



**Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, New Jersey 07724**

**Pamela D. Howard, RMC
Municipal Clerk**

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Shrewsbury Township Committee

August 17, 2021

REGULAR MEETING - 6:00 PM

MINUTES

CALL MEETING TO ORDER

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the require Notice of this meeting was published in the Asbury Park Press on April 22, 2021, in addition to posting on the bulletin board in the Municipal Building and filing a copy of said notice with the Municipal Clerk.

ROLL CALL

GOVERNING BODY MEMBERS PRESENT: Committeewoman Lynda Lettice, Deputy Mayor Lester Jennings and Mayor Glenwood Puhak.

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony and Municipal Clerk, Pamela D. Howard.

SALUTE TO THE FLAG

APPROVAL OF MINUTES

Regular Meeting Minutes – July 20, 2021

Moved by Mayor Puhak, seconded by Mrs. Lettice
Mrs. Lettice, Mr. Jennings and Mayor Puhak

CORRESPONDENCE – NONE

REPORTS -

FINANCE – Ms. Howard stated she spoke with the Chief Financial Officer and he stated the Township has \$20,000 for codification and we may have to start the process all over again and find someone that will do it for that amount.

HOUSING INSPECTOR/CODE ENFORCEMENT: NONE

RECREATION: NONE

UTILITIES: NONE

MUNICIPAL ATTORNEY: Mr. Anthony stated he has been trying to negotiate EMS and he thinks we may have a shared service agreement with Red Bank. We are piggy back on their contract with another municipality for \$8,000 a year, beginning September 1st – December 2021 and hopefully renew in January for a year. He stated they also needed a contract for garbage. Mr. Wall received quotes only for building not the town with Sakoutis.

PUBLIC WORKS: Deputy Mayor Jennings read Mr. Walls report in its entirety.

PUBLIC WORKS REPORT

August 1, 2021

On a daily basis the municipal building was cleaned and garbage discarded.

Dumped carboard. Trimmed bushes by sign at front entrance and along fence. Ordered pickup truck parts, picked them up and installed them. Did oil change on pickup truck. Fixed plumbing in girl's bathroom and insulated all pipes behind wall. Replaced metal wall studs in girl's bathroom. Hung new sheetrock, spackled, primed, and painted the bathroom. Started putting in the new ceiling tiles. Fixed electric line and put in a junction box. Welded lock brackets on pipe for paper road, painted and installed them. Put

new locks on both sides of paper road. Set up for the paving of the parking pods where there the watermain breaks happened. Built new shed for cardboard. Dumped recyclable's at Mazza.

Submitted by Kenneth Wall, Public Works Department

SAFETY AND NEIGHBORHOOD WATCH: NONE

ORDINANCE(S) -NONE

RESOLUTIONS –

TOWNSHIP OF SHREWSBURY

RESOLUTION #2021-82

RESOLUTION TO AUTHORIZE SHARED SERVICE AGREEMENT BETWEEN THE BOROUGH OF RED BANK AND THE TOWNSHIP OF SHREWSBURY FOR EMERGENCY MEDICAL SERVICES

WHEREAS, the Uniform Shares Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes municipalities to contract with each other for shared services; and

WHEREAS, the Borough of Red Bank has entered into a Professional Service Contract with the Community Health Group d/b/a JFK University Medical Center for emergency medical ambulance services within the Borough from January 1, 2021 to December 31, 2023;

WHEREAS, the Borough of Red Bank and the Township of Shrewsbury wish to enter into a Shared Service Agreement for emergency medical services provided by the Borough of Red Bank through its contractor aforesaid to Shrewsbury Township as a Shared Service Agreement for the balance of 2021 at an annual fee of \$8,000.00 per year; apportioned out for the balance of the year 2021 at a rate of \$666.67 per month, beginning September 1, 2021 and terminating December 31, 2021; and

WHEREAS, the Chief Financial Officer hereby certifies the availability of funds in the amount of \$2,666.68 for the balance of the year 2021.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey, that the Mayor is hereby authorized to execute a Shared service Agreement, prepared by the Township Attorney with the Borough of Red Bank for emergency medical services for the benefit of Shrewsbury Township commencing September 1, 2021 and ending December 31, 2021 for an annual fee of \$8,000.00; apportioned out for the months of service through December 31, 2021; or \$2,666.68 if commenced September 1, 2021.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
LETTICE	X		X			
JENNINGS		X	X			
PUHAK			X			

TOWNSHIP OF SHREWSBURY

RESOLUTION #2021-83

RESOLUTION AUTHORIZING CONTRACT FOR FURNISHING OF LABOR AND EQUIPMENT AND SERVICES FOR THE COLLECTION, REMOVAL AND DISPOSAL OF GARBAGE AND TRASH FOR TOWNSHIP OF SHREWSBURY

WHEREAS, the voters of Shrewsbury Township voted in 2011 not to exceed the 2% tax levy cap; and

WHEREAS, as a result of the aforesaid action and the need to cut expenses, the Township Committee passed Ordinance No. 7.12.11 rescinding the prior Municipal Ordinance providing for municipal garbage and trash collection, thus eliminating public and municipal garbage and trash collection for all private residences; and

WHEREAS, the Township Committee passed Resolution 11-45, authorizing

notification to Alfred Vail Mutual Association, Shrewsbury Arms and Shrewsbury Woods of the discontinuance of public garbage collection; and

WHEREAS, the discontinuance of public garbage and trash collection still required the municipality to seek a contract for garbage and trash collection for its own municipal facilities and property, and the Township Committee authorized the Municipal Attorney to seek quotes from available sanitation disposal companies for limited garbage/solid waste pickup for the Township's municipal facility, as well as bulky trash pickup for

the municipal government only, which in the Chief Financial Officer's opinion, could be obtained for below the bid threshold required for public bidding and even below the threshold for seeking quotes; and

WHEREAS, a prior contract for garbage collection, originally with M&S Waste Services and its successors ended on June 1, 2021, and Ken Wall, the Public Works Employee sought quotes for garbage and trash collection; with one contractor not responding and one contractor significantly high and the third contractor being the most reasonable, namely Sakoutis Brothers Disposal of Colts Neck, New Jersey. It is the recommendation of Mr. Wall that the contract be awarded to Sakoutis Brothers Disposal for an 8 yard dumpster for garbage pickup at the municipal yard 2 times per month for \$210.00 per month; and

WHEREAS, the Township Attorney and the Chief Financial Officer have also recommended a contract with Sakoutis Brothers Disposal; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds will be available and appropriated in the amount of \$210.00 per month or \$2,520.00 per year, as evidenced by the Chief Financial Officer's Certification, a true copy of which is available in the Clerk's Office.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, County of Monmouth and State of New Jersey, that the Township Committee hereby authorizes the Mayor and Clerk to execute a new contract with Sakoutis Brothers Disposal of Colts Neck, New Jersey, commencing September 1, 2021 and ending December 31, 2021, for \$210.00 per month, with a new contract to be approved in January, 2022 for the year 2022 by separate Resolution; if available at the same quoted price.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
LETTICE	X		X			
JENNINGS		X	X			
PUHAK			X			

TOWNSHIP OF SHREWSBURY

RESOLUTION #2021-84

AUTHORIZE A PROFESSIONAL SERVICE CONTRACT TO COLLIERS ENGINEERING & DESIGN, INC TO PERFORM HISTORICAL AGRICULTURE SAMPLING AT ELOISE NAGEL PARK

WHEREAS, the Township of Shrewsbury applied for an open space grant with the Monmouth County Open Space Program to make improvements to Eloise Nagel Park; and,

WHEREAS, the Township Engineer submitted the required Environmental Assessment to the Monmouth County Open Space Program. There was a finding of historic agriculture use in the area of the park which raises concerns of potential contamination with arsenic and other pesticides commonly used from 1940-1970; and,

WHEREAS, The County is requiring the Township of Shrewsbury to test for these contaminants as a condition of awarding the grant; and,

WHEREAS, the Mayor and Colliers Engineering & Design are hereby authorized to enter into an agreement for Historical Agriculture Sampling to Eloise Nagel Park; and,

WHEREAS, Colliers Engineering & Design has submitted the attached proposal in the amount of \$4000.00 and,

WHEREAS, the Chief Municipal Finance Officer hereby certifies that funds shall be available in the Capital Budget **C-04-55-250-001** and recommends the attached proposal from Colliers Engineering & Design, Inc. to perform Historical Agriculture Sampling at Eloise Nagel Park.

BE IT RESOLVED, that the Mayor is hereby authorized to sign the proposal on behalf of the Township of Shrewsbury and that their signature constitutes acceptance of the terms and conditions of the proposal.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
LETTICE			X			
JENNINGS	X		X			
PUHAK		X	X			

Township of Shrewsbury

Resolution #2021-86

AUTHORIZE PAYMENT OF BILLS

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the ,Bills in the amount of \$ 152,847.00 .

Name	Motion	Second	Ayes	Nays	Abstain	Absent
LETTICE			X			
JENNINGS		X	X			
PUHAK	X		X			

NEW BUSINESS – NONE

OLD BUSINESS – NONE

PUBLIC PORTION:

Mayor Puhak offered a motion to go into open session, moved and seconded by Deputy Mayor Jennings; all were in favor.

There were no public comments.

Mayor Puhak offered a motion to close public session, moved and seconded by Committeewoman Lettice; all were in favor.

TOWNSHIP OF SHREWSBURY

RESOLUTION #2021-85

RESOLUTION FOR CLOSED SESSION UNDER THE OPEN PUBLIC MEETINGS ACT

WHEREAS, the Open Public Meetings Act permits the Township Committee of the Township of Shrewsbury to exclude the public when certain matters are to be discussed.

NOW, THEREFORE BE IT RESOLVED, that in accordance with the provisions of the Open Public Meetings Act, the Mayor and Township Committee of the Township of Shrewsbury shall have a closed session for purposes of discussing the personnel issue involving a request made by Ken Wall with regard to title and salary issues.

BE IT FURTHER RESOLVED, that matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, shall be discussed.

1. More particularly, such matters shall be discussed concerning personnel matters; including title and salary issues with regard to request of Ken Wall.

BE IT FURTHER RESOLVED, that the public shall be informed of the results of the closed session at the continuation of the present public meeting, or at the next public meeting of the Mayor and Township Committee, or as soon thereafter as possible.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
LETTICE			X			
JENNINGS	X		X			
PUHAK		X	X			

Mayor Puhak stated he wanted to continue doing a meeting once a month on the third Tuesday of the month for the remainder of the year and the same for the rent board. A motion was offered by Mayor Puhak, moved and seconded by Deputy Mayor Jennings; all were in favor.

DATE OF NEXT MEETING – Regular Township Committee Meeting – September 21 , 2021 at 6pm

ADJOURNMENT

– Do I hear a motion to adjourn the meeting? Moved by Mayor Puhak seconded by Mrs. Lettice. Ms. Lettice, Deputy Mayor Jennings and Mayor Glenwood Puhak.

September 21, 2021

Respectfully Submitted,

Pamela Howard, RMC,CMR
Municipal Clerk