber:** Raise is \$750, and taxes are going down.

No further public comment

– **Do I hear a motion to close the meeting to the public?** Moved by Mayor Nolan, seconded by Mr. Puhak.

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

**RESOLUTIONS:**

**Township of Shrewsbury**  
**Resolution #2018-59**

**Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decision Under Title VII of the Civil Rights Act of 1964”**

**FORM OF RESOLUTION**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Shrewsbury hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Jennings</b>		<b>X</b>	<b>X</b>			
<b>Puhak</b>			<b>X</b>			
<b>Nolan</b>	<b>X</b>		<b>X</b>			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on May 8, 2018.

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Teri Giercyk, RMC  
Municipal Clerk

Edward Nolan  
Mayor

**Township of Shrewsbury**  
**Resolution #2018-60**  
**Self-Examination of Budget Resolution**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Shrewsbury has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2017 budget year.

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Township of Shrewsbury that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and



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publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

- 6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak			X			
Nolan		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on May 8, 2018.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

\_\_\_\_\_  
Edward Nolan  
Mayor

Approved: May 8, 2018

**TOWNSHIP OF SHREWSBURY  
MONMOUTH COUNTY, NEW JERSEY**

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and N.J.A.C. 5:30-7.

It is further certified that the municipality has met the eligibility requirements of N.J.A.C. 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with N.J.A.C. 5:30-7.6.

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Chief Financial Officer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30-7.6(e))

**Township of Shrewsbury  
Resolution #2018-61  
Budget to be Read by Title Only**

**WHEREAS**, N.J.S.A. 40A:4-8 provides that the budget be read by title only at the time of public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in the Municipal Building, and copies have been made available by the Clerk to persons requesting them; and

**WHEREAS**, these conditions have been met;

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**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Shrewsbury, in the County of Monmouth, State of New Jersey that the budget shall be read by title only.

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Jennings</b>	<b>X</b>		<b>X</b>			
<b>Puhak</b>			<b>X</b>			
<b>Nolan</b>		<b>X</b>	<b>X</b>			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on May 8, 2018.

Teri Giercyk, RMC Municipal Clerk	Edward P. Nolan Mayor
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**Township of Shrewsbury**  
**Resolution #2018-62**

**Adoption of the 2018 Budget of the Township of Shrewsbury**

**BE IT RESOLVED**, that the following statement of revenues and appropriations shall constitute the Municipal Budget of Shrewsbury Township for the calendar year budget of 2018:

General Appropriations:	
Appropriations for Municipal Purposes Within "Caps"	\$ 574,366.43
Appropriations for Municipal Purposes Excluded From "Caps"	\$ 383,576.00
Reserve for Uncollected Taxes	\$ 16,374.55
<b>Total General Appropriations:</b>	<b>\$ 974,316.98</b>
Less: Anticipated Revenues Other Than Local Property Tax	\$ 195,042.19
Difference: Amount to Be Raised for Taxation for	\$ 779,274.79
Support of the Municipal Budget as follows: Local Tax for Municipal Purposes Including the Reserve for Uncollected Taxes:	
<b>Total General Revenues:</b>	<b>\$ 974,316.98</b>

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**BE IT ALSO RESOLVED**, that said 2018 Budget was published in the April 22 , 2018 edition of the Asbury Park Press, and

**BE IT FURTHER RESOLVED**, that the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey does hereby adopt the Introduced 2018 Municipal Budget for the Township of Shrewsbury for the year 2018, and

**BE IT FINALLY RESOLVED**, that a public hearing on the 2018 Township of Shrewsbury Municipal Budget and Tax Resolution was held at the Shrewsbury Township Municipal Hall, 1979 Crawford Street on May 8, 2018 at 7 p.m.at which time and place objections to said 2018 Township of Shrewsbury Municipal Budget and Tax Resolution by taxpayers and other interested persons was heard.

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Jennings</b>		<b>X</b>	<b>X</b>			
<b>Puhak</b>				<b>X</b>		
<b>Nolan</b>	<b>X</b>		<b>X</b>			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on May 8, 2018.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

\_\_\_\_\_  
Edward Nolan  
Mayor

**PUBLIC PORTION:**

**Sue Veitengruber:** Under Tax Levy CAP. Includes phone system upgrades, bulletin board, and improvements to town hall. 7/10 cent decrease in taxes.

**– Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Jennings.**  
**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

**John DeStasio 78 Barker:** Noticed discrepancies in budget advertisement.

**Sue Veitengruber:** Possible typo in advertisement she will look at it. Surplus has quadrupled, currently \$576,000 end of 2017. Used \$90,000 to keep tax rate stable.

**Maryellen McNama-Bailly 125 Belshaw:** Asked if the playground equipment would be fixed soon?

**Sue Veitengruber:** Yes, it is budgeted.

No further public comment.

**– Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Jennings.**  
**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

**Township of Shrewsbury**  
**Resolution #2018-63**

**Resolution of the Township of Shrewsbury, County of Monmouth, State of New Jersey, Setting 2018**  
**Salaries**

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**WHEREAS**, the Township of Shrewsbury Township Committee has approved the 2018 Salary Ordinance, and

**WHEREAS**, the Township Committee must set individual employee’s salaries within the approved range,

**NOW THEREFORE LET IT BE RESOLVED** the following salaries are set effective January 1, 2018 prorated, within the approved salary ranges:

Mayor	Edward Nolan	\$ 3,097.79 per year
Township Committee Members	Lester Jennings	\$ 2,550.95 per year
	Glen Puhak	\$ 2,550.95 per year
Chief Municipal Finance Officer	Suzanne Veitengruber	\$ 14,000.00 per year
Municipal Clerk /Registrar	Teri Giercyk	\$ 30.00 per hour
Deputy Registrar	Joanne Pavao	\$ 200.00 per year
Tax Collector	Kelly Montecinos	\$ 3,500.00 per year
Tax Assessor	Gerald J. Briscione	\$ 8,700.00 per year
Administrative Assistant/ Bookkeeper	Joanne Pavao	\$ 39,595.50 per year
Housing Officer	Thomas Welsh	\$ 6,250.00 per year
Code Enforcement Officer	Thomas Welsh	\$ 3,250.00 per year
Part Time Public Works	Bob Greenwood	\$ 13.37 per hour
Full Time Public Works Supervisor	Jeffrey Foster	\$ 22.92 per hour
Recreation Director	Rich Brunson	\$ 3,500.00 per year
Deputy OEM Coordinator	Thomas Welsh	\$ 1,000.00 per year
Fire Official	Thomas Welsh	\$ 750.00 per year
Recreation Program Counselor/ Coordinator of Celebration of Public Events	Katrina Brunson	\$ 13.00 per hour

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on May 8, 2018.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

\_\_\_\_\_  
Edward Nolan  
Mayor

**Township of Shrewsbury**  
**Resolution #2018-64**

**Resolution of the Township of Shrewsbury, County of Monmouth, State of New Jersey, Authorizing the Refund of Damage Deposit for Rental and Use of the Gym Posted by Sherrie Prout for the Girls Scouts of America Troop 60859**

**WHEREAS**, the Township of Shrewsbury requires the posting of a damage deposit for the rental and use of the gym for private events, and

**WHEREAS**, Sherrie Prout, 62 Peach Street, Tinton Fall, NJ on behalf of Girl Scout Troop 60859 posted a \$250 damage deposit for a private party in the Shrewsbury Township Municipal Hall Gym for a Girl Scout Father Daughter Dance party on Saturday, April 28, 2018 from 3:30 pm to 7 pm, as requested by Troop Leader Debbie Chen, 336 Crawford Street, and,

**WHEREAS**, Sherrie Prout and Debbie Chen acknowledged receipt of the rules and regulations concerning the use of the gym for private parties including clean up requirements, and

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**WHEREAS**, the gym was satisfactorily cleaned up and inspected by an employee of the Department of Public Works, and

**WHEREAS**, the Chief Municipal Finance officer has recommended a refund of the full damage deposit of \$250.00 for the April 28th rental,

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Shrewsbury, County of Monmouth, State of New Jersey, as follows:

1. That the Township committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey does hereby authorize the refund of the damage deposit of Sherrie Prout on behalf of Girl Scout Troop 60859 in the amount of \$250.00.
2. That a certified copy of this resolution be provided to the Chief Financial Officer.

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Jennings</b>	<b>X</b>		<b>X</b>			
<b>Puhak</b>			<b>X</b>			
<b>Nolan</b>		<b>X</b>	<b>X</b>			

**CERTIFICATION**

I, Teri Giercyk, Municipal Clerk of the Township of Shrewsbury, do hereby certify that the foregoing is a true copy of a resolution adopted by the Township Committee of the Township of Shrewsbury at a meeting held on the 8th day of May, 2018.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

\_\_\_\_\_  
Edward P. Nolan  
Mayor

**Township of Shrewsbury**  
**Resolution #2018-65**  
**Payment of Bills**

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$82,380.60.**

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Jennings</b>		<b>X</b>	<b>X</b>			
<b>Puhak</b>	<b>X</b>		<b>X</b>			
<b>Nolan</b>			<b>X</b>			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on May 8, 2018.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

\_\_\_\_\_  
Edward P. Nolan  
Mayor

**PUBLIC PORTION:**

**– Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Jennings**

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REGULAR MEETING MINUTES

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

**John DeStasio 78 Barker:** Asked about status of mending fire regulation to include small propane units. Asked about wording the Parking Ordinance in Section 2. 20 foot in length.

**Mr. Anthony:** Other neighboring condos do not allow any open flame at all. Common language for ordinance regarding Section 2.

**Sue Veitengruber:** Will talk to Tom Welsh and County Fire Marshall.

No further public comment.

**– Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Jennings.**

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

**DATE OF NEXT MEETING: Regular Meeting May 22, 2018 at 7:00 PM.**

**ADJOURNMENT**

**– Do I hear a motion to adjourn the meeting? Moved by Mayor Nolan, seconded by Mr. Puhak.**

**Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak		X	X			
Nolan	X		X			

May 22, 2018  
Respectfully submitted,

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

Approved: \_\_\_\_\_ Date \_\_\_\_\_  
Teri Giercyk, RMC