



Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, New Jersey 07724

Katrina Thornton
Acting Municipal Clerk

Phone (732) 542-0572
Fax (732) 935-1348

Shrewsbury Township Committee
January 1, 2024
Reorganization Meeting - 2:30 PM

AGENDA

CALL MEETING TO ORDER The 2024 Township Committee Re-Organization Meeting is called to order.

NOTICE REQUIREMENTS

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in the Two River Times on January 14 ,2023 in addition to posting on the bulletin board in the Municipal Building by the Municipal Clerk. In addition, the meeting agenda and resolutions are posted online at www.townshipofshrewsbury.com.

FLAG SALUTE

ROLL CALL

OATH OF OFFICE – ELECTED TOWNSHIP COMMITTEE MEMBER

Re- Elected Township Committeeman Lester Jennings will be sworn into office by _____ . Remarks by Mr. Jennings.

MEMBERS QUALIFIED TO SERVE

Glenwood Puhak Lynda Lettice Lester Jennings

ELECTION OF MAYOR

2024-1 ELECT _____ MAYOR OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF SHREWSBURY.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak						
Lettice						
Jennings						

OATH OF OFFICE ADMINISTERED BY _____

ELECTION OF DEPUTY MAYOR

2024-2 ELECT DEPUTY MAYOR OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF SHREWSBURY.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak						
Lettice						
Jennings						

OATH OF OFFICE ADMINISTERED BY [REDACTED].

CONSENT AGENDA – PROFESSIONAL APPOINTMENTS

2024-3 APPOINT TOWNSHIP ATTORNEY.

OATH OF OFFICE ADMINISTERED BY [REDACTED].

2024-4 APPOINT AUDITOR.

2024-5 APPOINT TOWNSHIP ENGINEER.

2024-6 APPOINT BOND ATTORNEY.

I NEED SOMEONE TO OFFER A MOTION FOR THE CONSENT AGENDA RESOLUTION 2024-3-6

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak						
Lettice						
Jennings						

2024-7 APPOINT TAX COLLECTOR

I NEED SOMEONE TO OFFER A MOTION TO APPOINT TAX COLLECTOR RESOLUTION 2024-7

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak						
Lettice						
Jennings						

I NEED SOMEONE TO OFFER A MOTION TO APPOINT MUNICIPAL CLERK RESOLUTION 2024-8

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak						
Lettice						
Jennings						

CONSENT AGENDA – FINANCIAL & ADMINISTRATIVE MATTERS/FEE SCHEDULE & LEGAL NOTICES

- 2024-9 DESIGNATE MEETING DATES.
- 2024-10 DESIGNATE OFFICIAL NEWSPAPERS.
- 2024-11 ADOPT CASH MANAGEMENT PLAN 2024.
- 2024-12 DESIGNATE OFFICIAL DEPOSITORIES OF ALL FUNDS OF THE TOWNSHIP.
- 2024-13 CANCEL TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00.
- 2024-14 FIX THE RATE OF INTEREST AND YEAR-END PENALTY.
- 2024-15 AUTHORIZE SERVICE CHARGES FOR RETURNED CHECKS.
- 2024-16 ADJUST GRACE PERIOD FOR DOG LICENSES.
- 2024-17 AUTHORIZE LINGS AGREEMENT BETWEEN MONMOUTH COUNTY AND SHREWSBURY TOWNSHIP.
- 2024-18 AUTHORIZE ALTERNATIVES TO IN-PERSON MEETINGS.

I NEED SOMEONE TO OFFER A MOTION TO APPROVE CONSENT AGENDA - FINANCIAL & ADMINISTRATIVE MATTERS/FEE SCHEDULE & LEGAL NOTICES RESOLUTION 2024 -9- 18

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak						
Lettice						
Jennings						

CONSENT AGENDA – TOWNSHIP COMMITTEE APPOINTMENTS

- 2024-19 APPOINT COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVE and ALTERNATE FOR 2024.
- 2024-20 APPOINT INSURANCE FUND COMMISSIONER FOR MONMOUTH COUNTY JIF and CENTRAL JERSEY HIF FOR 2024.
- 2024-21 APPOINT A PUBLIC AGENCY COMPLIANCE OFFICER FOR 2024.

- 2024-22 APPOINT A CERTIFYING OFFICER AND SUPERVISOR OF CERTIFYING OFFICER FOR THE PUBLIC EMPLOYEES' RETIREMENT SYSTEM FOR 2024.
- 2024-23 APPOINT LICENSED C-1 AND C-2 OPERATOR.
- 2024-24 APPOINT TAX SEARCH OFFICER.
- 2024-25 APPOINT MEMBERS TO THE RENT LEVELING BOARD
- 2024-26 APPOINT ASSESSMENT SEARCH OFFICIAL.
- 2024-27 APPOINT RECREATION DIRECTOR.
- 2024-28 AUTHORIZE MAYOR'S APPOINTMENT OF DEPARTMENTAL CHAIRPERSONS FOR 2024
- 2024-29 APPROVE 2024 TEMPORARY BUDGET.

I NEED SOMEONE TO OFFER A MOTION TO APPROVE THE TEMPORARY BUDGET RESOLUTION 2024-29

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak						
Lettice						
Jennings						

- 2024-30 APPOINT CHIEF FINANCIAL OFFICER

I NEED SOMEONE TO OFFER A MOTION TO APPOINT CHIEF FINANCIAL OFFICER 2024-30

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak						
Lettice						
Jennings						

- 2024-31 APPOINT QUALIFIED PURCHASING AGENT

I NEED SOMEONE TO OFFER A MOTION TO APPOINT QUALIFIED PURCHASING AGENT RESOLUTION 2024-31

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak						
Lettice						
Jennings						

I NEED SOMEONE TO OFFER A MOTION TO OPEN THE MEETING UP TO THE PUBLIC

PUBLIC PORTION – PLEASE STATE YOUR NAME AND ADDRESS FOR THE MINUTES

NEXT MEETING: JANUARY 9, 2024, 6 P.M. SHREWSBURY TOWNSHIP TOWN HALL
ADJOURNMENT